

Members Present: Millie Abel, Mark Couture, Fred Hinson (chair), Marsha Lee Holmes, Don Livingston, Richard Starnes, Christine Stevens, Charles Wallis

Members Absent: Jim Costa, Kathy Hosig, Will Peebles

Fred Hinson called the meeting to order at 2:00 p.m. in the Rogers Room of the UC. Minutes of the November 11 meeting were approved. For informational purposes, the academic calendar from Fall 2003 through Summer 2005 was distributed.

P2 requirement: Drafted materials regarding the P2 requirement were discussed, which will be sent from the LSOC to the Council on Instruction and Curriculum. Wording was revised for clarity in the memo and an amended Liberal Studies check sheet. A copy of the August 16, 2002, memo to LSOC proposing a change in the P2 requirement will be included with these materials. All members present agreed on all changes. Fred Hinson will send revised materials to Scott Philyaw, Chair of the Council on Instruction and Curriculum, and he will request a meeting of the Council, the LSOC, and other faculty interested in this proposal.

Freshman Seminars for Fall 2003: Fred Hinson informed committee members that he has requested of department heads Freshman Seminars for Fall 2003. The request anticipates the January deadline for the Fall 2003 schedule, although Freshman Seminars can be approved through April 2003.

Funds for Liberal Studies: Fred Hinson advised committee members that he has gathered approximately \$7000 - \$7500 that can be used for the LS Program. He encouraged members to think about how this money might best be spent this year and be prepared to discuss ideas at the next meeting.

Rewards and Incentives for Liberal Studies: Continuing last week's discussion, committee members considered a revised list of suggestions for ways to implement rewards and incentives for teaching in the LS Program. The suggestions, drafted by Marsha Lee Holmes, respond to Scott Philyaw's request for ideas as part of the work of the Council on Instruction and Curriculum. Suggestions were added to the list, and all were discussed individually and relatively, considering which ideas would be most reasonable to request and most appreciated to receive during this difficult fiscal time. Marsha Lee Holmes will again revise the list and circulate it in preparation for next week's meeting.

Course proposals discussed:

- 1)RTH 300: Kathy Hosig will report next week.
- 2) NSG 400: Fred Hinson will discuss this proposal with Judy Mallory and invite her to meet with the LSOC.

Agenda items for 11/19/02 meeting will include:

- 1)Approval of 11/12/02 minutes
- 2)Discussion and decision on recommendations to make for implementing rewards and incentives for teaching LS
- 3)Discussion of ways to spend the funds for LS
- 3)Review of all course proposals currently in need of consideration

The meeting adjourned at 3:15 p.m.

Respectfully submitted,

Marsha Lee Holmes