# TWO-YEAR RULE GUIDELINES

An undergraduate with a GPA below 2.0, who **has not** attended Western Carolina University for **two (2) or more calendar years** and is **eligible for readmission**, is given the option of having the Two-Year Rule applied or not applied.

If the Two-Year Rule is applied, all courses completed prior to the interruption, are treated as if they were transferred in from another institution. No hours of credit will be allowed for courses in which a D+ or lower grade was earned. At the discretion of the department of the student's major, these may be used to waive appropriate course requirements. The student's cumulative GPA will be based on courses attempted at Western Carolina University after re-admission. The earned hours will include all credits that were:

- transferred in from other institutions
- completed with a grade of C- or higher, before the Two-Year Rule was applied
- earned after the last Two-Year Rule was applied

If the Two-Year Rule is not applied, the student will return with a cumulative GPA, credit hours, and grades as if the interruption had not occurred. The student would return on Academic Probation.

A student, having elected to have the Two-Year Rule applied, **may not** reverse the option later. Two-Year Rule forms must be completed and returned to the address below, prior to the initial term of re-enrollment. Changes will be reflected on the transcript after the schedule adjustment period ends for the application term.

Please return this form as soon as possible to:

Office of the Registrar
Western Carolina University
206 Killian Annex
Cullowhee, NC 28723
Email: registrar@wcu.edu

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# TWO-YEAR RULE FORM

920_____ _____/_____/_____ _____

Student ID | Date of Birth | Application Term

Name: _____

Last | First | Middle

_____ _____ _____ _____

Current Address | City | State | Zip Code

_____ _____

Current Phone Number | Current Email Address

_____ _____

Professional Advisor Signature Who Reviewed Two-Year Rule | Professional Advisor Email Address

After reading the Two-Year Rule guidelines and considering the effects of each option, I wish to have the Two-Year Rule applied and return to Western Carolina University with no GPA. I understand that courses in which I have previously attained a grade of D or lower, may at the discretion of the department of my major, be used to waive specific course requirements. My cumulative GPA will be based on courses attempted at Western Carolina University after readmission.

Signature: _____ Date: _____

**Note: Upon completion, please submit to the Office of the Registrar, 206 Killian Annex or registrar@wcu.edu.**