

Curriculum Approval Dates for 2021-2022, updated September 2021			
Please note that dates are subject to change.			
Curriculog Proposal Needs to be Approved by Department Committee by...	CEAP Curriculum Committee Meeting/College Decision	Due date for University level decisions (PEC, LSC, UCC, GC) Generally on the Monday of the week before Faculty Senate mtg: PEC Meeting Date	2021-22 Faculty Senate Meeting Date
n/a	n/a	n/a	Aug. 25
Aug. 20	Aug. 27 to Sept. 3 CEAP meets Aug. 30	Sept. 8 to Sept. 17 PEC meets Sept. 8	Sept. 22
Sept. 17	Sept. 24 to Sept. 30 CEAP meets Sept. 27	Oct. 4 to Oct. 8 PEC meets Oct. 6	Oct. 13
Oct. 15	Oct. 15 to Oct. 29 CEAP meets Oct. 25	Nov. 1 to Nov. 8 PEC meets Nov. 3	Nov. 10
Nov. 24	Nov. 12 to Dec. 10 CEAP meets Dec. 6	Dec. 13 to Jan. 14 PEC meets Jan. 12	Jan. 19
Jan. 21	Jan. 21 to Feb. 2 CEAP meets Jan. 31	Feb. 7 to Feb. 18 PEC meets Feb. 9	Feb. 23
Feb. 18	*Feb. 25 to Mar. 4 CEAP meets Feb. 28	**Mar. 9 to Mar. 18 PEC meets Mar. 16 PEC meets Apr. 20	***Mar. 23
Notes regarding Curriculum in 2022-2023:			
All curriculum proposals will be inaccessible between May 1 and August 1 for catalog cleanup. We will re-open the system in August for the following academic year.			
Please use the Curriculog System when submitting your proposals.			
* If your proposal is not approved by the February college committee deadline, the proposal will be carried forward to the next years' cycle.			
** If your proposal is not approved by the March university committee deadline, the proposal will be carried forward to the next years' cycle.			
***Catalog changes for the 2022-2023 catalog will not be considered unless the proposal is approved by Faculty Senate March meeting.			
IMPORTANT: Proposals sometimes require revisions prior to approval. Therefore, it is highly recommended that you do not wait until the final submission date if you need the change to appear in the 2022-2023 catalog.			

CEAP Curriculum Committee, 2021-2022

- David Solomon, PSY, 2019-2022, Chair
- Derek Becker, HS, 2021-2024
- Brianna Byllesby, PSY, 2021-2024
- Kelly Kelley, STL, 2019-2022
- Siham Lekchiri, HS, 2020-2023
- Justin Menickelli, STL, 2020-2023
- Roya Scales, STL, 2019-2022
- Jeremy Schultz, HS, 2020-2023
- Brandy Tiernan, PSY, 2020-2023
- Patricia Bricker, Associate Dean, permanent member

New Curricular Processes for Teacher and Professional Education Programs, effective Fall 2021

The procedures for PEC approval of curriculum have changed. While proposals are no longer routed to PEC in Curriculog, all curriculum that is connected to teacher and professional education programs require a PEC consultation. Following PEC bylaws, the PEC Chair (who is also the CEAP Associate Dean) will approve proposals that pose no risk to internal or external policies and inform the Council at subsequent meetings. Curriculum proposals that involve new programs or involve changes that are deemed to be significant in nature or, in the opinion of the Chair, may engender debate will be brought to the Council for a vote of the Council.

Curriculum Approval Steps Related to PEC

Due to licensure and accreditation needs, proposals that connect to teacher and professional education will continue to require PEC approval to be enacted. The Associate Provost's Office will collaborate with the PEC Chair to ensure this takes place.

1. Originators of any proposal connected to teacher and professional education programs must check the PEC box in Curriculog. See the [PEC Guidelines document](#) provided within the WCU curriculum intranet for related information. (Note that this site is available to all WCU faculty and staff.)
2. The Curriculog Administrator in the Associate Provost's Office will add proposals connected to teacher and professional education to a tracking document located within the [University Curriculum Committee intranet site](#). (Note that this intranet site is available only to people serving on the UCC.)
3. The CEAP Associate Dean will review the tracking document, approve proposals that pose no risk and inform the PEC at subsequent meetings, and will bring the remaining proposals to PEC for discussion and vote.
4. The CEAP Associate Dean will note simple, fast track approvals in Curriculog, complete a consultation form for proposals voted on in PEC and provide this to the Associate Provost's office, and update the tracking document accordingly.

PEC 2021-2022 Dates

- October 6, 2021
- November 3, 2021
- January 12, 2022
- February 9, 2022
- March 16, 2022
- April 20, 2022

[PEC Bylaws](#)

Section 3. The PEC Chairperson will approve curriculum proposals affecting professional education programs that pose no risk to internal and external policies and inform the Council at subsequent meetings. Curriculum proposals that involve new programs or involve changes that are deemed to be significant in nature or, in the opinion of the Chair, may engender debate will be brought to the Council for a vote of the Council.