**Professional Development Plan Planning Document**

Name:

Grade Level:

School:

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| Based on “Novice” ratings on the Digital Learning Competencies Self-Reflection, in what area will you focus your Professional Development Plan (PDP) goals for internship? (Select one)* Digital Content & Instruction
* Leadership in Digital Learning
* Data & Assessment
* Digital Citizenship
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| Brainstorm Two Potential Goals  | Ideas to Achieve Goals (How) | Evidence/Artifacts (What) |
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* Consider which of your goals is most interesting to you, most feasible, and will provide you with the best evidence/artifacts. Identify which of your goals you will pursue as a part of your PDP below.
* Remember you will need to present artifacts to demonstrate progress toward your goal, so make sure you consider how you will represent your work to others.

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| TECHNOLOGY | Restate your goal. Make sure your goal statement aligns to the Digital Learning Competencies (DLC) Self-Reflection document.You should include language from the DLC document in your goal statement. |   |
| Using DLC rubric descriptors, describe your current level of performance related to your stated goal. |   |
| What is your plan to accomplish your goal? Be clear and detailed. What activities will you do or actions will you take? What is your timeline?  |   |
| What resources will you need to utilize/access to accomplish your goal? Be specific. Work to include multiple, specific forms of evidence. Appropriate forms of evidence may include:* Certificates or documentation of training
* Notes you have taken on observations, readings, etc.
* Screenshots or copies of assignments/activities completed with students or families
* Agendas for meetings/trainings you have planned or attended
* Student work samples

This list is not inclusive. You may choose to include other types of evidence to demonstrate your work toward your goal. Check with your seminar instructor if you have questions. |  |