

MINUTES OF THE SPECIAL CALLED MEETING OF THE
BOARD OF TRUSTEES OF WESTERN CAROLINA UNIVERSITY

August 3, 2021

8:30 a.m.

ZOOM MEETING/Chancellor's Boardroom, H.F. Robinson Building, Room 501A

The Board of Trustees of Western Carolina University (Board) met on August 3, 2021 in Room 501A of the H.F.R. Administration Building. Chair Roberts called the meeting to order at 8:30 a.m.

Attendance

The following members of the Board were present: Chair Bob Roberts, Mr. William Brawley, Ms. Becky Brown, Mr. Casey Cooper, Mr. Joe Crocker, Ms. Kathy Greeley, Ms. Rebecca Hart, Mr. Tim Haskett, Mr. Ken Hughes, Mr. Bryant Kinney, Mr. Jake Robinson, and Mrs. Rebecca Schlosser.

The following members of the Board were absent: Ms. Haden Boliek

Present – Faculty and staff of Western Carolina University: Chancellor Kelli R. Brown; Provost Richard Starnes; Dr. Melissa Wargo, Chief of Staff; Mr. Shea Browning, General Counsel; Mr. Mike Byers, Vice Chancellor of Administration and Finance; Dr. Cory Causby, Associate Vice Chancellor of Human Resources and Payroll; Ms. Karen Woody, Budget Officer; and Ms. Jessica Woods, Assistant Secretary to the Board of Trustees.

Roll Call

Ms. Woods called the roll of the Board members in attendance. A quorum of the board was present.

Ethics Statement

Chair Roberts read the Ethics Statement as follows:

“As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflicts of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.” **No conflicts of interest were disclosed.**

Chair Roberts reminded everyone that the meeting is a public meeting and is being recorded.

September 2-3, 2021 Agenda Setting:

Finance and Audit Committee Agenda (Mr. Cooper, Mr. Byers)

Mr. Byers reviewed the Finance and Audit Committee Agenda. The committee meeting is scheduled for September 2nd at 2:00 p.m. and will be held in 501A, H.F.R Administration building. There are three items for action (approval of June 3, 2021 minutes, Delegation of Authority to approve Water Supply Plans, and Biltmore Park Lease); two items for discussion (IT Annual Report and Internal Audit Update); and one item for information (Capital Projects Status Report). There are no Closed Session Action Items. Discussion followed. The agenda was approved.

Academic Affairs Committee Agenda (Ms. Boliek, Dr. Starnes)

Provost Starnes reviewed the Academic Affairs Committee Agenda. The committee meeting is scheduled for September 2nd at 2:00 p.m. and will be held in the 540 Conference Room, H.F.R. Administration Building. There is one item for action (approval of June 3, 2021 minutes) and four items for discussion (Provost Updates, Education Outreach Distance Education, Call MeMister Program, and Human Resources) in Open Session. There are no information items. There are no Closed Session Action Items. Discussion followed. The agenda was approved.

Administration, Governance & Trusteeship Committee Agenda (Mrs. Greeley, Dr. Wargo)

Mrs. Greeley reviewed the Administration, Governance, and Trusteeship Committee agenda. The committee meeting is scheduled for September 2nd at 3:30 p.m. and will be held in 501A, H.F.R Administration building. There are two items for action (approval of June 3, 2021 minutes and approval of Resolution); one item for discussion (Chancellor's Residence Condition report); and five items for information (Annual Inspection Tour of Chancellor's Residence, Legislative Update, Fall Census Summary, BOT Meeting Schedule for 2021-2022 and Advancement Update) in Open Session. There are no Closed Session Action Items. Discussion followed. The agenda was approved.

Draft Agenda for Full Board Meeting (Chair Bob Roberts, Ms. Woods)

Ms. Woods reviewed the agenda for the Regular Session Meeting of the Board of Trustees scheduled for September 2-3, 2021. The meeting will be held in 501A, H.F.R. Administration Building. The Chancellor's Residence Inspection is scheduled for September 1st at 4:00-5:00 p.m. New Trustee Orientation is scheduled for September 2nd at 8:30-10:30 a.m., with a campus tour at 10:30-11:30 a.m. The Discussion of Interest is scheduled on September 2nd at 1:00-1:45 p.m. in 501A, H.F.R. Administration Building. The Finance and Audit Committee is scheduled for 2:00 p.m.; the Academic Affairs and Personnel Committee meeting is scheduled for 2:00 p.m.; and the Administration, Governance, and Trusteeship Committee meeting is scheduled for 3:30 p.m. The Regular Session, Board of Trustees Meeting, is scheduled for September 3rd at 9:30 a.m. and will be held in 501A, H.F.R. Administration Building. Ms. Woods shared information on the Apodaca Science Building Grand Opening Gala and Ceremony. Ms. Woods shared information on the 2020 Class Celebrations and home football game. Discussion followed. The agendas were approved.

Discussion of Proposed Resolution (Chancellor Kelli R. Brown, Mr. Browning)

Chancellor Brown and Mr. Browning shared information on the proposed Board of Trustees Delegation of Authority Resolution. Discussion ensued. The Resolution will be brought forward to Trustees at the September 2nd BOT meeting for action.

Closed Session

Chair Roberts asked for a motion to go into closed session.

Mrs. Greeley called a motion for the Board to go into closed session to prevent the disclosure of privileged or confidential information, or information not considered a public record within the meaning of the NC Public Records Act, to prevent the disclosure of information considered exempt from public disclosure pursuant to North Carolina General Statute 143-318.11(a)(6) as described on the August 3, 2021 Board of Trustees of Western Carolina University Closed Session Agenda. Ms. Brown seconded the motion. The motion was unanimously approved by the Board.

Chair Roberts asked for Dr. Wargo, Mr. Byers, Mr. Browning, and Dr. Causby to remain for the closed session item.

Return to Open Session

Chair Roberts asked for a motion to return to Open Session. Mr. Crocker made a motion to return to Open Session. Mr. Kinney seconded the motion. The motion was unanimously approved by the Board.

Chair Roberts asked for a motion to vote on the Personnel Item as discussed in closed session. Mr. Kinney made a motion to approve the Personnel Item as discussed in Closed Session. Ms. Brown seconded the motion. Ms. Rebecca Hart abstained from the vote. The motion was approved by the Board.

Adjournment

Chair Roberts asked for a motion and a second to adjourn. Motion to adjourn from Ms. Brown and a second from Mr. Hughes. The motion was unanimously approved by the Board.

Chair Roberts adjourned the meeting at 9:15 a.m.