

MINUTES OF THE SPECIAL CALLED MEETING OF THE  
BOARD OF TRUSTEES OF WESTERN CAROLINA UNIVERSITY

July 20, 2021

8:30 a.m.

ZOOM MEETING/Chancellor's Boardroom, H.F. Robinson Building, Room 501A

The Board of Trustees of Western Carolina University (Board) met on July 20, 2021. Vice Chair Roberts called the meeting to order at 8:30 a.m.

**ATTENDANCE**

**The following members of the Board were present:** Vice Chair Bob Roberts, Ms. Haden Boliek, Mr. William Brawley, Ms. Becky Brown, Mr. Casey Cooper, Mr. Joe Crocker, Ms. Kathy Greeley, Ms. Rebecca Hart, Mr. Tim Haskett, Mr. Ken Hughes, Mr. Bryant Kinney, Mr. Jake Robinson, and Mrs. Rebecca Schlosser.

**Present – Faculty and staff of Western Carolina University:** Chancellor Kelli R. Brown; Provost Richard Starnes; Dr. Melissa Wargo, Chief of Staff; Mr. Shea Browning, General Counsel; Mr. Mike Byers, Vice Chancellor of Administration and Finance; Dr. Sam Miller, Vice Chancellor for Student Affairs; Mr. Alex Gary, Athletics Director; Mr. Benny Smith, Executive Director of Communications and Public Relations; Ms. Karen Woody, Budget Officer; and Ms. Jessica Woods, Assistant Secretary to the Board of Trustees.

**ROLL CALL**

Ms. Woods called the roll of the Board members in attendance. A quorum of the board was present.

**SWEARING-IN OF NEW AND REAPPOINTED TRUSTEES**

Mr. Bob Roberts and Ms. Haden Boliek were sworn-in to serve a second term on the Board of Trustees by Ms. Woods. Mr. Casey Cooper was sworn-in to serve a first term on the Board of Trustees by Ms. Woods. Mr. Jake Robinson, Mr. Bill Brawley, and Mr. Joe Crocker were sworn-in as new Trustees by Ms. Woods.

**ETHICS STATEMENT**

Vice Chair Roberts read the Ethics Statement as follows:

“As Vice Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflicts of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.” **No conflicts of interest were disclosed.**

Vice-Chair Roberts reminded everyone that the meeting is a public meeting and is being live streamed and being recorded.

### **ELECTION OF OFFICERS**

#### **ELECTION OF CHAIR**

Vice Chair Roberts opened nominations for Chair. Mr. Ken Hughes made a motion to nominate Mr. Bob Roberts for Chair of the Board of Trustees. Mr. Roberts was elected Chair of the Board of Trustees by acclamation.

#### **ELECTION OF VICE CHAIR**

Chair Roberts opened nominations for Vice Chair. Mr. Casey Cooper made a motion to nominate Mrs. Kathy Greeley for Vice Chair of the Board of Trustees. Mrs. Greeley was elected Vice Chair of the Board of Trustees by acclamation.

#### **ELECTION OF SECRETARY**

Chair Roberts opened nominations for Secretary. Ms. Becky Brown made a motion to nominate Mrs. Schlosser for Secretary. Mrs. Schlosser was reelected Secretary of the Board of Trustees by acclamation.

### **APPROVAL OF COMMITTEE CHAIRS AND VICE CHAIRS**

Chair Roberts appointed three committee chairs and three committee vice chairs. Mr. Roberts appointed Ms. Haden Boliek for Chair of Academic Affairs and Personnel Committee, Mrs. Kathy Greeley for Chair of Administration, Governance, and Trusteeship Committee; Mr. Casey Cooper for Chair of Finance and Audit Committee. Mr. Roberts appointed Mrs. Rebecca Schlosser for Vice Chair of Academic Affairs and Personnel Committee; Mr. Tim Haskett for Vice Chair of Administration, Governance, and Trusteeship Committee; and Mr. Ken Hughes for Vice Chair of Finance and Audit Committee.

Chair Roberts asked for a motion to requesting confirmation of the Chairs and Vice Chairs as listed in TAB 1 of the Trustee materials. Mrs. Greeley made a motion to request confirmation of the Chairs and Vice Chairs. Mr. Kinney seconded the motion. The committee Chairs and Vice Chairs appointments were unanimously approved as written by the board. Motion carried.

Chair Roberts appointed the individuals listed in TAB 1 of the Trustee materials to their respective committees under the Administration and Governance Committee, Academic Affairs and Personnel Committee, and Finance and Audit Committee. Chair Roberts asked for a motion to approve the appointment of the individuals to their respective committees as listed in TAB 1 of the Trustee materials. Ms. Boliek made a motion to approve the appointment of the individuals to their respective committees. Ms. Brown seconded the motion. The appointments of the individuals to their respective committees were unanimously approved as written by the board. Motion carried.

### **DISCUSSION AND VOTE ON UNIVERSITY POLICY 103 (Chair)**

Chair Roberts recognized Mr. Browning for comments and discussion of the University Policy 103. Mr. Browning reviewed University Policy 103. Discussion ensued. Mr. Brawley recommended an amendment to the language of the proposed policy revision. Amendment was voted on. Chair Roberts asked for a motion to approve the amendment. Mr. Brawley made a

motion to approve the amendment to the proposed University Policy 103 revisions. Mr. Haskett seconded the motion. The motion was unanimously approved. Chair Roberts asked for a motion to approve the University Policy 103 revisions, as amended. Mrs. Greeley made a motion to approve the University Policy 103 revisions, as amended. Mr. Robinson seconded the motion. The motion was unanimously approved.

**CLOSED SESSION:** (Chair)

**a. Personnel Item** (Chancellor Kelli R. Brown)

Chair Roberts asked for a motion to go into closed session. Mrs. Greeley called a motion for the Board to go into closed session to prevent the disclosure of privileged or confidential information, or information not considered a public record within the meaning of the NC Public Records Act, to prevent the disclosure of information considered exempt from public disclosure pursuant to North Carolina General Statute 143-318.11(a)(6) as described on the July 20, 2021 Board of Trustees of Western Carolina University Closed Session Agenda. Mrs. Schlosser seconded the motion. The motion was unanimously approved by the Board.

Chair Roberts asked for Chancellor Brown and Mr. Browning to remain for the closed session item.

**RESUMPTION OPEN SESSION** (Chair)

Chair Roberts asked for a motion to return to Open Session. Mrs. Schlosser made a motion to return to Open Session. Mr. Crocker seconded the motion. The motion was unanimously approved by the Board.

**VOTE ON PERSONNEL ITEM DISCUSSED IN CLOSED SESSION** (Chair)

Chair Roberts asked for a motion to approve the candidate for the Vice Chancellor for Advancement as discussed in closed session. Mrs. Schlosser made a motion to approve the candidate for the Vice Chancellor for Advancement as discussed in Closed Session. Mr. Hughes seconded the motion. The motion was unanimously approved by the Board.

**ADJOURNMENT**

Chair Roberts asked for a motion and a second to adjourn. Ms. Brown made a motion to adjourn. Mr. Crocker seconded the motion. It was approved unanimously. The meeting was adjourned at 9:27 a.m.