

**Graduate Council  
Minutes  
September 17, 2021**

The Graduate Council met on Friday, September 17, 2021 at 1:00 pm via ZOOM.

Members present: J. Bowers-Campbell, J. Campbell, D. Carnes, J. Carzoli, M. Claxton, N. Granda-Marulanda, L. Hammer, Y. Hillon, D. Hudson, B. Kloeppe, R. Laboray, T. Orr, C. Parrish, H. Rimes, M. Snyder, D. Solomon, A. Storm, A. Stuckey, C. Thomas, and P. Yanik

Members absent: D. Spencer, H. Grappendorf, and Y. Yan

Others present: E. Frazier

**Approval of the Minutes** Motion and second to approve the minutes for the August 20, 2021 meeting. Motion passed.

**Program Updates**

Graduate School reported for the spring 2022, summer 2022 and fall 2022 terms the undergraduate and graduate application fees will be waived. Applicants who have applied for these terms will have their application fee refunded.

The Doctor of Physical Therapy program had a visit from the Pisgah Fund Foundation.

The American Psychological Association will begin accrediting master's level programs.

John Carzoli thanked everyone who helped to plan and present the orientation for programs in Asheville at the Biltmore Park location.

Teacher education programs completed their accreditation visit.

**Academic Policy and Graduate Faculty Review**

There were no Graduate Faculty nominations submitted for review.

The committee will be reviewing and discussing the Graduate School catalog Transfer Credit policy. The committee is waiting on graduate program responses regarding suggested changes to the policy.

**Curriculum Review**

**Nursing (M.S.) - Nursing Administration Concentration**

Program Deletion: Nursing (M.S.) - Nursing Leadership to better align the program with national trends and broaden the opportunities for students looking at a variety of leadership roles. We stopped admitting students to the Nursing (M.S.) - Nursing Administration Concentration in 2015. The curriculum was the same for Nursing (M.S.) - Nursing Administration Concentration and Nursing (M.S.) - Nursing Leadership. Some of the course names were updated in 2015 when the name change for the program was approved. Students that entered under the Nursing (M.S.) - Nursing Administration Concentration continued in that program until graduation. The last active student graduated from the Nursing (M.S.) - Nursing Administration Concentration in May 2020.

Approved.

Dr. David Solomon volunteered to be the Curriculum Committee Chair elect and will serve as a Graduate Council representative on the University Curriculum Committee.

## Financial Assistance

No update from the Chair of the Financial Assistance Committee.

## Dean Report

### Enrollment Update

The Fall 2021 Census Statistics Report, the 2009-2021 fall census data by college report and the UNC System Census Enrollment Fall 2021 report were distributed and the data [wereas](#) explained and reviewed.

For the 2021 fall term, final census enrollment was 1732 registered graduate students up 6 students from last year's census date enrollment and 14,568 total SCHs up 43 SCHs from last year.

### Program Review

The Graduate School Administrative Unit Review is scheduled for October 6 and 7. The Self-Study was completed September 8.

The Review Team members are Alvin Malesky from WCU Psychology, Amy Rose from WCU Communication Sciences and Disorders, Clay Gloster from North Carolina A & T and Rob Sanders from Rollins College.

The Research Administration Administrative Unit Review is scheduled for October 25 and 26.

## Associate Dean Report

### Slate Update

The Associate Dean will continue Slate training with program directors, key staff and graduate faculty members who serve on admissions committees. A training handout is also available.

### Program Director Workshops

The Program Director workshops were held on September 8 and September 9. The September 8 workshop was a face-to-face event at Biltmore Park. On September 9<sup>th</sup>, a face-to-face event was held on the Cullowhee campus in the morning and a virtual event was offered in the afternoon. The same modality will be scheduled for the 2022 spring term program director's workshops.

### Potential Faculty Three Minute Thesis Event

The Graduate Research Symposium format is under discussion. A face-to-face award reception is planned for the student and faculty awards. Graduate Council members were asked if faculty would be interested in participation in a Faculty Three Minute Thesis event at this reception.

Graduate Council members were also asked to suggest awards for this event. Hunter Library offered to provide support for the awards. Graduate Council members were encouraged to send suggestions for the Faculty Three Minute Thesis event, the reception, and the awards to the Associate Dean of the Graduate School.

## Agenda

Discussion of the Graduate School catalog Transfer Credit policy. Discussion topics included:

- Graduate transfer credit (increase transfer credit limit)
- Graduate transfer credit from a previously earned degree

Discussion of the Graduate School catalog Graduate Admissions Transcript policy.

## **Future Agenda Topics**

Discussion regarding enrollment in a graduate degree program and a graduate certificate program at the same time.

Number of total credits an undergraduate student is allowed to take and apply to an Accelerated Bachelor's to Master's program (ABM).

Allowing transfer credit from a previously earned graduate degree.

Discuss total transfer credit policy limits.

Discuss allowing "C" grade courses for transfer credit.

Discuss a graduate grade forgiveness and/or replacement policy.

## **Graduate Council Agenda Topics**

Please send Dean Kloeppel Graduate Council agenda topics for the 2021-22 academic year.

The meeting was adjourned at 2:30 pm.

Submitted by – Elizabeth Frazier

Please note: All attachments are on file in the Graduate School with the Graduate Council meeting minutes.