Graduate Council
Minutes
February 10, 2023

The Graduate Council met by Zoom on Friday, February 10, 2023 at 1:00 pm.

Members present: J. Black, J. Bowers-Campbell, D. Carnes, J. Deziel, N. Granda-Marulanda, H. Grappendorf, B. Karayaka, B. Kloeppel, T. Orr, H. Rimes, D. Solomon, A. Storm, C. Thomas, E. Virtue, and P. Yanik

Members absent: J. Carzoli, D. Dorondo, M. Kennedy, C. Parrish, A. Stuckey, and A. Trombley

Others present: E. Frazier, L. Anderson, K. Daiber, AJ Grube, L. Hammer, and Tim Metz

Approval of the Minutes Motion and second to approve the minutes for the November 11, 2022 meeting. Passed.

Program Updates

The MPA program announced Alaysia Black Hackett (2002) was appointed by the Biden administration as Chief Diversity Officer of the Department of Labor and Preston Blakely (2019) served as the keynote speaker for the Chancellor's list event. He is the youngest mayor of the Town of Fletcher, NC and the youngest currently serving mayor in North Carolina.

Academic Policy and Graduate Faculty Review

The following persons were approved by the Graduate Faculty Review Committee as members of the graduate faculty and came as a <u>seconded motion</u> for approval and were approved.

Dr. Reuben Kraft	Engineering Technology	Affiliate
Dr. Dean Packard	Human Services	Affiliate
Dr. Kendrick Byrd	Human Services	Affiliate
Dr. Keedra Whitaker	Human Services	Affiliate

Approved.

Curriculum Review

The following Curriculum items were approved by the Graduate Council Curriculum Committee as members of the graduate faculty and came as a <u>seconded motion</u> for approval and all items were **approved**.

Communication Sciences and Disorders (M.S.)

Course Name Changes

CSD - 640 - Voice and Resonance Disorders
CSD - 664 - Culturally Responsive Practice in CSD

The course name changes are important to better illustrate how our courses are aligning with accreditation standards for CAPCSD. Also better illustrates to students how the curriculum is designed to cover what we refer to as "the Big 9" in speech pathology, as this is terminology used for eventual certification and licensure. Anything accreditation is certainly of interest to the college and university.

"CSD 664: Cultural and Linguistic Diversity in Communication Sciences and Disorders" will change to "CSD 664: Culturally Responsive Practice in CSD"
"CSD 640: Voice and Fluency Disorders" will change to "CSD 640: Voice and Resonance Disorders"

College of Business

Delete Courses

ECON - 607 - Managerial Economics
ECON - 608 - Business and Managerial Forecasting
ECON - 609 - International Economics

ECON 607 last taught in fall 2009
ECON 608 last taught prior to fall 2008
ECON 609 - ECON - 609 - International Economics

FIN - 570 - Portfolio Management
FIN - 601 - Financial Management
FIN - 602 - Investment Analysis and Portfolio Management

FIN 570 last taught in spring 2010
FIN 601 last taught in fall 2008
FIN 602 last taught prior to fall 2008

LAW 630 - International Law
LAW 640 - Legal & Regulatory Environment in Accounting

LAW 630 last taught prior to fall 2008

MGT 605 - Organizational Behavior and Analysis
MGT 607 - Strategic Management
MGT 608 - Human Resource Administration
MGT 609 - The Collective Bargaining Process
MGT 610 - Leadership Practice and Development
MGT 611 - Production and Operation Management
MGT 613 - Management of International Operations
MGT 614 - Managerial Career Development
MGT 615 - Supply Chain Management

MGT 605 last taught in spring 2009
MGT 607 last taught in fall 2009
MGT 608 last taught prior to fall 2008
MGT 609 last taught prior to fall 2008
MGT 610 last taught prior to fall 2008
MGT 611 last taught prior to fall 2008
MGT 613 last taught prior to fall 2008
MGT 614 last taught prior to fall 2008
MGT 615 last taught prior to fall 2008

Experiential and Outdoor Education (M.S.)

EOE - 621 - Introduction to Environmental Interpretation

Currently there is a list of EOE electives that limits student choice when the program degree requirements allow students to take any graduate level electives in the EOE program OR any other program at WCU. We need to remove this list so that we do not have over rides when students take a course not currently populated on this list. This was an error when the program was initially established in the catalog.

EOE 621 The undergraduate course cross-listed with this course had a title and course description change that was already approved through Curriculog last year. We need to update the EOE graduate course with the same changes.

Educational Leadership (Ed.D.)

Course Name Changes

EDL - 893 - Topics in Educational Leadership

Deleting and adding courses to the mix - EDRS 800 is not taught, we offer EDRS 895 instead as it better prepares students for the disquisition.

EDL 893 - Students need to be able to complete up to 9 credits in this course.

Education - Comprehensive Education (M.A.T.)

Program and Course Changes

1) The concentration in Art is being deleted because there are changes in state licensure requirements that need to be addressed before students can be admitted to the concentration.
2) The change proposed for the section on Requirements for Teacher Licensure is being updated to reflect a recent CEAP licensure policy change, to better align with state licensure policy and to clarify WCU's role in the licensure process.
3) The prerequisite changes are needed because a course is identified as the internship 1 course and the other courses no longer need prerequisites.
4) The number of SPED 506 is changed to SPED 585 because this course is now an intern 1 course.

Public School Leadership (Post Master's Certificate)

We want to reactivate the Public School Leadership Post Master's Certificate (PMC) due to changing state requirements. Last year we deactivated this PMC based upon the North Carolina Department of Public Instruction starting to enforce NC State Law G.S. 115-284 which required principal licensure pathways to include earning a Masters in School Administration (MSA). However, in July 2022 the state gave a waiver through Fall 2024 for G.S. 115C-284. Discussions within the Professional Educator Preparation and Standards Commission (PEPSC) and NC State Board of Education are recommending that PMC programs that lead to principal licensure continue. To stay competitive with others and to prepare qualified educators to be principals for our region, we need to reactivate our program. We would like to reopen admissions as soon as possible and for accepted students to begin in courses in Fall 2023.

Social Work (M.S.W.)

Course Change

SOCW 586 - Foundation Field Practicum and Seminar
SOCW 596 - Foundation Field Practicum Seminar

Combining 586 and 596 into one course of equal credit = 8. This is typical of social work programs that this is one course, thereby giving faculty 1 course responsibility versus 2 courses.

Special Education Adapted Curriculum, Post Baccalaureate Certificate and Special Education General Curriculum, Post Baccalaureate Certificate

Program and Course Changes

SPED 501 - Introduction to Learning Disabilities
SPED 502 - Current Issues in Special Education
SPED 503 - Current Issues in Gifted Education
SPED 562 - Best Practices for Teaching Reading & Written Language to Exceptional Learners
SPED 563 - Best Practices for Teaching Mathematics to Exceptional Learners
SPED 566 - Approaches and Practices for Teaching Students with Disabilities
SPED 585 - Advanced Methods to Teach Students with High Incidence Disabilities
SPED 587 - Special Education Internship
SPED 605 - Social & Emotional Curriculum for Gifted Students
SPED 630 - Teaching Students with Mild to Moderate Intellectual Disabilities
SPED 633 - Collaboration with Families and Professionals

Adapted curriculum program description change - The wording for the Requirements for Teacher Licensure is being updated to reflect a recent CEAP licensure policy change, to better align with state licensure policy and to clarify WCU's role in the licensure process.

1) SPED 506 is being changed to SPED 585. SPED 585 is now an intern 1 course.

2) The wording for the Requirements for Teacher Licensure is being updated to reflect a recent CEAP licensure policy change, to better align with state licensure policy and to clarify WCU's role in the licensure process.

SPED 501, 502, 503, 566, 605, 630 **Deletions** - This course is not used by the special education program. The special education program is cleaning out old courses from the catalog.
SPED 562, 563 - The prerequisite is being removed from this course because an intern 1 course is now identified.
SPED 585 - SPED 506 has been identified as an Internship 1 course, a title change and a prerequisite are needed. Since this course is now an internship course the number needs to change to SPED 585 to align with WCU's policy on course numbers.
SPED 587 - SPED 506 needs to be removed from the prerequisite and SPED 585 needs to be added.
SPED 633 - This course will now be offered to students completing the certification program and the prerequisite is no longer needed.

Financial Assistance

The Financial Assistance Committee had no additional information to report. The Financial Assistance Committee will review summer assistantship application in March.

Dean Report

Graduate Enrollment Summary

- Census Report

  The Spring 2023 Census Statistics Report was distributed to the Graduate Council.

  We have 1,568 of our graduate students enrolled accounting for 13,461 SCHs for Spring 2023. We are down 129 graduate students enrolled, point in time, compared to Spring 2022 and graduate student credit hours are down 1,036 SCHs, point in time, compared to Spring 2022. Total WCU registration for Spring 2023 is 10,586 students accounting for 131,050 student credit hours

- Weekly Summary

  The Spring 2023 Census weekly summary was distributed to the Graduate Council.

Graduate Tuition Increase Update

A 3% graduate student tuition increase has been proposed, and the estimated increase in revenue is $253,000. If approved, the tuition increase will be effective for the 2023 fall term. A draft budget proposal was prepared and includes a plan to allocate the additional funding.   Funding cannot be allocated until the funds are collected.

The proposal was presented to the Board of Governors. The Board of Governors will follow up and vote in late February.

Associate Dean Report

March 22-23, 2023 Research and Scholarship Conference (RASC) and Graduate Research Symposium updates

Graduate Council members and their students were encouraged to participate in the Research and Scholarship Conference (RASC) and Graduate Research Symposium activities.

2nd Annual Faculty 3MR competition

Graduate Council faculty were encouraged to participate in the 3MR competition on March 23rd. There is a prize of $1000 and a trophy for the winner of the 3MR competition. The competition is combined with the Faculty Scholarship celebration.

Thesis Resource Webpage and Workshops (please see link)

Workshops are scheduled for next week.

Agenda

Discussion of student achievement metrics (Tim Metz, Assistant Vice Chancellor OIPE)

Tim Metz, Assistant Vice Chancellor of OIPE, presented institutional accreditation report information to the Graduate Council. The focus was on the "Student Achievement Measures" and "Graduation Rate" thresholds.

At a 2022 fall Graduate Council meeting the Graduate Council helped establish a minimum 75 % minimum threshold graduation rate for master's students and 85 % minimum threshold graduation rate for doctoral students. A 95% minimum threshold for course completion rate was also established.

However, in addition to minimum thresholds aspirational goal percentages also need to be established for the graduation rate and course completion rate.

After the 6-year dashboard data was presented to the Graduate Council the aspirational goals percentages were suggested, approved by vote, and will be added to the report.

The aspirational goal for graduation rate will be 80% for master's level and 90% for doctoral level. The aspirational goal for the course completion rate will be 98%.

The links to the dashboards will be e-mailed to Graduate Council members next week. The established percentages will be revisited by the Graduate Council in the 2023 fall term after the principles are updated and changed.

Withdrawal Policy Changes (Kristin Daiber, Director Office of Student Retention)

Kristin Daiber, Director Office of Student Retention, presented information about the proposed changes to the Graduate Catalog University Withdrawal policy distributed to the Graduate Council. Changes were made to align the policy with the current process and to streamline the policy. A new Section was added to the policy for "Return to Title IV."

Feedback from the Graduate Council members included deadline and refund considerations for programs with 8 week terms and use of the term program director/adviser instead of academic adviser.

Graduate Enrollment Task Force - Graduate Program Development

The Graduate Enrollment Task Force was reorganized last year. Task Force members Dean Lori Anderson from the College of Health and Human Sciences and Dean AJ Grube from the College of Business updated to the Graduate Council.

Dean Lori Anderson updated the Graduate Council on the proposed Master of Science in Nursing. The proposed program "Intent to Plan" is ready to be submitted the UNC System curriculum task force.

Dean Lori Anderson also reported that the College is updating the Strategic Plan and the By-Laws.

Dean AJ Grube updated the Graduate Council on the proposed on-line Accountancy program submitted to the UNC System.

There is no update from the Task Force about the Master of Science in Engineering. There was a discussion with the College of Engineering and Technology and Administration and Finance about the College funding revolving scholarships.

ChatGPT

How do we engage artificial intelligence and entrepreneurship, while facilitating graduate student learning outcomes along with equity and fairness between students, programs, and universities?

- ➢ ChatGPT video – BBC News
- ➢ ChatGPT video – 6 applications for ChatGPT

The subject was open for discussion and Hunter Library is interested in future discussion on this topic.

Future Agenda Topics

Discussion regarding enrollment in a graduate degree program and a graduate certificate program at the same time.

Number of total credits an undergraduate student is allowed to take and apply to an Accelerated Bachelor's to master's program (ABM).

Allowing transfer credit from a previously earned graduate degree.

Discuss total transfer credit policy limits.

Discuss allowing "C" grade courses for transfer credit.

Graduate Council Agenda Topics

Please send Dean Kloeppel Graduate Council agenda topics for the 2022-23 academic year.

The meeting was adjourned at 2:30 pm.
Submitted by – Elizabeth Frazier
Please note: All attachments are on file in the Graduate School with the Graduate Council meeting minutes.