

## Graduate Council Minutes 2 April 2024

The Graduate Council met in Camp 101A and by Zoom at 9:30 am.

Members present: J. Bowers-Campbell, K. Doss, J. Deziel, T. Eckard, B. Fonseca, M. Garrido-Lopez, H. Jack (proxy for B. Karayaka), J. Lawson, K. Mathews, C. Parrish, H. Rimes, G. Sabih, C. Thomas, A. Trombley (proxy for D. Solomon), E. Virtue

Members absent: J. Black, D. Dorondo, H. Grappendorf, L. Hammer, B. Karayaka, M. Kennedy, T. Orr, D. Solomon,

Others present: R. Stiles

**Approval of the Minutes** Motion and second to approve the minutes for the March 1, 2024 meeting. **Passed**

### Curriculum Review

All curriculum items **Passed**

MSEd Comprehensive Education updating program by deleting Portfolio requirement, changing program description to remove Jamaican program specific language and adjust focus to international and not domestic programs. Changing Elementary Education and Middle Grades STEM concentrations to MAEd STEM and Elementary Education Literacy and replacing as MAEd Literacy. Both changes are potentially new programs and may need new program codes. Approve but program should clarify with UCC and/or Registrar. This item may need to come out of larger proposal because they are not just concentration name changes. Karena Cooper-Duffy to check with Registrar.

EDCI 696 and EDCI 697 course prefix, title, and description change

HESA 650 update from old CSP to new HESA program name

EOE MS adding elective courses to program mix and updating program description

EDHE 650 update prefix to HESA 650

HESA removing GRE requirement for program admission

HR program updating GRE/GMAT and adding essay admission requirements and updating program description and catalog correction on HR 670 and 671 to renumbered HR 687 and 688

Chem 571 and 572 update course descriptions and prerequisites

Chemistry MS adding courses to program mix

COUN 605, 610, 635, 686, and 687 update course descriptions and prerequisites

Data Science PB Certificate inactivate program due to low enrollment

CHEM 560 and 567, HESA 640, and HR 630, new course proposals

### Academic Policy and Graduate Faculty Review

- The following persons were approved by the Graduate Faculty Review Committee as members of the graduate faculty and came as a seconded motion for approval. **Approved**

Dr. Mark Dickerson affiliate Human Services

Dr. Yi-Hsiang Yu affiliate Engineering and Technology

- AGFS updating language and process for full-time faculty to AA21s at hiring or updated AA21 thereafter. Affiliate status for non-teaching WCU employees also using AA21 through Provost. Nominees external to WCU will be reviewed by Graduate Council with a streamlined process that includes a six-year term.

### Financial Assistance

- Summer Graduate Assistantships at proposed at \$4,000 each for 50 students also 3 administrative Graduate Assistants at \$4,000 for a total of 53 GAs came as a seconded motion for approval. **Approved**

## **Graduate Student Association**

- New officer elections already complete to smooth transition

## **Associate Dean Report**

- Thesis and Disquisition/Dissertation deadline April 10 for May there is flexibility if a student needs it
- Thesis and Disquisition/Dissertation deadline July 10 for August there is flexibility if a student needs it
- Hooding at Commencement: Important to the Board of Trustees and the Chancellor's Office for a smooth, respectful process. Videos are provided for examples/rehearsals and we will be going to programs for practices.

## **Dean Report**

- Research and Scholarship Conference RASC was a success
- Enrollment report too early to tell.
- Thank you for outgoing and poll continuing for fall meeting times.
- Goal as dean is to clean up Graduate Assistantship process and then next to define Graduate Student success. Will look at Undergraduate models to improve graduate retention and completion.

The meeting was adjourned at 10:45 am.

Submitted by – Roxane Stiles

Please note: All attachments are in Graduate Council OneDrive folders and in Graduate School with the Graduate Council meeting minutes.