

Registration & Recognition

2022- 2023 ACADEMIC YEAR



Please refer to the “Templates” folder under the 2022-2023 R&R section on the GSED Engage page to gain a full video and written explanation of what documentation is required to be provided for each category.

Satisfactory — Base Level

Distinction — Award Level

To obtain a rating of “Distinction” in a category, you must complete **ALL** requirements in the “Satisfactory” category **AND** all requirements in the “Distinction” category. To obtain a rating of “Satisfactory” in a category, you must complete **ALL** requirements in the “Satisfactory” category.

ACADEMIC

Satisfactory

1. Chapter has a cumulative 2.5 GPA both semesters (*GSED will confirm*)
2. Chapter has a GPA standard for members to be in good standing
(*Chapter provides documentation*)
3. Chapter has an academic program and academic expectations in place
(*Chapter provides documentation*)

Distinction

1. 85% of initiated members are in academic good standing (*GSED will confirm*)
2. 85% of new members are in academic good standing (*GSED will confirm*)
3. Chapter has a higher GPA standard for the executive committee
(*Chapter provides documentation*)
4. Chapter has solidified a university-required Academic Coach who has signed and agreed to serve in the role (*Chapter provides documentation*)

ALUMNI ENGAGEMENT

Satisfactory

1. Chapter has at least one main chapter advisor (*Chapter provides documentation*)
2. Chapter President meets with the chapter advisor at least twice per semester
(*Chapter provides documentation*)
3. Chapter Advisor is registered on Engage and is on the chapter’s Engage page roster
(*Chapter provides documentation*)

Distinction

1. Chapter hosts at least one alumni event for the year (*Chapter provides documentation*)
2. Chapter hosts a program to encourage graduating seniors to remain engaged as alumni
(*Chapter provides documentation*)
3. Chapter demonstrates appreciation for advisors at least once per year
(*Chapter provides documentation*)

CAMPUS INVOLVEMENT

Satisfactory

1. 50% of chapter members are involved in another 1 of the following: registered student organization, athletic team, Resident Assistant, other campus employment, and/or intramural team member *(Chapter provides documentation)*
2. 50% of chapter members attend at least 3 campus events per semester for a total of 6 per year. Events include athletic events, Degree Plus events, educational programs, programs sponsored by other fraternities/sororities, Last Minute Productions programs, Arts and Cultural Events, Resident Assistant programs, and/or chapter educational programs. Members must stay for the entire event. *(Chapter provides documentation)*

Distinction

1. 75% of chapter members are involved in another 2 of the following: registered student organization, athletic team, Resident Assistant, other campus employment, and/or intramural team member *(Chapter provides documentation)*
2. 75% attend 3 campus events per semester for a total of 6 per year. Events include athletic events, Degree Plus events, educational programs, programs sponsored by other fraternities/sororities, Last Minute Productions programs, Arts and Cultural Events, Resident Assistant programs, and/or chapter educational programs. Members must stay for the entire event. *(Chapter provides documentation)*
3. Chapter promotes at least 3 events open to the campus community on Engage throughout the academic year *(Chapter provides documentation)*

CHAPTER EDUCATION

Satisfactory

1. All chapter members host or attend at least one program centered around each of the following categories per academic year: alcohol & drug misuse, sexual assault awareness & consent, hazing prevention, mental health awareness, and diversity, equity, & inclusion *(Chapter provides documentation)*
2. Chapter must provide a program for its members covering all risk management policies of the Inter/National Organization once per academic year *(Chapter provides documentation)*
3. 100% of chapter members have a profile registered on Engage and are listed on the chapter's roster *(GSED will confirm)*

Distinction

1. Chapter hosts a campus-wide educational program *(Chapter provides documentation)*
2. Chapter gets feedback from chapter members on the programs they would like to have presented or attend *(Chapter provides documentation)*

CHAPTER LEADERSHIP & OPERATIONS

Satisfactory

1. Chapter conducts officer transitions (*Chapter provides documentation*)
2. Chapter updates bylaws annually (*Chapter provides documentation*)
3. Chapter has regular executive committee meetings (*Chapter provides documentation*)
4. Chapter president meets with GSED at least once per semester — this can be done both in person and virtually (*GSED will confirm*)
5. Chapter President (or other Executive Board Officer) attends both the Fall 2022 and Spring 2023 President’s Retreats (*GSED will confirm*)
6. Chapter has all officer positions listed on their Engage roster including who is assigned each position, and updates that roster immediately after any changes (*GSED will confirm*)

Distinction

1. Chapter executive committee communicates with Chapter Advisors to create chapter goals and a plan to achieve the goals (*Chapter provides documentation*)
2. Executive committee shares goals with the chapter (*Chapter provides documentation*)

FINANCE

Satisfactory

1. Chapter has an annual budget/monetary tracking document that is completed up to April 1st, 2023(*Chapter provides documentation*)
2. Chapter has consequences in place for members who do not pay their bills on time and proves use of said process throughout the semester (*Chapter provides documentation*)
3. Chapter is in good financial standing with their Inter/National headquarters (*Chapter provides documentation from their headquarters*)

Distinction

1. 90% of members pay their bills on time (*Chapter provides documentation*)
2. Chapter has a program about the annual budget and presents it to the chapter (*Chapter provides documentation*)

NEW MEMBERS

Satisfactory

1. New members make a cumulative 2.5 GPA the semester they join (*GSED will confirm*)
2. The chapter is not sanctioned for hazing/alcohol/drug charges by either their Inter/National headquarters or the University (*GSED will confirm*)
3. 100% of new members complete New Member Education (*GSED will confirm*)
4. 100% of new members have a profile registered on Engage and are listed on the chapter’s roster (*GSED will confirm*)

Distinction

1. 90% of new members make a 3.0 or higher during their first semester (*GSED will confirm*)
2. Chapter initiates 100% of new members (*Chapter provides documentation*)

OPPORTUNITIES FOR DEVELOPMENT

Satisfactory

1. Chapter lists 3 areas for improvement based on shortcomings from the past academic year (*Chapter provides documentation*)
2. Chapter provides 3 action steps for each improvement area that details how the members plan to develop in those areas (*Chapter provides documentation*)

Distinction

1. Chapter lists 5 areas for improvement based on shortcomings from the past academic year (*Chapter provides documentation*)
2. Chapter provides 5 action steps for each improvement area that details how the members plan to develop in those areas (*Chapter provides documentation*)

PHILANTHROPY

Satisfactory

1. 50% of chapter members participate in at least two (2) other Sorority/Fraternity philanthropy/ service events (*Chapter provides documentation*)
2. Chapter hosts at least one online or in person event educating about their philanthropy and/ or raising funds for a charitable cause (*Chapter provides documentation*)
3. 100% of chapter members and new members report all service hours completed on Engage (*GSED will confirm*)

Distinction

1. 75% of chapter members complete at least 5 service hours per individual member, these are non-transferable (*Chapter provides documentation*)
2. 75% of chapter members participate in at least two (2) other Sorority/Fraternity philanthropy/ service events (*Chapter provides documentation*)
3. Chapter leadership approves or denies all service hours entered in Engage (*GSED will confirm*)

REGISTRATION

Satisfactory

1. Chapter registers with the University. (*GSED will confirm*)
2. Engage page is up to date with members, officers, advisors, and service hours regularly and after any modifications are made to those categories (*GSED will confirm*)
3. Rosters are submitted on Engage by the Friday of the first week of class each semester and are updated within 48 hours after any changes (*GSED will confirm*)

4. Certificate of liability has been received by the office and is updated before/on its expiration date (*GSED will confirm*)
5. Constitution and Bylaws of the chapter are submitted to the office by the Friday of the first week of class each semester (*GSED will confirm*)

Distinction

1. An updated copy of the chapter's dues structure and membership requirements are on file with GSED (*GSED provides documentation*)
2. Chapter uses Engage to publicize and promote chapter events, display photos, and provide contact information to viewers (*GSED will confirm*)

RISK MANAGEMENT

Satisfactory

1. No risk management violations (*GSED provides documentation*)
2. 50% of chapter participates in National Hazing Prevention Week (*Chapter and GSED provide documentation*)
3. 50% of chapter participates in National Alcohol Awareness Week (*Chapter and GSED provide documentation*)

Distinction

1. 75% of chapter participates in National Hazing Prevention Week (*Chapter and GSED provide documentation*)
2. 75% of chapter participates in National Alcohol Awareness Week (*Chapter and GSED provide documentation*)