

WESTERN CAROLINA UNIVERSITY
MEETING OF THE BOARD OF TRUSTEES OF WESTERN CAROLINA UNIVERSITY
EXECUTIVE COMMITTEE
AGENDA SETTING MEETING
August 2, 2022
ZOOM MEETING/Chancellor's Boardroom, H.F. Robinson Building, Room 501A

The Board of Trustees of Western Carolina University (Board) met on August 2, 2022, in Room 501A of the H.F.R. Administration Building. Chair Roberts called the meeting to order at 8:30 am.

Attendance

The following members of the Executive Committee were present: Chair Bob Roberts, Ms. Haden Boliek, Ms. Becky Brown, Mr. Casey Cooper, and Ms. Kathy Greeley,

The following members of the Executive Committee were absent: Mr. Bryant Kinney

Other board members present: Mr. Joe Crocker, Mrs. Rebecca Schlosser, and Ms. Gordillo-Rivas.

Present – Faculty and staff of Western Carolina University: Chancellor Kelli R. Brown, Dr. Richard Starnes, Provost and Vice Chancellor for Academic Affairs; Ms. Kelly Tornow, Assistant General Counsel; Dr. Melissa Wargo, Chief of Staff; Mr. Mike Byers, Vice Chancellor for Administration and Finance; and Ms. Jessica Woods, Assistant to the Chancellor and Assistant Secretary to the Board of Trustees.

Roll Call

Ms. Woods called the roll of the Board members in attendance. A quorum of the board was present.

Ethics Statement

Chair Roberts read the Ethics Statement as follows:

“As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflicts of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.” **No conflicts of interest were disclosed.**

Chair Roberts reminded everyone that the meeting is a public meeting and is being recorded, via the Zoom platform, and is being livestreamed, and members of the media may be present.

September 1-2, 2022 Agenda Setting Meeting:

Finance and Audit Committee Agenda (Mr. Cooper, Mr. Byers)

Mr. Cooper reviewed the Finance and Audit Committee Agenda. The committee meeting is scheduled for Thursday, September 1st at 2:00 p.m. and will be held in 501A, H.F. Robinson Administration building. There is one action item (approval of June 9, 2022 minutes); two items for discussion (IT Annual Report and Internal Audit Update); and one item for information (Capital Projects Status Report). There are no Closed Session Action Items. Discussion followed. The agenda was approved.

Academic Affairs Committee Agenda (Ms. Boliek, Dr. Starnes)

Ms. Boliek reviewed the Academic Affairs Committee Agenda. The committee meeting is scheduled for Thursday, September 1st at 2:00 p.m. and will be held in the 540 Conference Room, H.F. Robinson Administration Building. There is one action item (approval of June 9, 2022 minutes) and two items for discussion (Provost Updates and Human Resources). There is one information item (Notification of Athletic Appointments). There are no Closed Session Action Items. Discussion followed. The agenda was approved.

Administration, Governance & Trusteeship Committee Agenda (Ms. Greeley, Dr. Wargo)

Ms. Greeley reviewed the Administration, Governance, and Trusteeship Committee agenda. The committee meeting is scheduled for Thursday, September 1st at 3:30 p.m. and will be held in 501A, H.F. Robinson Administration building. There are three items for action (approval of June 9, 2022 minutes, approval of the Resolution of the Board of Trustees of Western Carolina University to Amend and Restate Delegated Authority from the University of North Carolina Board of Governors September 02, 2022 Amendment, and Updates to the By-Laws of the Board of Trustees Western Carolina University); three items for discussion (Legislative Update, The Fall Census Summary, and Chancellor's Residence Events Space Renovation); and three items for information (Chancellor's Residence Condition Report and Report the Annual Inspection Tour of Chancellor's Residence; BOT Meetings Schedule; and Advancement Update) in Open Session. There are two Closed Session Action Items. Discussion followed. The agenda was approved.

Draft Agenda for Full Board Meeting: September 1-2, 2022 (Chair Roberts, Ms. Woods)

Ms. Woods reviewed the agenda for the Regular Session Meeting of the Board of Trustees scheduled for September 1-2, 2022. The meeting will be held in 501A, H.F. Robinson Administration Building. The Chancellor's Residence Inspection Committee will arrive at the Chancellor's Residence at 4:00 pm for the Chancellor's Residence Inspection. Employee Appreciation Day Lunch is scheduled for 11:30 am at the Ramsey Center. The Discussion of Interest is scheduled for 1:00-1:45 pm. The Finance and Audit Committee is scheduled for 2:00 p.m.; the Academic Affairs and Personnel Committee meeting is scheduled for 2:00 p.m.; and the Administration, Governance, and Trusteeship Committee meeting is scheduled for 3:30 p.m. The Board of Trustees breakfast and breakfast program is scheduled for 8:00 am at the University Center. The Regular Session, Board of Trustees Meeting, is scheduled for Friday, September 2nd at 9:30 a.m. and will be held in 501A, H.F. Robinson Administration Building. The lunch and Ribbon Cutting Ceremony of The Rocks is scheduled for Friday, September 2nd, following the BOT meeting. The agenda was approved.

Adjournment

Chair Roberts asked for a motion and a second to adjourn. Motion to adjourn from Ms. Brown and a second from Ms. Boliek. The motion was unanimously approved by board. The meeting was adjourned at 8:45 am.