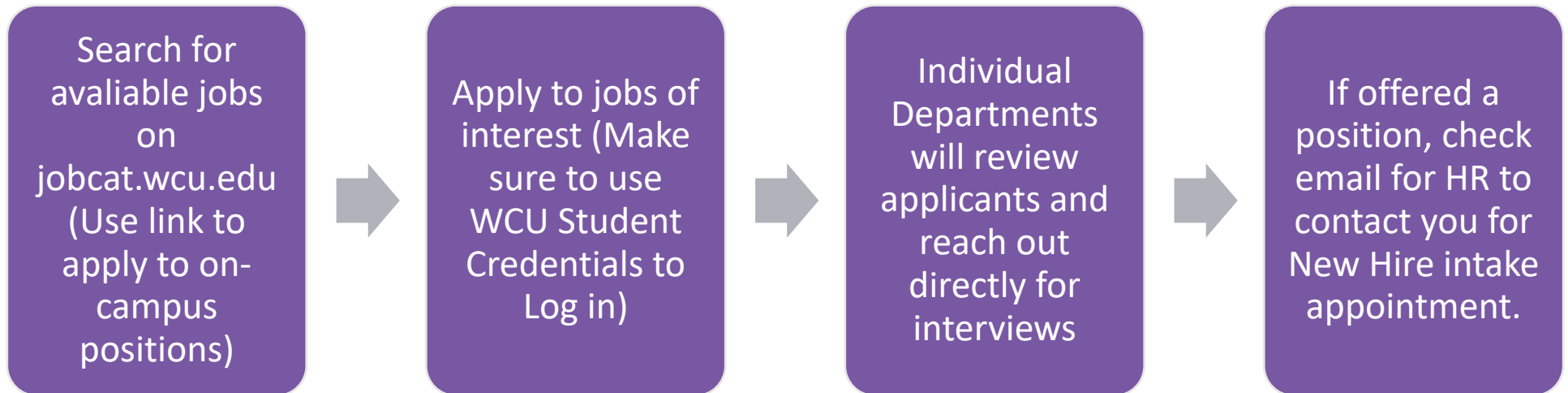


Student Quick Guide to NWS Employment



Minimum Requirements For Non Work Study Student Employment

2.0 GPA or Higher (First semester students can work without a GPA)	Registered for at least 6 credit hours for undergraduate (Spring and Fall), Registered for at least 3 credit hours (Summer) – 0 credit hours during Summer if enrolled in Fall for 6 credit hours	All newly hired students paid by WCU for employment must complete the Eligibility Verification Form (or Form I-9) prior to the start of work or training. This is a federal requirement of U.S. Citizenship and Immigration Office.
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Non-Work Study students may not work more than 25 hours per week combined during the semester. Non-work study students enrolled in the Fall may work 40 hours per week if not enrolled in summer session classes.