

## NOTICE TO BIDDERS

Sealed proposals will be received by the **Western Carolina University** in the office of **Facilities Management, 3476 Old Cullowhee Road, Cullowhee, NC 28723, Attn: Daniel Fiskeaux, Project Manager** up to **2:00 p.m. EST on Thursday, February 22, 2024** and immediately thereafter publicly opened and read in the Facilities Management Department Conference Room for the furnishing of labor, material and equipment entering into the construction of: **Central Plaza Drainage and Landscape Improvements** on the WCU Campus in Cullowhee, NC. The project includes surface and subsurface drainage improvements and repairs to existing brick paver areas.

Bids will be received for single prime. All proposals shall be lump sum with unit bid prices for selected portion of the work and quantity allowances for unit bid price items.

### Pre-Bid Meeting

A NON-MANDATORY pre-bid meeting will be held for all interested bidders on **Tuesday, February 6, 2024 at 1:30 p.m. EST at Facilities Management, 3476 Old Cullowhee Road, Cullowhee, NC 28723.** Bidders are not required to have a representative attend the pre-bid meeting to be eligible to submit a bid. The meeting will address the project scope and description and answer specific questions and issues, anticipated project schedule, bidding procedures, and bid forms. Participants will also be able to visit the building site following the administrative portion of the meeting. Interested subcontractors and manufacturer representatives are strongly encouraged to attend.

Complete plans, specifications and contract documents will be open for inspection in the offices of WCU Facilities Management and Lofquist & Associates, Inc. at 11 Citrus Drive, Sylva, NC and in the electronic plan rooms of: Associated General Contractors, Carolinas Branch; McGraw-Hill Dodge Corporation; Reed Construction Data (RCD); Hispanic Contractors Association of the Carolinas (HCAC) in Winston-Salem, Charlotte and Raleigh Areas – 877-227-1680; and the Cherokee Business Development Center, PO Box 1200, Ginger Lynn Welch Complex, 810 Acquoni Road, Cherokee, NC 28719, Phone: 828-497-1666.

Electronic copies of the documents are available at no cost. Hardcopies of the documents may be obtained upon deposit of One Hundred Fifty dollars (\$150.00) in cash or certified check. The full plan deposit will be returned to those bidders provided all documents are returned in good, usable condition within ten (10) days after the bid date.

**NOTE:** The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

Western Carolina University  
Central Plaza Drainage and Landscape Improvements  
SCO ID #: 22-24778-01  
WCU Project #: 2019-011  
Cullowhee, North Carolina

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Unlimited or Highway.

**NOTE--SINGLE PRIME CONTRACTS:** Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a "general contractor" and shall be so licensed. Therefore a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license. **EXCEPT:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. [GS87-1.1- Rules .0210](#)

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 75 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Designer:  
Lofquist & Associates, Inc.  
Victor Lofquist, PE  
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