

SMALL MEETING ROOMS



TUCKASEGEE

Available Setups

This room is preset with tables and chairs for 16 people.

Room Features

WIFI and ethernet ports

Wheelchair accessible

Special Services & Technical Support Available

Ceiling mounted wireless LCD projector

Ceiling mounted screen

Overhead projector

TV / VCR / DVD



CARDINAL

Available Setups

This room is preset in square with tables and chairs for 45 people. Set up is flexible and can seat up to 60 classroom style.

Room Features

Bulletin board

Dry erase board

Mounting display for flipchart paper

WIFI and ethernet ports

Wheelchair accessible

Special Services & Technical Support Available

Ceiling mounted wireless LCD projector

Ceiling mounted screen

Overhead projector

TV / VCR / DVD



CATAMOUNT

Available Setups

Set up is flexible and can seat up to 50 classroom style.

Room Features

Bulletin board

Dry erase board

Mounting display for flipchart paper

WIFI and ethernet ports

Wheelchair accessible

Special Services & Technical Support Available

Ceiling mounted wireless LCD projector

Ceiling mounted screen

Overhead projector

TV / VCR / DVD



DOGWOOD

Available Setups

This room is preset in square with tables and chairs for 20 people. Set up is flexible.

Room Features

Bulletin board

Dry erase board

Mounting display for flipchart paper

WIFI and ethernet ports

Wheelchair accessible

Special Services & Technical Support Available

Ceiling mounted wireless LCD projector

Ceiling mounted screen

Overhead projector

TV / VCR / DVD

RALEIGH

Available Setups

This room is preset with tables and chairs.

Room Features

Dry erase board
Mounting display for flipchart paper
WIFI and ethernet ports
Wheelchair accessible

Special Services & Technical Support Available

Ceiling mounted wireless LCD projector
Ceiling mounted screen
Overhead projector
TV / VCR / DVD



NANTAHALA

Available Setups

This room is preset in square with tables.

Room Features

Dry erase board

Mounting display for flipchart paper

WIFI and ethernet ports

Wheelchair accessible

Special Services & Technical Support Available

Ceiling mounted wireless LCD projector

Ceiling mounted screen

Overhead projector

TV / VCR / DVD

PISGAH

Available Setups

This room is preset with chairs & tables.

Room Features

Dry erase board

Mounting display for flipchart paper

WIFI and ethernet ports

Wheelchair accessible

Special Services & Technical Support Available

Ceiling mounted wireless LCD projector

Ceiling mounted screen

Overhead projector

TV / VCR / DVD

PICNIC AREA

The picnic area, located by the softball field, is the ideal place for events such as cookouts, reunions, birthday parties, and more! The picnic area includes a covered shelter (under which are picnic tables, a grill, and electrical outlets), a wide expanse of grassy lawn next to the creek with several more picnic tables placed around, and working restrooms (not available during the winter months).

WANT TO RESERVE?

OFF-CAMPUS GROUPS

Off-campus groups are not allowed to use DCA facilities (except for the Picnic Area) unless being sponsored by an on-campus department or Recognized Student Organization. Those interested in holding a conference on campus should contact [Conference Services](#).

RECOGNIZED STUDENT ORGANIZATIONS

You must come into the office in person (University Center, 2nd floor) and fill out a reservation request form. Please note that a A Sales and Solicitation Permit is required for the selling of any items, collecting money for any purpose, and fundraising and that a Fair Use Waiver is required when showing a film in the UC Theater. [For information about RSO Policies](#).

WCU DEPARTMENTS

Please use [25LIVE](#) to make your reservations and we will send you any setup forms that need to be filled out. Please note that a A Sales and Solicitation Permit is required for the selling of any items, collecting money for any purpose, and fundraising and that a Fair Use Waiver is required when showing a film in the UC Theater.

[Instructions for Reserving Space in 25Live](#)

[Tips for Using 25Live](#)

QUESTIONS?

Guest Services in Department of Campus Activities is your source to help with your event logisticsb at the UC!

Email at dcaguestservices@wcu.edu or give us a call at 828.227.3432 to make your event great.

[For more information on Department of Campus Activities](#)