

Transitioning to WCU

We are excited for you to pursue your bachelor's degree with us at WCU!



Below you will find a checklist which will aid you in your journey from your previous institution to becoming a Catamount.

transferadvising@wcu.edu



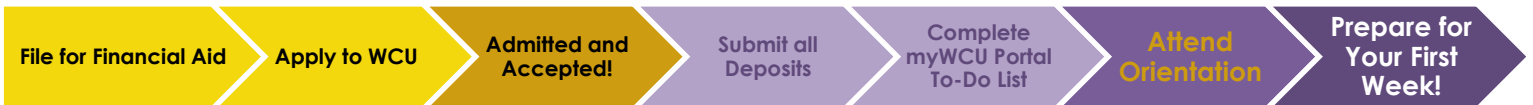
The Three Stages of Transferring to Western Carolina University

Applying and Being Accepted 

Completing all Onboarding Tasks 

Becoming a new Transfer Catamount 

From the Advising Center's [Transfer Students Webpage](#)



	Complete As Soon As Possible...	STAGE 1: APPLICATION and ACCEPTANCE
<input type="checkbox"/>	FALL Deadline: OCTOBER 1	<p>Apply for FASFA (WCU Code: 002981) For more information on Financial Aid at WCU click HERE. NOTE: Spring/Summer Admits should make sure all FASFA information is submitted at least 8 weeks prior to start.</p>
<input type="checkbox"/>	<p>SPRING Deadline: NOV 1</p> <p>SUMMER/FALL Deadline: APRIL 1</p>	<p><u>APPLY to WCU</u></p> <ul style="list-style-type: none"> You will receive an Acknowledgement Letter from Admissions (keep this for reference!). You will receive a follow up email from Admissions with how to access your Catamount Portal, where you can track your application status Once you are accepted, you will be prompted to login to your myWCU Portal to complete next steps You will receive a welcome email to your personal email address from the Registrar's Office on Transcripts and Credits Earned Elsewhere
<input type="checkbox"/>		<p>Submit all Official Academic Records to Admissions Office</p> <ul style="list-style-type: none"> Official College Transcripts High school transcripts and standardized test scores (Waived if over 21 years old or 24+ hours college coursework) SAT/ACT scores Any credits earned by examination directly (Ex. AP Scores or CLEP Scores; Waived if over 21 years old or 24+ hours college coursework)

Accept your Offer of Admittance!

A "To-Do List" will populate in your MyWCU account containing required next steps to secure your space at WCU

You will receive an automated email from the Registrar's Office regarding transcripts, credits earned elsewhere, and the Degree Audit to your Catamount email address listed

- You will receive a Next Steps postcard on: Deposits, Immunization, Checking the Student Email, and Orientation
- You will receive an Orientation Registration postcard

Complete
As Soon As
Possible...

STAGE 2: ONBOARDING

SPRING
Deadline:
DEC 1

SUMMER/FALL
Deadline:
MAY 1

Submit Tuition Deposits and Housing Deposits (if not waived)

ALL Payments can be made through the [Banner Payment Portal](#) (this portal is automatically linked to the myWCU To-Do List)

Accept your Financial Aid!

Students should make sure that they complete the full process to receive their Financial Aid at WCU through the Financial Aid section in their myWCU

- You can "Check your Financial Aid Status"
- You can "View and Accept Awards", "View Financial Aid Awards and History" and "Respond to Award" by Accepting, Declining, or Modifying

Attend one of our virtual Onboarding Sessions!

Meet with Student Success staff prior to attending Orientation. [REGISTER HERE](#)

Topics covered include:

- All Aboard! Navigating the MyWCU Checklist and Pre-Registration Survey
- Transferring Credits 101
- Getting Around: Understanding Campus and Canvas
- Preparing for and What to Expect During your First Semester
- Strengths and Learning Opportunities for Transfer Students

Complete your myWCU To-Do List

- Immunization forms
- Pre-Registration Survey- [Your advisor uses this to create your first schedule!!](#)
- Orientation Registration- Appears once Pre-Registration has been fully completed
- Photo for CatCard
- Security release pin/Proxy access
- [Submit proof of health insurance](#)
- [Set Residence Hall preferences](#) (can take [at least one week](#) to fully process)
 - Students are exempt from the housing requirement ([Policy 96](#)) if they have graduated high school over 1 year ago by the time of their WCU enrollment date
 - Local students who wish to commute will still need to complete the [Residency Exemption Form](#) and meet ONE of the listed requirements
- [Set Meal Plan preferences](#)
- [Register vehicle with Parking Operations](#)

		<p>NOTE: The Orientation office will send a weekly email to all students with missing items in their myWCU To-Do List to assist them in completing all requirements</p> <ul style="list-style-type: none"> • <u>You will not receive a schedule from your advisor until you have fully submitted your immunization forms and orientation deposit</u> <ul style="list-style-type: none"> ○ You must have a have a schedule to waive or enroll in the UNC System Health Plan. <p>You should submit all official transcripts as soon as possible to the Undergraduate Admissions office. Once the semester has begun, any additional transcripts should be sent as soon as courses or degrees have been completed to the Registrar's Office.</p>
<input type="checkbox"/>	<p>Friday before the 1st Day of Classes</p> <p>(JAN, MAY, JULY, AUG)</p>	<p>Attend Orientation!</p> <p>Why so close to the start of classes?</p> <ul style="list-style-type: none"> • <u>Official Transcripts</u>- Many students finish their final courses the semester prior to their WCU start date. Allowing as much time as possible for our Registrar's Office to process all credit, sets students up for a more successful first semester. <p>What to expect from Advisors during Orientation?</p> <ul style="list-style-type: none"> • You will learn about important dates and resources available to you while attending WCU which will support your academic success • <u>You will receive your schedule, schedule change tutorial handouts, and your ALTPin (registration pin). Students cannot make schedule changes without this pin.</u> <p>NOTE: It is highly recommended to attend the Schedule Change session with your professional advisor. They will walk you through important processes such as:</p> <ul style="list-style-type: none"> ○ Viewing your Credits Earned Elsewhere ○ Running a Degree Audit ○ Searching for and Adding/Dropping classes

	Complete Before...	STAGE 3: BECOMING A CATAMOUNT
<input type="checkbox"/>	<p>First Week of Classes</p>	<p><u>Purchase a Computer</u> OR make sure your present computer has the correct <u>Computer Requirements</u></p> <ul style="list-style-type: none"> • <u>Set Up your Computer</u> with the WCU network
<input type="checkbox"/>		<p>Check ALL of your Transfer Credits!</p> <ul style="list-style-type: none"> • The Registrar's Office will send you a final automated email regarding Transfer Credits Earned Elsewhere one week prior to the first day of class to Catamount email address listed
<input type="checkbox"/>		<p><u>Get your Textbooks, and Catamount merchandise!</u></p>
<input type="checkbox"/>		<p><u>Become Familiar with Where your Classes Are</u></p>
<input type="checkbox"/>		<p>Know How to Contact your Supporters</p> <ul style="list-style-type: none"> • Make sure you know the contact information for your professional academic advisor, your department head, and your faculty advisor • Make sure you know where your support offices are like the <u>Writing and Learning Commons</u>, the <u>Math Tutoring Center</u>, the <u>Center for Career and Professional Development</u>, and <u>Counseling & Psychological Services</u>. Bookmark these webpages for later!
<input type="checkbox"/>		<p><u>Write Down All Important Dates!</u></p>