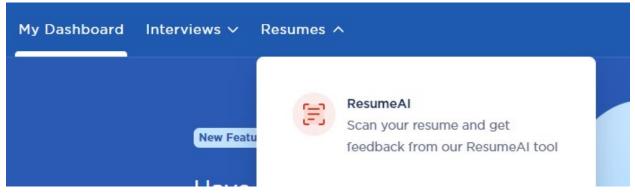
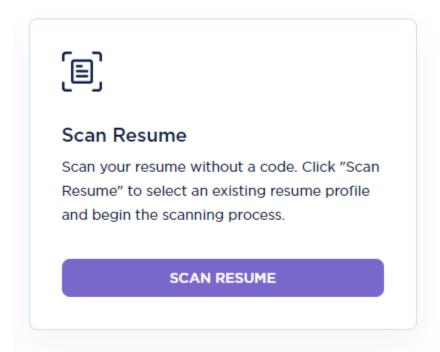
How to Scan Your Resume into Big Interview for Feedback

- 1. Create an account on Big Interview if you have not already done so using your Catamount email address.
 - a. https://wcu.biginterview.com/
 - b. Click the teal Register button in the upper right corner
- 2. After logging in, click Resumes → ResumeAI



3. Click the purple Scan button

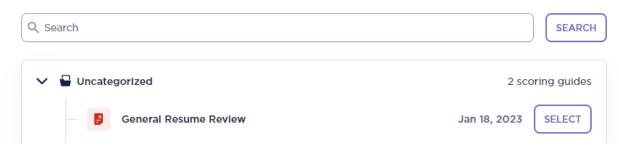


4. Select your Scoring Guide. Most students will click on General Resume review, unless your instructor has created a specific scoring guide for you to complete.

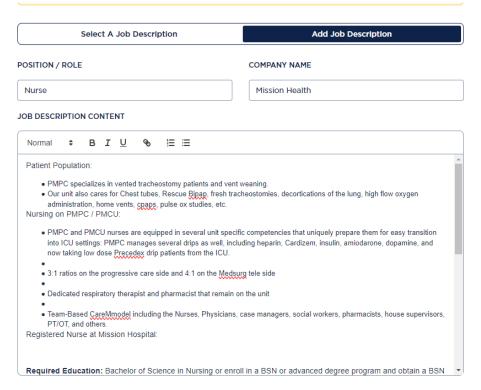
Select Scoring Guide

Improve your resume based on predefined requirements and increase your chances of success. Tailor your professional profile to meet specific expectations and stand out from the competition.

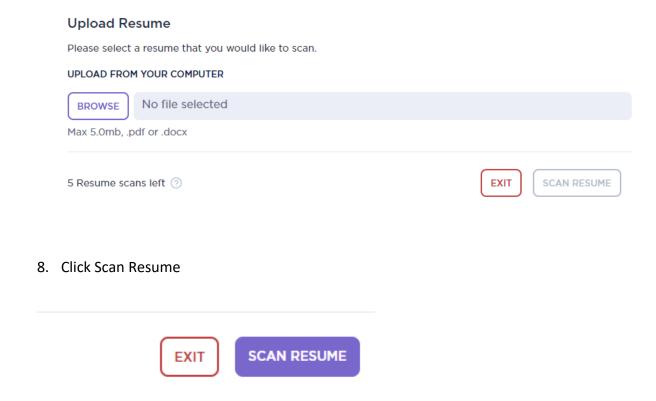
2 AVAILABLE SCORING GUIDES



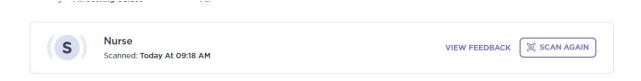
5. If you want Big Interview to score you on how well you're connecting with a specific job ad, click **Add Job Description**, copy/paste the job ad into the Job Description field. Be sure to name the position and with which company.



- 6. If you do not want ATS feedback, skip the Add Job Description section.
- 7. Scroll down and click the Browse button and upload your resume.



- 9. NOTE: Give the system a few minutes to calculate your score. If after 5 minutes it has not refreshed automatically, hit the refresh button on your browser.
- 10. Once the scan is complete, you should see it in your My Scans section where you can view your instant feedback.



Bear in mind, Big Interview is a *tool*. It is not meant to replace actual feedback from a human being. The software might suggest edits that go against what you've heard in class or in the CCPD; if you'd like further clarification, feel free to come by the Career Studio 12-4 p.m. Monday-Friday or make an appointment with a counselor.