Provost Report for Faculty Senate

August 27, 2014

Submitted by Alison Morrison-Shetlar, Provost

* New positions in Academic Affairs this year.
  + Brandon Schwab – associate provost for Academic Affairs
  + Dale Carpenter – dean of Education and Allied Professions
  + Jeff Ray – dean of Kimmel School
  + Tim Metz – assistant vice chancellor for Institutional Planning and Effectiveness (moved from the Chancellor’s Office to Provost team)
* Provost’s Fellows: announcement has gone out to campus (8/25/14) for nominations or applications.
  + Engagement (Carol Burton)
  + Faculty Relations (Brandon Schwab)
  + Summer School and HIPS (Lowell Davis)
* Curriculog is an online work flow process that will be used to put our **existing** processes and approvals into an online work flow and will integrate with the undergraduate and graduate catalogs allowing courses and programs to be easily imported into a new proposal. There will be limited changes in the curriculum process as it is currently laid out in the faculty handbook, except where it further streamlines our processes. A group of faculty and staff are currently being trained to use the program. These trainers will be available to train other end users this fall. We hope to do training for the end users at the first curriculum meeting. If colleges and departments have curriculum work going on, this should not be moved forward to the university level until we are ready to put it into the system. (See email sent to department heads this summer – attached).
* Summer School Goal: to create a strong and vibrant summer school that promotes student success and increases retention and time to graduation. Courses added to summer school schedule should add value and not take SCH generation from the rest of the academic year (funded differently). These will mostly be liberal studies courses or courses required for degrees that have been traditionally offered during the summer. Deans and associate deans are working with faculty to ensure that appropriate courses are offered.
  + Summer School Compensation Committee was brought together over the summer. Members were: Leroy Kaufman – faculty senate chair, Lowell Davis – assistant vice chancellor for Student Success, John West – associate dean, College of Fine and Performing Arts, David Kinner – associate dean, College for Arts and Sciences, Keith Corzine – assistant vice chancellor for Student Affairs, Doug Keskula – dean, College of Health and Human Sciences, Brian Railsback – dean, Honors College, Mimi Fenton – dean, Graduate School and Research, Robin Oliver – director of Marketing, Dana Sally – dean, Hunter Library, Dora Melton –executive assistant  to the Dean, Hunter Library.
    - Compensation: $1500 per credit hour as campus norm. Deans will have the discretion to pay faculty more, using their summer generated revenue. Faculty development funds (up to $500) will be made available to faculty who teach face to face courses on campus during the summer.
  + Undergraduate research student funds will be available to any student who works with a faculty member on campus during the summer.
  + Terms: start times of terms for summer school are being discussed with the deans.
  + Marketing: courses offered will be marketed to three groups of potential students
    - Students who were not able to get into the courses of their choice or failed the course in fall or spring;
    - Students from other institutions who are working in the area during the summer and would like to take on campus courses;
    - Students who want to take courses, internships, and undertake undergraduate research opportunities, etc.
  + FYI: UNC Online initiative: The system is now marketing UNC Online (this has existed for a while but not many people knew about it). Hence, we are now competing with the entire UNC System for online courses throughout the year.
* SACSCOC update:
  + Dr. Steve Miller, director of WCU SACSCOC Reaffirmation
  + Dr. Mike Smith, faculty chair of the compliance committee
  + Dr. Sloan Despeaux, faculty chair of the QEP committee
  + Timeline: SACSCOC site visit spring 2017, completed documents to be submitted September 2016
* College of Health and Human Sciences clinical space update
  + West Care, a primary care provider is moving in Sept 1, 2014 to the 1500sq. ft. lower floor of HHS (with another 500 sq. ft. option available). This was a competitive process with other entities were interested.
* Millennial Campus:
* We are in the final stages of the UNC BOG leasing the campus to the WCU Endowment Fund for 65 years.  Leasing the campus to the Endowment Fund will allow WCU to work with developers on a timely basis.  Developers have expressed interest in building a medical office building on the campus and WCU is moving toward a competitive RFQ process to provide specific development guidelines.  Several healthcare related tenants have expressed interest in locating in the proposed building.  All tenants must align with WCU's mission and meet requirements to qualify.

Curriculog email sent out earlier this summer:

Hello everyone. You have received this invitation because you serve an important role in the curriculum process here at Western Carolina University. This session is for department heads, associate deans (and designee), all university-level committee chairs, first year and LEAD reps, Coulter Faculty Commons, as well as APRC and Faculty Senate reps.

In a few cases, new committee chairs have not been elected. We must have representation; therefore chairs from last year have been invited. If you absolutely cannot be present, it is essential to please send someone in your place.

I’d like to encourage you to bring a laptop. Rather than us talking at you for an hour and a half, we plan to give you a glimpse of Curriculog and allow you into the training site in order to truly get a feel for the resources available as well as the kinds of things you’ll be doing.

In case you are interested in a brief overview, here you go:

As you likely already know, all curriculums will now flow through Curriculog. Let me briefly explain what that means.  Curriculum forms (everything from new courses, changes to courses or programs, as well as ALL proposals, consultation forms, appendices for GA, attachments, etc.) will be initiated inside the system. Forms will be tracked as they move through the work flow (i.e., approval) process. We will be able to see changes made, reviews, notes, approvals, rejections, suspensions, you name it.

At any time, we may log in to see just where a piece of curriculum is in the process. Huge improvement, huh? There is a reporting feature (I’ll tell you more about that soon!) and all committee agendas will be housed inside the system. This means that Curriculog will document what curriculum is being reviewed by the committees and when. The members will log in to see items (and their attachments – things like consultation forms, a syllabus, etc.). The committee chair will document the results of the meeting, including votes. When a piece of curriculum is submitted, it will automatically be routed through the approval process.

Committee, group, college, and department leaders (i.e., you) will be the liaisons to your unit. You will go back and work with coordinators, college chairs, and committee members as we begin to use the system. What I can tell you is this…there are TONS of resources to help you through the process. Plus, the Curriculog implementation team will be happy to help you as we get started.

Ann Green and I will be the major sources of support for you this year and we are happy to help. I will be able to meet with you or help by email/phone throughout the year. Our team is going through extensive training this summer and by the end of September, Ann and I will be experts. Promise. Ha. This is going to be a huge step forward for Western and I’m excited.

Thanks all, Kim

Kim K. Winter, Ph.D.

Associate Dean for Academic Affairs  
College of Education & Allied Professions

Provost Fellow, Office of the Provost

[Kkruebel@wcu.edu](mailto:Kkruebel@wcu.edu)