CRC RESOLUTION: FACULTY HANDBOOK SECTION 4.07

The Collegial Review Council recommends the following alterations to the Faculty Handbook, section 4.07 (Academic Tenure and Promotion), to clarify current practices and expectations in the collegial review process. **Bold underlined items are additions or changes.**

D. Procedures Guiding Review Committees

2. College collegial review committees\*

a. Each college shall have a ~~tenure and promotion advisory~~**collegial review**committee

chaired by the dean (non-voting) and composed of not less than six

nor more than 12 tenured faculty members to serve staggered three

year terms. Each college shall determine the total number of faculty

members to be included on the committee.

b. Half of the committee is elected by the college faculty and half is

appointed by the dean.

c. In colleges with six or more departments, no more than one faculty

member may be elected from a single department and no more than

one member may be appointed from a single department. In colleges

with fewer than six departments each department must be represented

by at least one elected member.

**d. In departments with no tenured faculty members or an insufficient number of tenured faculty members, the department head, in consultation with the dean, will nominate tenured faculty from other departmentswithin the College or University, to be elected or appointed (see D.2.b above) to serve as a representative (s) for that department.**

**e**. When making appointments to this committee, the dean shall try to

balance seniority, professorial rank, departmental representation, and

continuity of membership. Deans may reappoint faculty members to

consecutive terms in order to secure a degree of continuity in the

committee membership.

**f**. Deans of other colleges and senior administrative officers are not

eligible for appointment to a college committee.

\* Schools headed by a dean who reports to the Provost function as

colleges as described in these procedures.