Dual Doctor of Nursing Practice (DNP) Program

CLINICAL EXPERT PACKET

2016-2017

A Dual Program of the
University of North Carolina, Charlotte
and Western Carolina University

University of North Carolina, Charlotte
9201 University City Blvd.
Charlotte, NC, 28223-0001
https://nursing.uncc.edu/degree-programs/dnp-program

Western Carolina University
28 Schenck Parkway, Suite 300
Asheville, NC 28803

EFFECTIVE DATE FOR STUDENTS FORMING COMMITTEES AFTER:
November 3, 2014
Revised August 17, 2016
General Information

Introduction
This clinical expert packet is designed for the clinical expert of graduate students enrolled in the dual degree Post-Masters Doctor of Nursing Practice Program at the University of North Carolina Charlotte and Western Carolina University. The dual DNP degree program provides Master’s prepared nurses with opportunities for practice-based doctoral education. The DNP program is taught by the graduate nursing faculty and advanced practice nurses and leaders from both universities and the community.

The DNP program has been developed to meet recommendations of the American Association of Colleges and Nurses (AACN), the National Organization of Nurse Practitioner Faculties (NONPF), the American Association of Nurse Anesthetists (AANA) and American Academy of Nurse Practitioners (AANP).

The dual Doctor of Nursing Practice (DNP) degree offered by the UNC Charlotte and Western Carolina University prepares graduates to analyze systems of care and provide transformational leadership that will improve patient safety, quality of care, and implement evidence-based (translational) culturally competent care practices. Graduates from this program will be able to interpret and apply research findings to practice settings, determine and measure system and population outcomes, manage information systems and use appropriate technology for health and risk communication. DNP graduates will have the skills and abilities to substantially contribute to system reform to achieve goals articulated by the Institute of Medicine, the National Academy of Sciences, and the National Quality Forum.

The Philosophy, Mission, Core Values and Goals of the School of Nursing at UNC Charlotte can be found in the School of Nursing Student Handbook, http://nursing.uncc.edu/student-resources/student-handbooks

The Philosophy Mission, Core Values and Goals of the School of Nursing at Western Carolina University can be found in the School of Nursing Graduate Student Handbook, http://www.wcu.edu/WebFiles/Graduate_Nursing_Student_Handbook_2016_2017.pdf.

Figure 1: Essential Elements of Analysis, Leadership, and Practice in the DNP Program

<table>
<thead>
<tr>
<th>Analysis</th>
<th>Leadership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluation of complex health problems</td>
<td>Knowledge of health care delivery systems</td>
</tr>
<tr>
<td>Diagnosis of problem</td>
<td>Advocacy for health policy</td>
</tr>
<tr>
<td>Evidence based practice</td>
<td>Communication skills</td>
</tr>
<tr>
<td>Global Health indicators</td>
<td>Cultural competence and humility</td>
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<tr>
<td>Social determinants of health</td>
<td>Ethics</td>
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<table>
<thead>
<tr>
<th>Practice</th>
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<tbody>
<tr>
<td>Advanced practice specialty knowledge</td>
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<tr>
<td>Mastery of advanced practice specialty skills</td>
</tr>
<tr>
<td>Cognate knowledge relative to specialty</td>
</tr>
<tr>
<td>Design and coordination of services</td>
</tr>
<tr>
<td>System of care factors affecting patient outcomes</td>
</tr>
</tbody>
</table>

DNP Core Competencies

**DNP Program Contact Persons**

**UNC Charlotte:**
- Dr. Charlene Whitaker-Brown (704-687-7964 / cdwhitak@uncc.edu) – DNP Program Coordinator

**Western Carolina University:**
- Dr. Sarah Mannle (828-654-6402 / semannle@email.wcu.edu) – DNP Program Director

**Organization Chart for Dual DNP Program**

**Curriculum Plan**

The Doctor of Nursing Practice program requires 42 post-master’s graduate semester credit hours and completion of a total of 1000 clinical hours (including 500 hours in the same clinical practice specialty from the MSN program). Applicants who completed fewer than 500 hours in their MSN program will be expected to complete additional clinical hours in order to achieve the total of 1000 for the DNP program. All students will be required to complete the curriculum that includes a sequence of courses as listed in the plan of study.
UNCC/WCU Dual DNP Program Guidelines for Clinical Experts

Definition of Clinical Expert: A clinical expert is defined as a person employed at the site who can facilitate the student’s entry and progress toward meeting Clinical Scholarly Project milestones, and successful completion of the Clinical Scholarly Project. The clinical expert should be the most qualified person available and is preferred to be doctorally prepared. If the student is unable to locate a doctorally prepared clinical expert, then the student should discuss their chosen clinical expert with their committee chair, faculty members and the DNP Coordinator/Director for final approval.

Clinical Expert agreements are completed as a part of the Clinical Residency and Project Development Course. The DNP student is responsible for locating a clinical expert to aid in their project development and implementation. The clinical expert will sign the Appointment of Doctoral Project Committee form (Appendix A), which serves as an agreement to be on the student’s Clinical Scholarly Project Committee.

Role of Clinical Expert

1. Discuss/approve project topic with the student and communicate with the Committee Chair on an ongoing basis through project completion.
2. Review Expert Guidelines and complete the Appointment of Doctoral Project Committee form with the student.
3. Provide a CV to the student to be kept on file in the Graduate Program office.
4. Facilitate access to site(s) and data that will be pertinent to project completion.
5. Provide resources and contacts for student to accomplish planned activities.
6. Provide direction for student consistent with project goals.
7. Provide feedback to Committee Chair regarding student completion of clinical learning objectives.
8. Sign off on the student’s Clinical Learning Contract (Appendix H) at the beginning of each semester.
9. Sign off on the DNP Residency/Scholarly Project Hourly Log (Appendix I) at the end of each semester.
10. Sign the Clinical Scholarly Project Topic Approval (Appendix C), Clinical Scholarly Project Proposal Approval (Appendix D), and Clinical Scholarly Project Presentation Approval (Appendix E) forms upon successful completion by the student.

Role of the DNP Student:

1. Clearly identify clinical learning objectives, planned activities, and planned outcomes.
2. Distribute written Clinical Learning Contract to the Committee Chair and clinical expert for approval at the beginning of each semester enrolled in a Clinical Residency and Project Development course.
3. Provide clinical expert needed forms for signature.
4. Maintain professionalism in all aspects of clinical experience.
5. Seek assistance as needed to complete planned activities and deliver planned outcomes.
6. Communicate on a regular basis with Committee Chair and clinical expert.
7. Seek regular feedback regarding project progress and completion of project objectives.
8. Provide expert with all promised outcomes pertaining to the site.
Procedure:

1. The student will contact the agency/expert and discuss his/her needs for this clinical experience.
2. The expert will be given a copy of this guideline to make an informed decision regarding agreement to the terms of the role.
3. The student, committee chair, and clinical expert will complete the Appointment of Doctoral Project Committee form (Appendix A) and the Dissemination Agreement Form (Appendix F).
4. The student will provide the expert and the Committee Chair with their finalized Clinical Learning Contract at the beginning of each semester. The contract should address activities for achieving each of the Clinical Learning Contract objectives and successfully completing the Clinical Scholarly Project.
5. On completion of the agreed upon clinical hours, the expert is to sign the Clinical Learning Contract (Appendix H) and the DNP Residency/Clinical Scholarly Project Hourly Log (Appendix I).
6. The student is to submit the form to the Committee Chair and to the Clinical Residency and Project Development course instructor.
7. The student will present their Clinical Scholarly Project 3 separate times throughout the course of study. This will occur at the end of the 1st, 2nd and 5th semesters. The clinical expert is welcome and encouraged to attend any of the presentation, and is required to sign off on the completion forms (Appendices C,D, and E) after these presentations. If the expert is unable to be at a presentation, they may review the final written product and the prepared power point presentation as a means to evaluate the student’s successful completion of the project milestone.

Program Outcomes

Upon completion of the DNP program, graduates will:

- Analyze and integrate evidence from nursing science with evidence from other relevant scientific disciplines to form a scientific foundation for advanced practice in nursing.
- Apply clinical scholarship, scientific evidence, and analytical methods to improve health care outcomes.
- Develop and evaluate systems to enhance safety and quality of health care.
- Advocate and participate in collaborative interdisciplinary efforts to improve health outcomes at the practice/organization, community, state and national levels.
- Engage in culturally competent and ethically sound advanced nursing practice.
- Demonstrate leadership in the improvement of patient outcomes and transformation of health care delivery.
- Directly manage complex health problems of clients or develop and implement organizational systems to facilitate access and navigation of the health care system.

Characteristics of the Graduate

The characteristics of the graduate reflect the Essentials for Doctoral Education in Advanced Nursing Practice (AACN, 2006, pg 8-17). These essentials focus on eight areas of advanced nursing practice. The areas are as follows:
**Essential #1: Scientific Underpinnings for Practice**

The DNP program prepares the graduate to:

1. Integrate nursing science with knowledge from ethics, the biophysical, psychosocial, analytical, and organizational sciences as the basis for the highest level of nursing practice.
2. Use science-based theories and concepts to:
   a. determine the nature and significance of health and health care delivery phenomena;
   b. describe the actions and advanced strategies to enhance, alleviate, and ameliorate health and health care delivery phenomena as appropriate; and evaluate outcomes.
3. Develop and evaluate new practice approaches based on nursing theories and theories from other disciplines.

**Essential #2: Organizational and Systems Leadership for Quality Improvement and Systems Thinking**

The DNP program prepares the graduate to:

1. Develop and evaluate care delivery approaches that meet current and future needs of patient populations based on scientific findings in nursing and other clinical sciences, as well as organizational, political, and economic sciences.
2. Ensure accountability for quality of health care and patient safety for populations with whom they work:
   a. Use advanced communication skills/processes to lead quality improvement and patient safety initiatives in health care systems.
   b. Employ principles of business, finance, economics, and health policy to develop and implement effective plans for practice-level and/or system-wide practice initiatives that will improve the quality of care delivery.
   c. Develop and/or monitor budgets for practice initiatives.
   d. Analyze the cost-effectiveness of practice initiatives accounting for risk and improvement of health care outcomes.
   e. Demonstrate sensitivity to diverse organizational cultures and populations, including patients and providers.
3. Develop and/or evaluate effective strategies for managing the ethical dilemmas inherent in patient care, the health care organization, and research.

**Essential #3: Clinical Scholarship and Analytical Methods for Evidence-Based Practice**

The DNP program prepares the graduate to:

1. Use analytic methods to critically appraise existing literature and other evidence to determine and implement the best evidence for practice.
2. Design and implement processes to evaluate outcomes of practice, practice patterns, and systems of care within a practice setting, health care organization, or community against national benchmarks to determine variances in practice outcomes and population trends.

3. Design, direct, and evaluate quality improvement methodologies to promote safe, timely, effective, efficient, equitable, and patient-centered care.

4. Apply relevant findings to develop practice guidelines and improve practice and the practice environment.

5. Use information technology and research methods appropriately to:
   a. Collect appropriate and accurate data to generate evidence for nursing practice
   b. Inform and guide the design of databases that generate meaningful evidence for nursing practice
   c. Analyze data from practice
   d. Design evidence-based interventions
   e. Predict and analyze outcomes
   f. Examine patterns of behavior and outcomes
   g. Identify gaps in evidence for practice

6. Function as a practice specialist/consultant in collaborative knowledge-generating research.

7. Disseminate findings from evidence-based practice and research to improve healthcare outcomes

**Essential #4: Information Systems /Technology and Patient Care Technology for the Improvement and Transformation of Health Care**

The DNP program prepares the graduate to:

1. Design, select, use, and evaluate programs that evaluate and monitor outcomes of care, care systems, and quality improvement including consumer use of health care information systems.

2. Analyze and communicate critical elements necessary to the selection, use and evaluation of health care information systems and patient care technology.

3. Demonstrate the conceptual ability and technical skills to develop and execute an evaluation plan involving data extraction from practice information systems and databases.

4. Provide leadership in the evaluation and resolution of ethical and legal issues within healthcare systems relating to the use of information, information technology, communication networks, and patient care technology.

5. Evaluate consumer health information sources for accuracy, timeliness, and appropriateness.

**Essential #5: Health Care Policy for Advocacy in Health Care**

The DNP program prepares the graduate to:

1. Critically analyze health policy proposals, health policies, and related issues from the perspective of consumers, nursing, other health professions, and other stakeholders in policy and public forums.

2. Demonstrate leadership in the development and implementation of institutional, local, state, federal, and/or international health policy.

3. Influence policy makers through active participation on committees, boards, or task forces at the institutional, local, state, regional, national, and/or international levels to improve health care delivery and outcomes.
4. Educate others, including policy makers at all levels, regarding nursing, health policy, and patient care outcomes.
5. Advocate for the nursing profession within the policy and healthcare communities.
6. Develop, evaluate, and provide leadership for health care policy that shapes health care financing, regulation, and delivery.
7. Advocate for social justice, equity, and ethical policies within all healthcare arenas.

Essential #6: Interprofessional Collaboration for Improving Patient and Population Health Outcomes.
The DNP program prepares the graduate to:

1. Employ effective communication and collaborative skills in the development and implementation of practice models, peer review, practice guidelines, health policy, standards of care, and/or other scholarly products.
2. Lead interprofessional teams in the analysis of complex practice and organizational issues.
3. Employ consultative and leadership skills with intraprofessional and interprofessional teams to create change in health care and complex healthcare delivery systems.

Essential #7: Clinical Prevention and Population Health for Improving the Nation’s Health
The DNP program prepares the graduate to:

1. Analyze epidemiological, biostatistical, environmental, and other appropriate scientific data related to individual, aggregate, and population health.
2. Synthesize concepts, including psychosocial dimensions and cultural diversity, related to clinical prevention and population health in developing, implementing, and evaluating interventions to address health promotion/disease prevention efforts, improve health status/access patterns, and/or address gaps in care of individuals, aggregates, or populations.
3. Evaluate care delivery models and/or strategies using concepts related to community, environmental and occupational health, and cultural and socioeconomic dimensions of health.

Essential #8: Advanced Nursing Practice
The DNP program prepares the graduate to:

1. Conduct a comprehensive and systematic assessment of health and illness parameters in complex situations, incorporating diverse and culturally sensitive approaches.
2. Design, implement, and evaluate therapeutic interventions based on nursing science and other sciences.
3. Develop and sustain therapeutic relationships and partnerships with patients (individual, family or group) and other professionals to facilitate optimal care and patient outcomes.
4. Demonstrate advanced levels of clinical judgment, systems thinking, and accountability in designing, delivering, and evaluating evidence-based care to improve patient outcomes.
5. Guide, mentor, and support other nurses to achieve excellence in nursing practice.
6. Educate and guide individuals and groups through complex health and situational transitions.
7. Use conceptual and analytical skills in evaluating the links among practice, organizational, population, fiscal, and policy issues.

Description of Practice Hours
The DNP program builds on typical master’s education programs that focus on preparation for beginning advanced specialty practice, leadership and scholarly scientific inquiry. The goals of practice experiences at the doctoral level include preparation of practitioners and administrators with advanced leadership skills who can facilitate translation of the evidence base into practice within a minimum amount of time and with a maximal positive impact on the health outcomes of the populations served.

Upon completion of the post-master’s DNP program, students will have a total of 1000 hours of clinical practicum. 500 of those hours will be carried over from the students’ MSN program. Students must submit a practicum hour attestation upon entry into the program, which serves as documentation of hours obtained prior to program entry. The Clinical Residency and Project Development courses have 540 clinical residency hours built into their content. Students who do not enter the program with 500 clinical hours (Nurse Administration/Nurse Leader MSN), will be required to complete additional precepted hours to ensure the 1000 clinical hour requirement is met, and documentation will be provided to the program director and the Administrative Associate Director of the School of Nursing.

Practice may take a variety of forms, from direct patient care to analyses of organizational or public health needs, topic research, data collection or interprofessional meetings. Each course that has designated practice hours will specify what practice behaviors/activities constitute a passing level in meeting the course objectives. In addition, a clinical expert is necessary to facilitate the student’s activities at the practice site. A clinical expert is defined as a person employed at the site who can facilitate the student’s entry and progress toward meeting their objectives. The clinical expert should be the most qualified person available and should be (but is not required to be) doctorally prepared.

Students must provide the course faculty member with a written plan signed by the student, the clinical expert, and the Committee Chair. This written plan should set forth the learning objectives (based on Clinical Residency and Project Development course objectives), specific learning activities, time commitment, and outcomes to be accomplished (Appendix B: Clinical Learning Contract). The signed plan shall constitute a learning contract between UNCC and or WCU faculty, the student, and the expert. However, a standard contract between the agency and the University should also be completed. This contracting process can take time to complete so planning ahead is strongly encouraged. The course faculty member, in consultation with the clinical expert and Committee Chair, will determine whether the objectives have been met at a satisfactory level.

Students must be identified as a UNCC and or WCU student when conducting clinical/practicum activities. Students are to wear their official UNCC and or WCU name tag clearly displayed. This enables the student to be identified as such and may help clarify the student’s role in instances where the student is performing clinical/practicum hours within their own agency.

In addition to the Clinical Learning Contract, students will keep a clinical log (Appendix G). This form will allow the student to log all residency hours that are completed throughout each semester. Clinical experts are asked to review this log at the end of each semester.
Doctor of Nursing Practice—WCU

Clinical Scholarly Project Committee Form: Appendix A

(Form available at: DNP Homeplace)

Appointment of Doctoral Project Committee

Name (print): ________________________________  92#: __________________

Degree/Major: __________________________________________________________

Address: _________________________________________________________________

E-mail: ________________________________________________________________

Tentative Project Topic:
_____________________________________________________________________
_____________________________________________________________________

DNP Project Committee:

Chair:
(Print Name, Sign, and Date)

Member:
(Print Name, Sign, and Date)

Member:
(Print Name, Sign, and Date)

Member:
(Print Name, Sign, and Date)

APPROVED:

DNP Program Director: _____________________________________________________
(Print Name, Sign, and Date)

Graduate Nursing Program Director: __________________________________________
(Print Name, Sign, and Date)

STUDENT APPROVAL: I agree to the above information and hereby grant Western Carolina University a limited, non-exclusive, royalty-free license to reproduce my project, in whole or in part, in electronic form or paper form and make available to the general public at no charge.

DNP Candidate Signature: ________________________________  Date: ______________

July 2013
The final written product for the DNP Scholarly Project is a manuscript that will be submitted for publication. The student will follow the author guidelines of the journal when writing the manuscript including formatting instructions.

- University Signature Page
- Title Page
- Acknowledgements
- Abstract
- Introduction/Background
- Problem Statement
- Purpose of the Project
- Clinical Question
- Literature Review
- Conceptual/ Theoretical Framework
- Project Design
  - Methodology
    - Subjects
    - Setting
    - Tools/Measures
    - Intervention and Data Collection
- Project Analysis (including translation and impact on practice, fiscal impact)
- Project Findings/Results
- Significance or Implications
- Recommendations (Maintaining/Sustaining the Change)
- References
- Appendices
UNC Charlotte/WCU Dual DNP Program
Clinical Scholarly Project Topic Approval: Appendix C

(This form will be attached to the respective university’s Graduate School form)

Student Name:
Project Title:

<table>
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<tr>
<th>PROJECT COMPONENT</th>
<th>ORAL PROPOSAL</th>
<th>WRITTEN PROPOSAL</th>
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<td>Comments</td>
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<td>DNP Project Topic Summary is concise, accurate, and provides project topic overview</td>
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<td>Problem/Focus</td>
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<td>Background information: Description of given population Epidemiological data support significance Political environment for practice change Brief review of evidence to support project problem</td>
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<tr>
<td>Problem/change clearly identified in PICOT format</td>
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<tr>
<td>Problem appropriate for DNP project</td>
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<tr>
<td>Scope of proposed change realistic and appropriate</td>
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<tr>
<td>Clinical Site Identified to implement project</td>
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Evaluation of DNP Topic Proposal: 
- _____Approved as Presented
- _____Approved with Recommendations
- _____Not Approved

Additional Comments:

Chair Signature: __________________________ Date: ____________

Committee Member Signature: __________________________ Date: ____________

Committee Member Signature: __________________________ Date: ____________

cc: _____Student File
- _____DNP Program Coordinator/Director
- _____Associate Director of Graduate Division

Approval Status Legend: S=Satisfactory; U=Unsatisfactory; NR=Needs Revision; NA=Not Applicable
Rev. 6/28/12
**UNC Charlotte/WCU Dual DNP Program**

**Clinical Scholarly Project Proposal Approval Form: Appendix D**

(This form will be attached to the respective university's Graduate School form)

**Student Name:**
**Project Title:**

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<th>PROJECT COMPONENT</th>
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<td>S Comments</td>
<td>S Comments</td>
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</table>

**Background of the problem**

**Problem statement – PICOT**

**Scope of proposed change realistic and appropriate**

**Conceptual Framework/Theory:**

Described, evident and applicable

**Evidence of Synthesis**

Research and evidence of the clinical issue supported/influenced clinical project

**Environmental Context**

Need, feasibility and sustainability clearly presented

Benchmarks and supporting data provided

**Outcomes**

Short and long term objectives/outcomes outlined

Objectives/outcomes stated in feasible and measurable terms

Evaluation measures linked to objectives/outcomes and conceptual framework

**Methods/Implementation Plan**

Appropriate for objectives/outcomes

Clear rationale for actions

Setting and group clearly identified
<table>
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<tr>
<th>PROJECT COMPONENT</th>
<th>ORAL PROPOSAL</th>
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<tbody>
<tr>
<td>Tools/measure described</td>
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<td>Resources/supports and risks/threats noted</td>
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<td>Appropriate evaluation plan</td>
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<td><strong>Timeframe for Completion</strong></td>
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<td>Reasonable and complete</td>
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<td><strong>Necessary Supports (Finances and Resources)</strong></td>
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<tr>
<td>Appropriate to meet objectives/outcomes</td>
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<tr>
<td>Provides rationale for resources, revenues, and expenditures</td>
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<td></td>
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<tr>
<td>Describes appropriate funding sources</td>
<td></td>
<td></td>
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<tr>
<td><strong>Site/Facilitator</strong></td>
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<td><strong>S</strong></td>
</tr>
<tr>
<td>Site is appropriate for project</td>
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<td>Resources to support project available</td>
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<td><strong>Writing and Organization</strong></td>
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<td>APA format followed appropriately; clear writing; copyrights obtained as appropriate</td>
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Evaluation of Proposal:  _____Approved as Presented  _____Approved with Recommendations  _____Not Approved

Additional Comments:

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Chair Signature: [Signature]  Date: [Date]
Committee member Signature: [Signature]  Date: [Date]
Committee member Signature: [Signature]  Date: [Date]

**cc:** _____Student File  
_____DNP Program Coordinator/Director  
_____Associate Director of Graduate Division

**Approval Status Legend:** S=Satisfactory; U=Unsatisfactory; NR=Needs Revision; NA=Not Applicable

Rev. 6/28/12
UNC Charlotte/WCU Dual DNP Program  
**Clinical Scholarly Project Presentation Approval Form: Appendix E**  

(This form will be attached to the respective university's Graduate School form)

**Student Name:**  
**Project Title:**

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<th>PROJECT COMPONENT</th>
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<td><strong>Abstract</strong></td>
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<tr>
<td><strong>Introduction</strong></td>
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<tr>
<td>Background of the problem</td>
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<tr>
<td>Problem statement - PICOT</td>
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<td>Context for the impact of the DNP Scholarly Project</td>
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<td><strong>Conceptual Framework/Theory:</strong></td>
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<td>Described, evident and applicable</td>
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<td><strong>Evidence of Synthesis</strong></td>
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<td>Benchmarks and supporting data provided</td>
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<td><strong>Outcomes</strong></td>
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<td>Evaluation measures linked to objectives/outcomes and conceptual framework</td>
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<td><strong>Methods/Implementation Plan</strong></td>
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<td>Setting and group clearly described</td>
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<td>Data collection described</td>
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<td>Methods of analysis clearly described for each measurement including</td>
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<td>PROJECT COMPONENT</td>
<td>ORAL PRESENTATION</td>
<td>WRITTEN DOCUMENT</td>
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<td>appropriate statistical tests</td>
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<td><strong>Time Frame</strong></td>
<td>S Comments</td>
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<td>Completed within projected time frame</td>
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<td><strong>Findings</strong></td>
<td>S Comments</td>
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<td>Organized</td>
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<td>Linked to problem statement</td>
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<td>Described the extent to which the objectives were achieved</td>
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<td>Discuss interpretation of results and appropriate statistical analysis</td>
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<td>Cost savings</td>
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<tr>
<td><strong>Scope of Project</strong></td>
<td>S Comments</td>
<td>S Comments</td>
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<tr>
<td>Describe locally, nationally, and internationally impact</td>
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<td>Recommendations/Implications addressed for problem statement, supporting organization, key stakeholders, and other settings.</td>
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<tr>
<td><strong>Impact of Project</strong></td>
<td>S Comments</td>
<td>S Comments</td>
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<tr>
<td>Discuss dissemination plan (local, regional &amp; national)</td>
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<td>Describe next steps</td>
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<td>Discuss how current regulations/policies influence the next steps</td>
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<tr>
<td><strong>Project Synthesis</strong></td>
<td>S Comments</td>
<td>S Comments</td>
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<tr>
<td>Evidence candidate demonstrated practice inquiry skills including appraising and translating evidence into practice within the project</td>
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<tr>
<td>Evidence of candidate’s ability to lead DNP scholarly project</td>
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<tr>
<td>Ability of candidate to articulate state of current knowledge as it relates to advanced practice nursing in the health care system</td>
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<td><strong>Writing and Organization</strong></td>
<td>S Comments</td>
<td>S Comments</td>
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<tr>
<td>APA format followed appropriately; clear writing; copyrights obtained as appropriate</td>
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Evaluation of Proposal:  ____Approved as Presented  ____Approved with Recommendations  ____Not Approved

Additional Comments:
Chair Signature:  
Date:  

Committee Member Signature:  
Date:  

Committee Member Signature:  
Date:  

Committee Member Signature:  
Date:  

cc:  
_____Student File  
_____DNP Program Coordinator/Director  
_____Associate Director of Graduate Division  

Approval Status Legend:  S=Satisfactory; U=Unsatisfactory; NR=Needs Revision; NA=Not Applicable  

Rev. 6/28/12
**Dissemination Agreement Form: Appendix F**

**DISSEMINATION ACTIVITY AGREEMENT**

As a requirement for successful completion of DNP Clinical Scholarly Project, I agree that I will submit for an approved dissemination activity prior to graduation from the DNP program.

Authors are on the first submission of the article/presentation will be:
1. Student Investigator

2. Committee Chair

3. Other Committee members (in alphabetical order).

If the dissemination activity submission is not accepted, the committee chair and committee member(s) may submit the project results as an article or presentation with authorship and order of authors to be determined at the discretion of the Project Chair. Sequence of authorship and contact author will be assigned according to the amount of substantive contribution to the manuscript by each respective author for subsequent publication or presentation. The contact author for first submission of the article/presentation will be the committee chair unless otherwise negotiated. No author shall impede the publication or presentation of results without due reason and justification. Planned use of research findings/results in future publications or projects must be discussed among authors before graduation of student investigators. It is understood that student members will maintain current contact information with the committee chair and MS(N) program.

(signed)_________________________________________ 
DNP Student 
Date

(print name) _______________________________________

(signed)_________________________________________ 
Committee Chair 
Date

(print name) _______________________________________

(signed)_________________________________________ 
Clinical Expert/Committee Member(s) 
Date

(print name[s]) _______________________________________

Submit signed original copy to the Associate Director of Graduate Nursing Programs, and one copy to Chair and each committee member. Keep a copy for your own records.
DNP Project Checklist: Appendix G

Student __________________________

Clinical Learning Contract signed ___ filed ____

Doctoral Committee Appointment Form signed____ filed____

Dissemination agreement signed _____ filed ______

Committee members ________________ ________________

Timeline Completed:
Clinical Residency I __________
Clinical Residency II __________
Clinical Residency III __________
Clinical Residency IV __________

IRB Proposal completed _____ submitted _____ approved _______

First Committee Meeting scheduled _____ completed _______

First Draft of Topic Approval to chair ______ to committee ___________

Final Draft of Topic Approval to chair ______ to committee ___________

First Draft of Project Proposal to chair ______ to committee ___________

Final Draft of Project Proposal to chair ______ to committee ___________

First Draft of Complete Project to chair ______ to committee ___________

Final Draft of Complete Project to chair ______ to committee ___________

Manuscript to chair ______ to committee ________ submitted ______

Approval Page signed __________ filed __________

Presentation abstract submitted ______ Date/Location ____________

Submission to dept ______
Learning Contract: Clinical Residency and Project Development  I   II   III   IV

Name: ____________________________________________________________

Project Chair: ___________________________________________________

Course Faculty: ___________________________________________________

Title of Scholarly Clinical Project: _________________________________

Site or Sites for Implementation of Clinical Hours: ___________________

Name of Clinical Expert and Their Credentials (if used): _____________

Clinical Practicum: Total of 540 Clinical Hours Divided over 4 Clinical Residency Courses

Please describe how you plan to meet the 540 clinical hour requirement and discuss how these objectives help you accomplish the course and DNP program objectives:

- Analyze and integrate evidence from nursing science with evidence from other relevant scientific disciplines to form a scientific foundation for advanced practice in nursing.
- Apply clinical scholarship, scientific evidence, and analytical methods to improve health care outcomes.
- Develop and evaluate systems to enhance safety and quality of health care.
- Advocate and participate in collaborative interdisciplinary efforts to improve health outcomes at the practice/organization, community, state and national levels.
- Engage in culturally competent and ethically sound advanced nursing practice.
- Demonstrate leadership in the improvement of patient outcomes and transformation of health care delivery.
- Manage directly the complex problems of clients/populations and systems to facilitate access and navigation of the health care system to improve health outcomes.
To be completed by student:

<table>
<thead>
<tr>
<th>Clinical Learning Objectives</th>
<th>Clinical Learning Strategies, Activities, and Resources</th>
<th>Measurable Outcomes:</th>
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<tr>
<td></td>
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<td>1. Deliverables</td>
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<td>2. Means for evaluating</td>
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<td>Evaluation:</td>
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<td></td>
<td></td>
<td>1. Achievement of Deliverables</td>
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<td>2. Fulfillment of objective</td>
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<td>3. Recommended next steps (Review/reflect/revise)</td>
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<td>*Include Number of hours engaged in Clinical activity</td>
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</table>

*Include Number of hours engaged in Clinical activity
CONTRACT REVIEWED AND APPROVED: (typed or electronic signature is acceptable)

Student: _______________________________ Date: __________

DNP Project Committee Chair: _______________________________ Date: __________

Clinical Expert Signature: _______________________________ Date: __________

Faculty Course Coordinator: _______________________________ Date: __________

EVALUATION: GOALS AND OBJECTIVES WERE MET

STUDENT: _______________________________

COMMITTEE CHAIR: _______________________________

CLINICAL EXPERT: _______________________________

DATE: _________________

Approval DNP Program Coordinator
___Yes       ___No

Verified Agency Affiliation Agreement
___Yes       ___No
DNP Residency/Scholarly Project Clinical Hour Log: Appendix I
UNCC and WCU School of Nursing
DNP Residency/Scholarly Project Clinical Hourly Log

Student Name:__________________________________  DNP Project Committee Chair:___________________________________

Course Name and Number:________________________  Clinical Expert: ____________________________________________

(signatures required)

<table>
<thead>
<tr>
<th>Date</th>
<th>Hours (Start and Stop)</th>
<th>Cumulative Hours</th>
<th>Description of Scholarly Activities: Record all activities taken to meet course objectives and analysis of progress toward goals</th>
<th>Identify the DNP Essential that applies to your scholarly activity</th>
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