Police Department

Annual Report 2018-2019

Greetings,

Thank you once again for taking the time to read the Western Carolina University Police Department's 2018-2019 Annual Report. This document is comprised of statistical data, department information and other items that I hope will give you a glimpse into the service that is provided by the officers that work within our community. We remain committed to ensuring that the campus community is a safe and secure learning environment for our faculty, staff, students and guests.

As I have said time and time again, the cooperation of each member of the community is crucial in order to have a safe campus. It is up to each one of us to help foster a secure and supportive environment at Western Carolina University. Your commitment to the WCU community is to be commended and I look forward to continuing to partner with you in the future as we strive to make Western Carolina University a safe learning environment for all.

Our goal is to increase the quality of service that the men and women of the police department provided to the community each day. I have a committed staff that is determined to create a safe place for students, faculty, staff, and visitors to enjoy the beauty of the area while accomplishing their educational goals. We continue to train diligently each year to ensure that we are prepared for any incident that may arise and also to ensure we are serving the campus with the utmost professionalism.

I hope that you find this report beneficial as you experience the many services that are provided on a daily basis by a trained staff that cares for each member of our community. While Western Carolina University enjoys what many would consider a low crime rate, we must remember that we are not immune from criminal activity. As a university, we are all responsible for and to each other to keep our campus community safe. Please feel free to contact me at 828-227-3201 with any questions.

Sincerely,

Steven D. Lillard

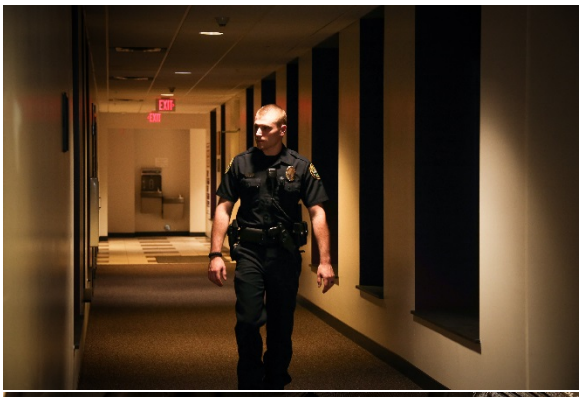
Steven D. Lillard
Chief of Police

Western Carolina University Police Department

***Mission*:** Our mission is to provide professional community-oriented police service. We are committed to creating and maintaining an active community partnership and assisting the community in identifying and solving problems to improve the quality of lives on our campus. We respect the cultural and ethnic diversity of our University.

***Values*:** We are capable, caring people doing important and satisfying work for the citizens of our community. Therefore, we respect, care about, trust and support each other. We are disciplined and reliable. We keep our perspective and sense of humor. We balance our professional and personal lives. We involve our community in decisions that we make. We have a positive, can do attitude. We cultivate our best characteristics: initiative, enthusiasm, creativity, patience, competence, and judgment. We do nothing to discredit or dishonor ourselves or our department.

***Vision*:** The Western Carolina University Police Department is a proactive police agency dedicated to excellence through quality community service. We ensure quality community service through accountability to each other and the citizens, who are the source of our authority. We maintain the quality professionalism of employees through training, development, and education for personal and professional growth with a constant emphasis on innovation and improvement.



Western Carolina University Police Department

The Western Carolina University Police Department (WCUPD) is comprised of twenty-five (25) fully certified and commissioned law enforcement officers authorized under sections 17C and 116-40.5 of the North Carolina General Statutes. Officers employed by the university are required to complete the same training as other agencies that serve a county or municipal population. The initial training process requires completion of the certification course, passage of the state exam and completing the physical assessment within the prescribed time limits.

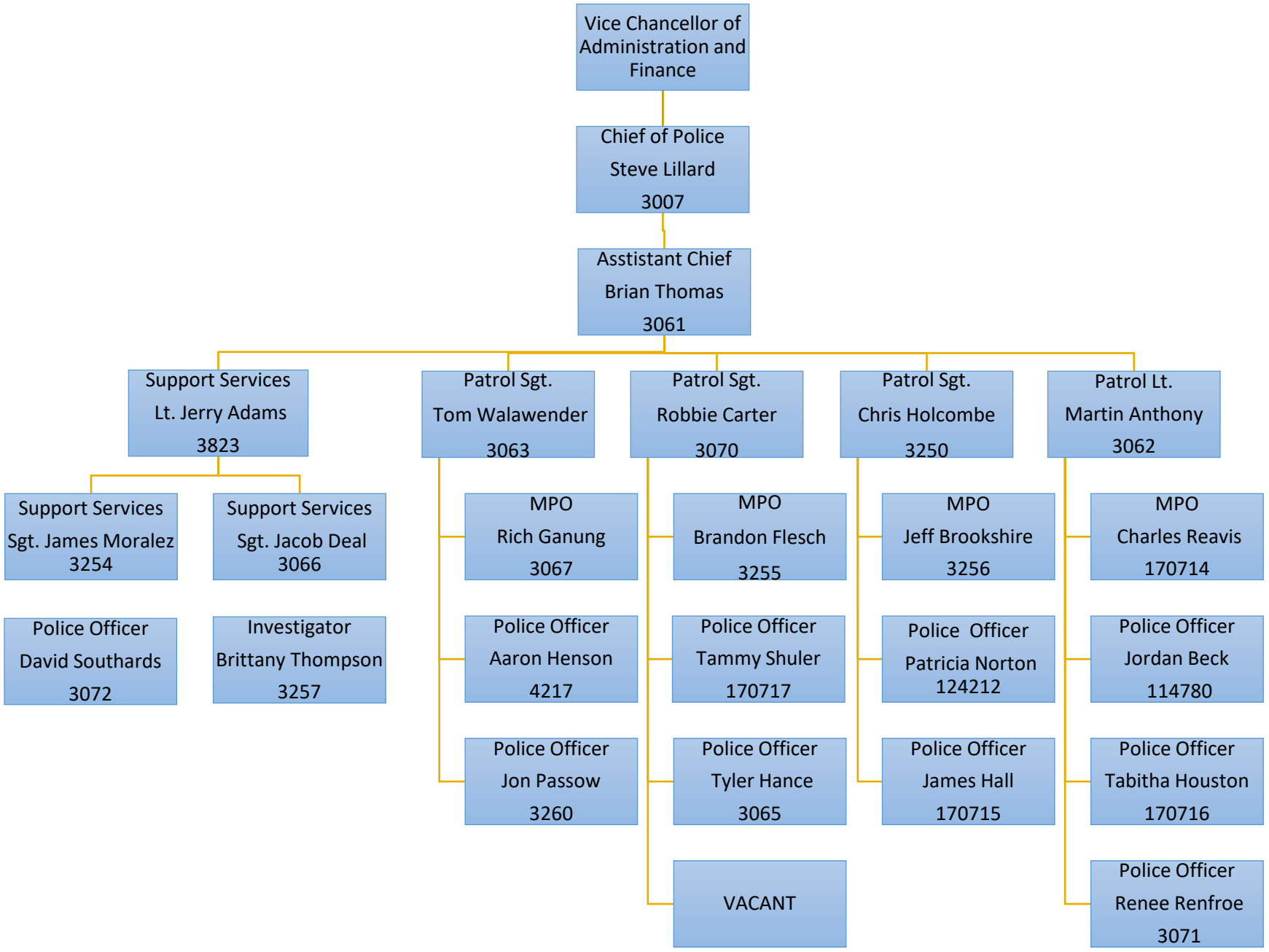
WCUPD Officers are authorized to carry firearms, investigate criminal activity, enforce laws and make arrests on University property and adjacent roadways. University Police Officers work closely with surrounding local and state law enforcement agencies to address concerns that may not occur on campus but that have an impact on the university community. University Police Officers also work closely with the Department of Student Community Ethics and the staff of Residential Living when addressing violations of the Student Code of Conduct.
The WCUPD is a full-service agency that is available 24 hours a day, 7 days a week. The department strives toward building partnerships with the university community to provide a safe environment. The police department is divided into distinct sections which are Administration, Operations, and Support Services/ Investigations.

- The Administration Section primarily consists of the Chief of Police, the Assistant Chief of Police, and the Administrative/Investigative Support Officer. The Administration Section is responsible for the direction, management, and policies of the Department. The Chief and Assistant Chief are considered to be "on call" at all times and are expected to respond to campus during crisis situations. The Chief and Assistant Chief are standing members on several committees and teams including the Behavioral Assessment Team and the Student Concern Response Team. The Chief and Assistant Chief act as the primary Incident Commanders for law enforcement emergencies and most campus special events.

- The Operations Section represents the uniformed police staff who are responsible for campus patrol and responding to calls for police services. Patrol operations consist of vehicle patrol, foot patrol and bicycle patrol depending upon the services that are needed for special coverage and current areas of concern. Patrol officers are also expected to conduct preliminary investigations into criminal acts that are reported or suspicious activity that is observed. Patrol officers also enforce traffic laws, the Student Code of Conduct, and certain University policies. Members of the Patrol Section also participate in a wide variety of community outreach programs, staff numerous athletic & special events each year and take part in a number of University initiatives. When fully staffed, the Patrol Section consists of 1 Lieutenant, 3 Sergeants, and 10 patrol officers. Patrol shifts are scheduled in twelve-hour increments and work a rotating schedule.

- The Support Services Section is comprised of 1 Lieutenant, 2 Sergeants and 1 Investigator. This section is responsible for Victim's Services, Evidence Room Management, Community Outreach and Records Retention. This section is also responsible for investigating criminal behavior that has been reported. These investigations are comprised of crime scene processing, conducting interviews of persons involved and compiling evidence for prosecution. In addition to these duties, the Support Services Section must comply with several federally mandated statistical recording requirements regarding criminal activity on campus and works closely with the University's Clery Compliance Officer.

WCU Officers preparing for Spring Commencement


Vice Chancellor of Administration and Finance
Chief of Police
Steve Lillard
3007
Asstistant Chief
Brian Thomas
3061
Support Services
Lt. Jerry Adams
3823
Patrol Sgt.
Tom Walawender
3063
Patrol Sgt.
Robbie Carter
3070
Patrol Sgt.
Chris Holcombe
3250
Patrol Lt.
Martin Anthony
3062
Support Services
Sgt. James Moralez
3254
Support Services
Sgt. Jacob Deal
3066
MPO
Rich Ganung
3067
MPO
Brandon Flesch
3255
MPO
Jeff Brookshire
3256
MPO
Charles Reavis
170714
Police Officer
David Southards
3072
Investigator
Brittany Thompson
3257
Police Officer
Aaron Henson
4217
Police Officer
Tammy Shuler
170717
Police Officer
Patricia Norton
124212
Police Officer
Jordan Beck
114780
Police Officer
Jon Passow
3260
Police Officer
Tyler Hance
3065
Police Officer
James Hall
170715
Police Officer
Tabitha Houston
170716
VACANT
Police Officer
Renee Renfroe
3071

Police Core Operations 2018-2019

Patrol Section: The uniformed patrol officers that are on duty around the clock are the backbone of our agency. They respond to calls for service and perform crime prevention activities as part of their daily tasks. Their focus is on the safety and security of each member of the community and are required to work well with other campus partners.

Statistical Data

WCU Police Statistics

July 1, 2018 – June 30, 2019

Computer Aided Dispatch (CAD) Calls for Service	18,282
Arrests	59
Incident Reports	579
Operations Reports	514
State Citations	233
Campus Traffic Citations	77
University Judicial Citations	223
Parking Tickets	181
Special Event Hours	2088.5
Bike/Foot Patrol Hours	1994.5
Area Checks	6532
Traffic Stops	552
Dorm Walking Patrols	1969
Academic/Other Bldg. Walking Patrols	1917
Accident Investigations	121

Community Outreach: The WCU Police Department participates in a wide variety of outreach activities both on and off campus. Police Officers give presentations that benefit the students and provide them with critical information that can assist them in their endeavor to be successful at WCU. Many of the topics that are covered address issues that are common among college students and helps keep the community informed on the dangers of certain behaviors.

Officers Assist Sylva PD with Bike Rodeo

Sgt. Walawender Speaks to UMC Youth Program

Homecoming Parade-Downtown Sylva

Community Engagement: In addition to our outreach, the WCU Police Department partners with multiple groups within the university to facilitate a learning environment for interns and staff members as well as to participate in University sponsored events.

Officers Participate with Special Olympics Torch Run

Sgt. Carter Receives Mothers Against Drunk Drivers Award of Excellence

Brandon Carter Completes His Internship with WCU PD

Community Outreach and Programming Statistical Data

Program:	Number of Presentations:	Total Attendance:	Sexual Assault Component:
Alcohol Risk Awareness	12	484	5
Alcohol/Drug Risk Awareness	7	287	5
Campus Security Authority	9	384	9
Crime Prevention & Services	34	883	33
Dating/Domestic Violence & Stalking	3	60	3
Drug Risk Awareness	4	84	2
Open House	2	5,300	1
Other	34	2,974	31
R.A.D. Class	7	153	7
R.A.D. Express	15	157	15
R.A.D. Full	6	92	6
Run, Hide, Fight	13	533	1
Sexual Assault Risk Awareness	11	761	11
Student Orientation	15	5,173	15
Traffic/DWI	6	524	0
Total:	**178**	**17,849**	**128**

Special Events: Western Carolina University is an active campus that is engaged with not only the local community but with regional partners and national organizations. Visitors are constantly present at the University for sporting events, conferences, meetings, and educational field trips. Many of these events require police involvement and the creation of an Incident Action Plan that would be used should a crisis occur while our guests are on campus. Off-duty officers are routinely required to report for work to assist with the safety and security of these events and it is considered a normal part of the department's operations.

The Harlem Globetrotters Come to Cullowhee

Special Event Statistical Data

Event	Dates	Total Overtime Hours
Student Move In	8/17/2018 - 8/19/2018	235.5
Lynch Speaking Event	9/18/2018	4
Mountain Heritage Day	9/29/2018	124.5
Tournament of Champions	10/20/2016	56.5
Hall-O-Ween Event	10/30/2018	7
Homecoming Concert	11/1/2018	59
Homecoming Parade	11/2/2018	17
Sylva Holiday Parade	12/2/2018	16
UNC-CH Mutual Aid Assist	12/14/2018	16
Shop With A Cop	12/17/2018	4
All Home Football Games	9/1/2018 - 11/2/2018	654.5
All Home Basketball Games	11/19/2018 - 3/2/2019	183
Winter Graduation	12/15/2018	143.5
All Home Baseball Games	2/15/2019 - 5/18/2019	81.5
Steele Speaking Event	2/12/2019	4.5
Harlem Globetrotters Event	3/25/2019	13.5
Spring Football Scrimmage	4/6/2019	2
Valley of the Lilies 5K	4/16/2019	4
Spring Graduation	5/10/2019 - 5/11/2019	293
Franklin High School Graduation	5/30/2019	16
Smoky Mountain High School Graduation	6/6/2019	20
Pisgah High School Graduation	6/7/2019	20
Tuscola High School Graduation	6/8/2019	19.5
	Total Hours:	**1,994.50**

**Total does not include On Duty Officers or Administrative Officers.*

Criminal Investigations: The WCU Police Department is tasked with the responsibility of investigating all crimes that occur within our jurisdiction. Extensive efforts are made to prevent crime but we are reminded that no community is immune from criminal behavior. The officers tasked with investigating crimes are well trained and able to effectively navigate the complexities associated with our federal mandates and general statutes. Those assigned to investigations must complete tasks such as crime scene processing, interview and interrogation, search warrant creation and courtroom testimony.

Victim Services: The Western Carolina University Police Department continues to employ a certified Victim Service Practitioner. After being the first agency in the System to add this certification, other universities have realized the value in being part of this process and have joined the network. This certification is sponsored through the NC Victim Assistance Network and allows the police department to understand and utilize the most up to date best practices for dealing with victims of crimes. In addition, the department has developed a consistent process of providing victims with multiple resources in a convenient packet that will allow them to process the information over time as they recover from the incident.

Police Training Events 2018-2019: In addition to the mandatory In-Service Training that is designated by the North Carolina Criminal Justice Training and Standards Commission each year, members of the University Police Department also received training in advanced topics that included Mental Health First Aid, Taser Recertification, and DWI Enforcement. As a recap, all certified officers must complete approximately 16 weeks of Field Training before being authorized to operate in a patrol capacity alone. During these phases of training, the officer is evaluated to ensure that they can perform at the level of a competent solo officer as established by the standards of the Western Carolina University Police Department.

Some of the key areas of training that were addressed this year include:

- Master Police Officer Brandon Flesch was certified as Bike Patrol Instructor
- Sgt. Jacob Deal was certified as a Tactical Weapons/Apprehension Instructor
- Multiple Officers attended the Verbal Judo De-Escalation Training Program
- The Department Conducted its first Bike Patrol Certification Course
- Three additional officers completed the General Instructor Course

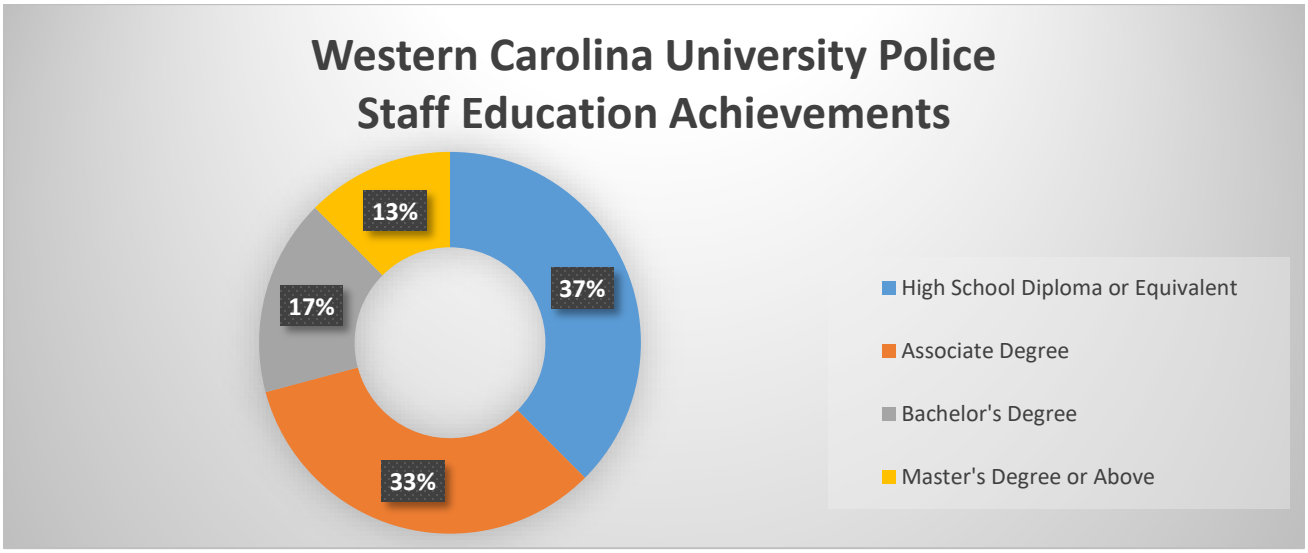
Officers Attend Patrol Rifle Training

Officers Attend Bike Patrol Course

Police Experience and Professional Development 2018-2019

The Western Carolina University Police Department is proud to be an experienced and developed agency capable of meeting the needs of our community members. The officers maintain a high level of professionalism and a true commitment to serving the campus in a manner that is conducive to the learning environment while also being a safe and secure area for our students, faculty, staff and guests. Currently, the members of the WCU Police represent over 250 years of combined service in Law Enforcement. In addition, many of those years came from officers working in large metropolitan areas which helps to diversify the overall services that the police department is able to provide.

In addition to the years of experience and the vast hours of police training that are found at the WCU Police Department, our officers have also developed educationally by obtaining numerous degrees from universities and community colleges. Even beyond the diplomas that officers have already obtained, there are currently five officers working toward their next higher degree. This shows the commitment that each officer has to developing into a better employee as well as their understanding of the role of higher education in today's workforce.



Officer Passow Receives Advanced Certificate

Officers Receive Years of Service Awards

Clery Compliance 2018-2019

In 1990, Congress enacted the *Crime Awareness and Campus Security Act*, which amended the *Higher Education Act (HEA) of 1965*. This act was named in memory of Jeanne Clery who was tortured, raped, and murdered in her dorm room at Lehigh University in 1986 and generally referred to as the *Clery Act*. The Clery Act requires all postsecondary institutions participating in *HEA's (Higher Education Act)* Title IV student financial assistance programs to disclose campus crime statistics and security information.

On March 7, 2013, the Violence Against Woman Reauthorization Act of 2013 (VAWA) was signed into law and amends the Clery Act.

The Clery Act requires Western Carolina University to:

- Collect, classify and count crime reports and crime statistics
- Issue campus alerts to provide the campus community with information necessary to make informed decisions about their health and safety
- Submit crime statistics to the Department of Education each year in the fall and participate in a Web-based data collection to disclose crime statistics by type, location and year
- Maintain a daily crime log of alleged criminal incidents that is open to the public
- Disclose missing student notification procedures that pertain to students residing in those facilities
- Keep a fire log that is open to public inspection.
- Publish an annual fire safety report containing policy statements as well as fire statistics associated with each on-campus student housing facility
- Submit fire statistics to the Department of Education each fall in the Web-based data collection
- Implementation by institutions and disclosure of programs to prevent dating violence, domestic violence, sexual assault and stalking
- Disclosure of procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred
- Publish an annual security report containing safety- and security-related policy statements and crime statistics and distribute it to all current students and employees.

The 2018 Annual Fire Safety and Security Report mentioned above was prepared and submitted by the University Clery Coordinator to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by the University Police, information provided by other University offices such as Student Affairs, Residence Life, and other Campus Security Authorities and information provided by local law enforcement agencies surrounding the main campus.

This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased or controlled by Western Carolina University.

Clery Compliance Statistical Data

Table 1

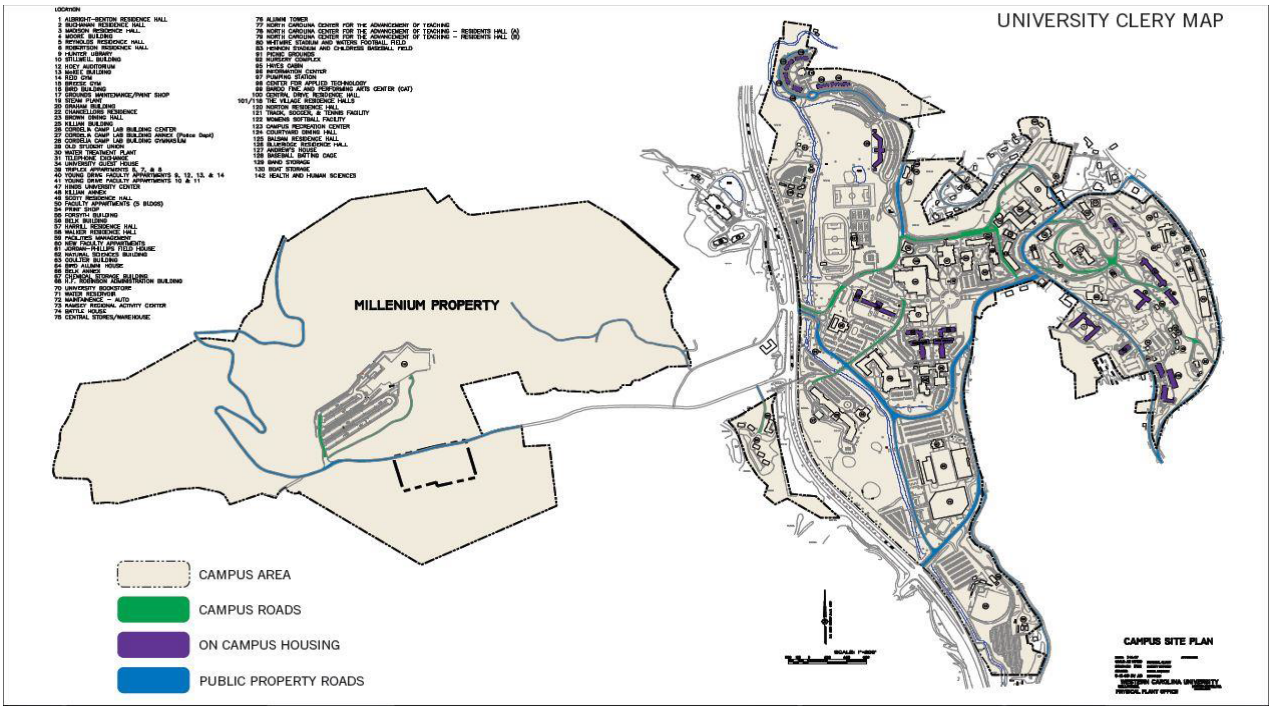
Clery Defined Data **Criminal Offenses**	**7/1/2018-6/30/2019**
a. Murder/Non-negligent manslaughter	0
b. Negligent manslaughter	0
c. Sex offenses*	
Rape (except Statutory Rape)	13
Fondling	52 (*40 incidents were encompassed in two reports)
d. Sex offenses-Non forcible	
Incest	0
Statutory Rape	0
e. Robbery	1
f. Aggravated assault	1
g. Burglary	10
h. Motor vehicle theft	3
i. Arson	0

Table 2

New VAWA (Violence Against Women Act) Offenses	**7/1/2017-6/30/2018**
Dating Violence	4
Domestic Violence	3
Stalking	9

Table 3

Arrests (Clery Defined)	7/1/2018-6/30/2019
Weapons	3
Drugs	51
Liquor	23

Table 4

Referrals	7/1/2018-6/30/2019
Weapons	3
Drugs	69
Liquor	93