**PRM Advisory Board Meeting Notes**

**Monday, March 20, 2017**

**Attendees:** Andrew Bobilya (PRM Faculty), Maurice Phipps (PRM Faculty), Alyse Ostreicher, Molly Neary, Pete Hampson, Mandy Dockendorf, Lynda Doucette)

Notes submitted by Maurice Phipps

**Meetings**

- The suggestion was twice a year, one of which could be phone/Skype/etc.

 Additional meetings with relevant members or all if necessary

- Good times are March/February and August

- Meeting length, - one and a half hours

- Use a newsletter style agenda to encourage input from individuals (submitting paragraphs rather than “one line” agenda items. Have “For Information” and “For Discussion” sections.

Lynda mentioned something they use in the NPS –

Important and Urgent Important – Not Urgent

Not Urgent but Important Urgent and Not Important

I (Maurice) would suggest starting with “For Information and For Discussion” for us to start with. The assumption would be that all the “For Information” is already read and so the meeting would begin only with any corrections to that and then move straight into discussion items. The agenda would be sent out 4 or 5 days ahead so people could read the items and make any appropriate phone calls or do any research they want so they come go the meeting prepared and don’t have to “shoot from the hip” with suggestions.

Discussed combining a retreat and board meeting.

**Input**

We stated that we wanted ideas from them as well as us bouncing ideas off them.

Some issues in the field (when we prodded them for this) were:

NPS – Inclusion and diversity (personnel and visitors). They stress “Audience centered programming”.

OB – Need diversity – students and staff. And they need experienced instructors. Permitting for use of public lands is increasingly difficult with the numbers of agencies requesting permits.

JCPR – developing programs for people with disabilities new program with bellyaks

CRC at WCU discussed problems of internships and fitness training related to certifications.

**Next Steps:**

* PRM Faculty meet to debrief meeting and determine future meeting schedule and format
* Andrew will then follow up with Advisory Board to confirm future involvement and meeting structure