

#### WHAT TYPES OF PEER TUTORING SUPPORT ARE AVAILABLE AT WCU?

The Writing and Learning Commons (WaLC) provides five types of tutoring support:

- Course tutors are identified by faculty to help students review and practice the content of courses in their disciplines. In most cases, course tutors have completed the tutored course and earned an A.
- Writing tutors are primarily graduate students who provide assistance to students on any type of writing assignment. Writing tutors focus first on global concerns such as thesis, structure, research, and assignment requirements. Once those concerns are addressed, writing tutors work with students on surface-level issues such as grammar and punctuation.
- Writing fellows are requested by instructors to work with a specific class on writing assignments. They read and respond to drafts in a two-week cycle prior to the instructor's assignment due dates.
- Academic skills consultants (ASCs) meet one-on-one with students to discuss their habits for note-taking, time management, study skills, test-taking, and reading. They also visit classes to facilitate workshops.
- International student consultants (ISCs) help non-native speakers of English navigate assignments, syllabuses, and conversational skills. Most are writing tutors with an interest in teaching English as another language.

The Mathematics Tutoring Center (MTC) provides drop-in tutoring for all math classes and for math content in other disciplines. Most MTC tutors are mathematics majors, and all have successfully completed at least Calculus I. MTC tutors must be recommended by a math faculty member.

#### CAN I SEND MY WHOLE CLASS TO THE WaLC FOR WRITING HELP?

Although we appreciate your wish for all students to receive help, we ask that you do not require an entire class to make appointments with writing tutors. This influx of students overwhelms our schedule, and we may have to turn away students from other classes who want to come willingly to the WaLC. If you wish to make writing tutoring a requirement, consider the writing fellows program.

#### WHAT IF MY STUDENTS NEED HELP WITH GENERAL SKILLS LIKE READING AND NOTE TAKING?

The WaLC offers one-on-one academic skills consultations to students who are still learning the skills to be successful college students. If you think your whole class could benefit from a discussion about college skills, you may invite our ASCs to your class to facilitate a workshop. Visit [tutoring.wcu.edu](http://tutoring.wcu.edu) and click on the Faculty Toolbox to read the workshop descriptions and submit a request.

#### WHAT IS THE PROCESS FOR RECOMMENDING A TUTOR TO WORK WITH MY CLASS?

Instructors can recommend course tutors or writing fellows to work specifically with their classes. To recommend a tutor for your class:

- Communicate directly with the students you wish to recommend and direct them to [tutoring.wcu.edu](http://tutoring.wcu.edu) to complete our employment application.
- Visit [tutoring.wcu.edu](http://tutoring.wcu.edu) and click on the Faculty Toolbox to submit a tutor recommendation form.

## I HAVE A TUTOR FOR MY CLASS. NOW WHAT?

Promote tutoring in your classes and remind your students that tutoring is not only for students who are struggling but also for students who want to enhance their academic strategies and improve their knowledge. Be on the lookout for emails from your tutors, who have been instructed to contact you about the following:

- Meeting with you to discuss your class, your assignments, and your expectations for students. Tutors also may ask you to provide a copy of the course textbook for inclusion in the WaLC's library.
- Visiting your class to make a brief, 5- to 10-minute introduction to your students.
- Requesting tutor-level Blackboard access, where appropriate.

## ARE NEW TUTORS TRAINED?

Yes! All new tutors are required to enroll in USI 202: Intro to Peer Tutoring. In this one-hour credit class, new tutors learn how to help their clients develop the skills they need to become independent learners and successful students. Additional topics covered include commenting on students' writing (writing fellows), communication skills, collaborative learning, study strategies, referral skills, working with diverse student populations, tutoring ethics, and confidentiality.

WCU's tutor training program has been certified by the College Reading and Learning Association (CRLA), which has established an internationally-accepted standard of skills and training for tutors. Tutors can earn up to 3 levels of tutor certification. Certification is linked with merit pay increases and is transferrable to other institutions with CRLA-certified programs.

## I WANT TO HELP MY STUDENTS STOP PLAGIARIZING. CAN THE WALC HELP?

Faculty have several options to help students learn proper research and citation practices:

- In-class workshops: The WaLC offers a general plagiarism workshop, APA citation workshop, and Chicago/Turabian workshop.
- Plagiarism module in Blackboard: Visit the Coulter Faculty Commons' Blackboard support page to upload the Academic Integrity Learning Module, which contains activities for students and resources for faculty.
- One-on-one writing tutoring: Encourage students to visit the WaLC as a preventative strategy.

## HOW CAN I FIND INFORMATION ABOUT STUDENTS' VISITS TO THE WALC?

You can monitor your students' advising and tutoring activities in GradesFirst, a comprehensive student monitoring system. For more information about using GradesFirst, visit [tutoring.wcu.edu](http://tutoring.wcu.edu) and click on the Faculty Toolbox.

## WHERE CAN I GO FOR MORE INFORMATION?

- For course tutoring questions, contact Chesney Reich, [reich@wcu.edu](mailto:reich@wcu.edu), x2273
- For writing tutoring, writing fellows, and workshop questions, contact Mattie Davenport, [mrdavenport@wcu.edu](mailto:mrdavenport@wcu.edu), x3426
- For math tutoring questions, contact Ben Kearns, [btkearns@wcu.edu](mailto:btkearns@wcu.edu), x3830
- Visit [tutoring.wcu.edu](http://tutoring.wcu.edu) and click on the Faculty Toolbox