

Hazard Assessment Training Determination Form

Last Name: _____ First Name: _____ Preferred Name: _____

WCU Email: _____@EMAIL.WCU.EDU Job Title: _____ Date: _____

WCU 92#: _____ Department: _____ Supervisor: _____

Employee Status: ___ Faculty; ___ Adjunct Faculty; ___ Staff; ___ Grad Student; ___ Student Worker

Employment Term: ___ 12-month; ___ 9-month; ___ Part-time (<20 hrs/week); ___ Other (specify): _____

Work Location (check all that apply): ___ office; ___ laboratory; ___ studio; ___ shop; ___ classroom; ___ clinical

Do you supervise other employees? ___ Yes; ___ No

Select all the boxes that apply to your employment at Western Carolina University:

Work with HAZARDOUS CHEMICALS in the following locations (select all that apply):			
<input type="checkbox"/> Laboratory Teaching	<input type="checkbox"/> Visual Arts Studio	<input type="checkbox"/> Diagnostic/Clinical Laboratory	
<input type="checkbox"/> Laboratory Research	<input type="checkbox"/> Theatre Scene Shop	<input type="checkbox"/> Trades/Mechanical Shop	
<input type="checkbox"/> Chemical Stockroom	<input type="checkbox"/> Other (specify): _____		
CHEMICAL SAFETY			
<input type="checkbox"/> Hazard Waste Management: Generate hazardous chemical waste in a laboratory, studio, shop, etc.			
<input type="checkbox"/> Formaldehyde use or exposure during anatomy dissection, tissue fixation, preserving specimens, etc.			
<input type="checkbox"/> Perform work in a Chemical Fume Hood (CFH).			
<input type="checkbox"/> Work in a location with an emergency eyewash/safety shower .			
<input type="checkbox"/> Compressed Gas: Transport cylinders, connect regulators, and work with compressed gases.			
<input type="checkbox"/> Handle liquid nitrogen , transport cylinders, or fill and store dewars of liquid nitrogen in your workspace.			
<input type="checkbox"/> Work with lead or lead-containing materials with exposure risk in stained glass, welding, solder, paint, etc.			
BIOLOGICAL SAFETY			
<input type="checkbox"/> Work with potentially infectious microorganisms (bacteria, fungi, virus, parasites, etc.).			
<input type="checkbox"/> Work with infectious microorganisms in a BSL-2 laboratory.			
<input type="checkbox"/> Perform work in a Biosafety Cabinet (BSC).			
<input type="checkbox"/> Use an autoclave to sterilize biological materials.			
<input type="checkbox"/> Work with HUMAN derived materials (blood, body fluids, unfixed organ/tissue/cells, cadavers, skeletons).			
<input type="checkbox"/> Conduct rDNA research requiring approval from the Institutional Biosafety Committee (IBC).			
FIRST AID & CLINICAL SAFETY			
<input type="checkbox"/> Work directly with clinical patients or students to draw blood, administer injections, or perform any activity involving the use of a sharp device (e.g., blood glucose draws, IV administration, etc.).			
<input type="checkbox"/> Certified in first aid and identified as the responsible person to render medical assistance.			
<input type="checkbox"/> Handle regulated medical waste or respond to a hazardous material spill containing blood or other potentially infectious material.			
RADIATION SAFETY			
<input type="checkbox"/> Handle radioactive materials .			
<input type="checkbox"/> Use X-ray equipment for analytical or diagnostic work (medical X-ray, XRF, XRD, cabinet radiography, etc.).			
<input type="checkbox"/> Work with Class 3b or 4 open-beam lasers .			

HEALTH & PHYSICAL HAZARDS	
	Aerial & Scissor Lift – Use an aerial/scissor lift to transport materials or perform work in high places.
	Asbestos: Work with asbestos materials where there is risk of exposure to released asbestos fibers.
	Electrical Safety – Work with charged equipment or exposed energized parts.
	Eye Protection – Perform work that can cause eye hazards such as chipping, grinding, sanding, etc.
	Foot Protection – Handle materials that could be dropped and cause injury to the foot upon impact.
	Hand & Power Tools - Work with power tools (saws, grinders, drill press, etc.) and equipment requiring safety guards/emergency stops.
	Hand Protection – Work with materials, hot/cold objects, or perform tasks that could cause hand injury.
	Head Protection – Work in areas where materials or objects can fall from above (i.e. construction zone).
	Hearing Protection - Work in a noisy environment where hearing protection is required.
	Hot Work – Conduct hot work such as welding, torching, soldering, cutting, brazing, grinding, or other work that might create sufficient heat or spark that could start a fire.
	Ladder Safety – Use a ladder to reach objects or perform work in high places.
	Office Ergonomic Stressors – Work in an office with a high frequency of computer work.
	Respirator Protection (Required): Work in an area where harmful particulate, gas, or vapor contaminants exceed occupational exposure limits and requires the use of a respirator.
	Respiratory Protection (Voluntary): Work in an area where harmful particulate, gas, or vapor contaminants may be present but do NOT exceed occupational exposure limits. You choose to wear respiratory protection voluntarily. List type of respirator for voluntary use: _____
	Sharps Safety – Use sharp devices during the course of your work (needles, razors, scalpels, etc.).
	Silica Hazards – Work with silica materials where there is a risk of exposure to airborne silica dust.
TRANSPORT HAZARDOUS MATERIALS	
	Prepare hazardous materials for shipment (pack, mark, label containers for transport)
	Prepare infectious biological substances for shipment (pack, mark, label containers for transport)
	Handle hazardous material packages (accept or sign for incoming packages in central receiving location)
MISCELLANEOUS	
	Drive a university owned/leased vehicle or personal vehicle for university business.
	Passenger Van Driver Safety - Drive a university owned or leased 12-15 passenger van.
	Field Research Safety – Conduct field work for research or teaching activities.

Supervisor Signature: _____ Date: _____

Please submit both pages of the signed form to Safety & Risk Management by email (safety@wcu.edu) or intercampus mail (Facilities Management – Safety Office).