

School of Stage and Screen Program Continuation Policy

Revisions Adopted 12/17 via Unanimous Faculty Vote of Approval

Admission in to any BFA or BA program in the School of Stage and Screen does not guarantee continuation until graduation. First Year and Second Year students will be subject to full annual evaluation by the faculty of Stage and Screen to determine whether or not they will be permitted to continue in the program. Students not meeting full standards will either be placed on program probation or will be asked to leave the program per the suggestion of the Faculty and Approval of the Program Coordinator(s). Two consecutive semesters of probation placement may also result in a student being asked to leave the program by default.

Evaluation will be based upon the following objective and subjective criteria:

OBJECTIVE-

1. GPA- Students must maintain an overall minimum GPA of 2.5 and must receive a grade of C or above in all program classes. Students not receiving a grade of C in any program course may be required to retake that course.
2. Attendance- Students must actively attend classes, productions, programs, master classes, and special events. Performance and Musical Theatre students must attend all required auditions fully prepared.
3. Activity- Students must be active members in both program activities and the School of Stage and Screen at large by involving themselves in the creation of their chosen art.

SUBJECTIVE-

1. Progress/Growth- Students must actively demonstrate progression of skill, knowledge, and artistic merit, and the ability to implement all three in their chosen program of study. The level of growth will be assessed by the faculty of each program.
2. Collegiality and Professionalism- Students must demonstrate positive collaboration with their peers, instructors, and all guest artists as well as full engagement in courses and productions. Students must present themselves in a professional manner as representatives of the School of Stage and Screen.

FIRST YEAR PROBATION AND DISMISSAL

First year students not meeting any of the above criteria will either be placed on probation or asked to leave the program. These students will be contacted via e-mail upon or near the completion of each semester. Students placed on probation or asked to leave will meet with their Program Coordinator either in person or via phone to discuss the terms of the faculty's decision.

SECOND YEAR PROBATION AND DISMISSAL

Sophomore students will meet with faculty in the Spring for their Sophomore Evaluation. At that time, students may be admitted in to their third year, placed on probation, or asked to leave the program.

THIRD AND FOURTH YEAR PROBATION AND DISMISSAL

Students in their third and fourth year are subject to the program continuation policy and may be asked at any time to meet with their Program Coordinator to discuss their progress. At that time they may be placed on probation or asked to leave the program.

APPEAL

All students have the right to appeal the Program Coordinator's decision through the Director of the School of Stage and Screen. All appeals must be made to the Director of the School of Stage and Screen within one week after notification from the Program Director. Late appeals will not be accepted. If the student is not satisfied with the result of the appeal from the Director of the School, they may submit an appeal to the Dean of the College of Fine and Performing Arts.

EXTENSION OF PROGRAM STUDY

Students unable to complete tasks required of them in academic or production work in any given semester due to illness or injury will be allowed to complete an extra semester or year of study (5th year) on a case-by-case basis to make up for the missed program requirements. In extreme cases, a sixth year of study will be allowed.

TERMS OF PROBATION

Students placed on probation will be given specific criteria that they must meet through the course of the semester and may be subject to the following penalties, which may include but are not limited to:

- Removed from production
- Retake classes
- An extra semester of study
- Mandate to earn a callback or role

- Mandatory production roles
- Removal from leadership roles
- Mandatory shop hours
- Additional Projects
- Faculty Shadowing
- Mandatory office hours
- Class auditing
- Tutoring