

**Graduate Council  
Minutes  
November 9, 2018**

The Graduate Council met on Friday, November 9, 2018 at 1:00 pm in the UC Dogwood Room.

Members present: J. Crolley-Simic, B. Gehrig, M. Hollis, C. Huffman, J. Hyman, B. Kloeppe, B. Ogletree, C. Huffman, T. Orr, A. Perry, S. Rader, S. Rajagopal, F. Razzaghi, T. Rogers, R. Scales, L. Unruh, P. Yanik, and Y. Yan proxy P. Yanik

Members absent: T. Ashcraft, D. Dorondo, L. Hammer, H. Mitchell, and C. Parrish

Others present: R. Stiles

**Approval of the Minutes** Motion and second to approve the minutes for the October 19, 2018 meeting. Motion passed.

**Program Updates**

April Perry announced that Brian Kloeppe is president-elect of the North Carolina Council of Graduate Schools (NCCGS) for 2020. WCU Graduate School and Research will be hosting the NCCGS Annual Meeting on the Cullowhee campus in October 2020.

Brian Kloeppe announced a new estate endowment negotiation that will be available to support graduate students. No details available at this time.

In response to a query, if there are funds available for spring GA funding, an email call for requests will go out to Graduate Program Directors.

**Standing Committee Reports**

**Academic Policy and Graduate Faculty Review**

The following persons were approved by the Graduate Faculty Review Committee as members of the graduate faculty and came as a seconded motion for approval and were approved.

Dr. Betsy Barefoot	Human Services	Affiliate
Mr. John Basilice	Human Services	Affiliate
Dr. Penelope Cross	Human Services	Affiliate
Dr. Austin Dennis	Human Services	Affiliate
Dr. Jonathan Henner	Human Services	Affiliate
Dr. Crystal Hill	Human Services	Affiliate
Dr. Terrence McAllister	Human Services	Affiliate
Dr. Carol Lefler-Moore	Human Services	Affiliate
Ms. Anne Oxenreider	Human Services	Affiliate
Ms. Helen Plaehn	Human Services	Affiliate
Dr. Jeffrey Vickery	Human Services	Affiliate

The Academic Policy and Graduate Faculty Review committee met on November 5, 2018. The new Graduate Faculty Status form will reflect what was approved.

**Curriculum Review**

The following curriculum items were reviewed by the Curriculum Committee and came as a seconded motion for approval and were approved.

**Program Changes:**

PSY 773: <https://wcu.curriculog.com/proposal:3722/form>

The link is provided because this item could not be included in the official agenda since simple changes are custom routed directly to the chair.

Clarified.

### **MA English**

Cut ENGL 616 and 627 and reduce the size of the certificate program from 18 to 15 hours

The changes proposed for the TESOL Certificate program stem from a series of planning meetings which began in November 2017 attended by English Department Head Brent Kinser, former Associate Dean for the Graduate School Sharon McGhee, TESOL Programs Director Eleanor Petrone and TESOL/Linguistics Assistant Professor Erin Callahan. In the context of planning for a proposed online TESOL Graduate Certificate the members of this group laid out a set of proposed curriculum changes to update the original, face-to-face Graduate Certificate to a new online format (the online Certificate was approved 5/11/18 by the College Curriculum Committee). The progress notes from these Fall 2017 meetings, including a draft of proposed Curriculog Changes, are available upon request

The changes are intended to produce curricular changes which will bring the Certificate in line with new Standards for Short-term TESL/TEFL Certificate Programs published by the TESOL International Association (2015), especially with regards to updated recommendations on integrating all four strands of language proficiency (listening/speaking/reading/writing) and integrating Second Language Acquisition (SLA) theory and practice for teacher-educators. In addition to providing a more effective curricular experience in the context of best practices for students, the changes will enable more integrated structures for Program Assessment.

Finally, these changes also update the Certificate Program curriculum from that of a face-to-face program (launched in 2011) to an online format, which responds to the TESOL Association's observation that "programs operating within a virtual learning environment will need both creativity and flexibility in meeting some of the standards" (p. 5).

Approved.

### **New Courses:**

ENGL 686: New elective course proposal

Approved.

### **Financial Assistance**

The Financial Assistance Committee met on November 5, 2018.

There was discussion about the 10 \$1,000 additional awards available each year for scholarships. Suggestions were made regarding the use of those funds by including programs not currently receiving funding and use in areas other than scholarship such as marketing programs.

### **Agenda**

#### **Interim Associate Dean Report**

The Three Minute Thesis (3MT) competition took place on November 8.

#### **Dean Report**

#### **Academic Year Registration**

Ten programs were added to the academic year registration for Fall 2019, Spring 2020, and Summer 2020 (Project Management Certificate, Business Administration, Human Resources, School Counseling, Clinical and Mental Health Counseling, Construction Management, Nurse Anesthesia DNP and MS, Family Nurse Practitioner MS and Certificate).

#### **Associate Dean Search**

Seventy-three applications were received. At the recommendation of the search committee, two candidates have been invited to campus. Campus visits and interviews concluded on Monday, October 22<sup>nd</sup>. Dean Kloeppel did not complete a hiring action at this time. The Search Committee will review the list of finalists for more potential on-campus interviews.

### **Graduate Council Agenda Topics**

Please send Dean Kloeppel Graduate Council agenda topics for the 2018-19 academic year.

The meeting was adjourned at 2:30 pm.

Submitted by – Roxane Stiles

Please note: All attachments are on file in the Graduate School with the Graduate Council meeting minutes.