My Cat Password Change Instructions

- Open a browser (Internet Explorer or Firefox)
- In the address bar at the top of the screen, type in `wcu.edu` and hit `<enter>` on the keyboard
- Click on the My Cat link
- **Login to My Cat**

  **Username** = 92#
  **Password** = whatever student has set the password to be
  (default password = 6 digit date of birth – mm/dd/yy)
  Example: Birthday is 2 September 1993 – type in 090293
  (reset will set the password back to student’s 6 digit date of birth)

When student clicks on the **Personal Services** tab, they will be prompted to change their password.
To manually change the password:

Login to *My Cat* following the steps above.

- Click on the *Personal Services* tab (the student will not be prompted to change their password)
- Click Change your **PASSWORD**

- Enter *Old Password* in the field
- Enter *New Password* in both fields
- Click the *Change PASSWORD* button
Note:
You must wait 20 minutes for the My Cat password change to sync with Catamount Mail and Blackboard.

Note:
The My Cat password is the same password for Catamount Mail and also for Blackboard. When logging into Catamount Mail or Blackboard:

**Username** = everything before the @ in the Catamount Mail address  
**Password** = My Cat password