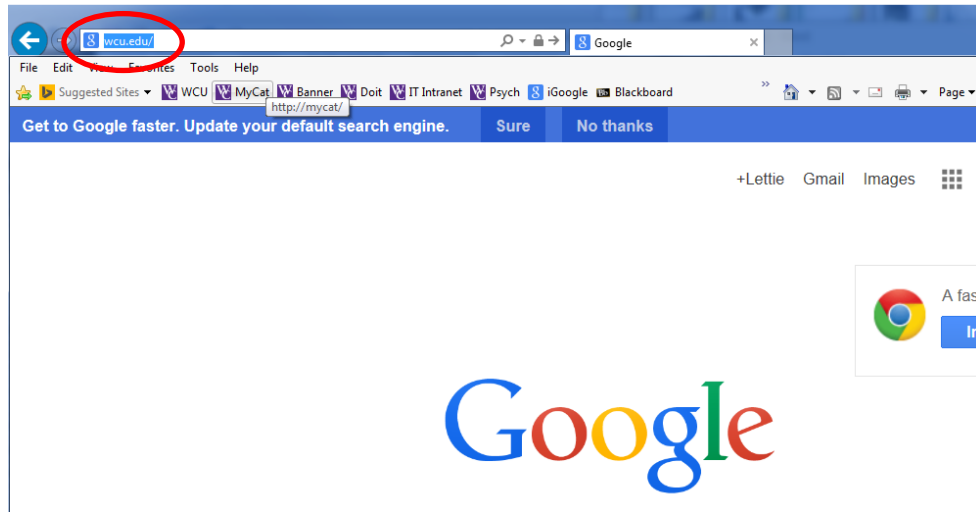
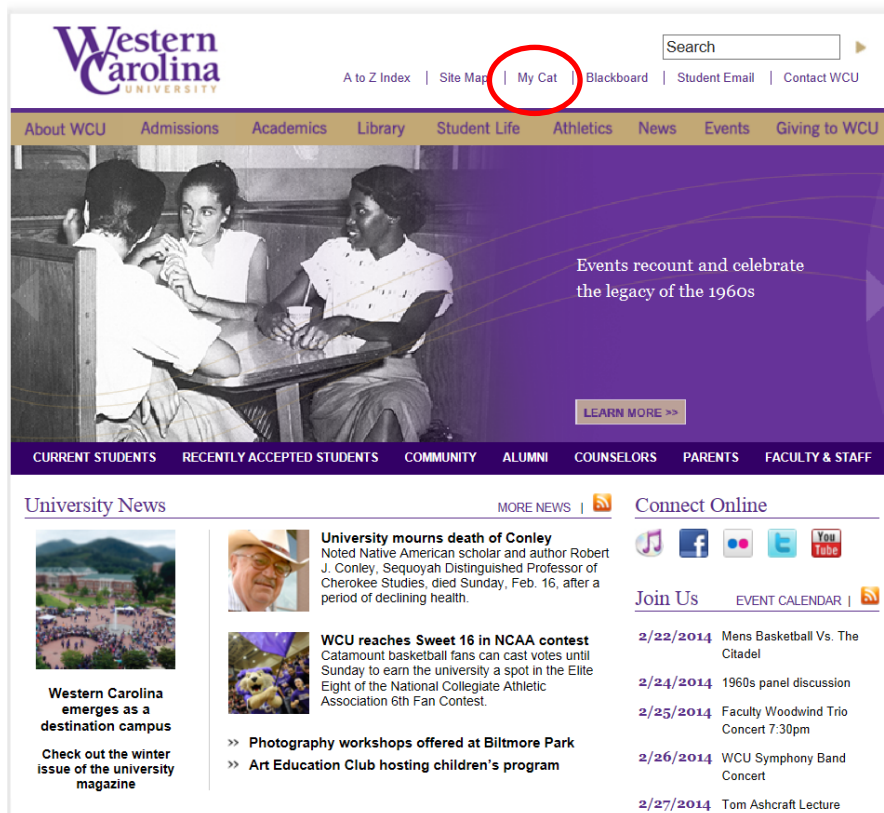


My Cat Password Change Instructions

- Open a browser (Internet Explorer or Firefox)
- In the address bar at the top of the screen, type in **wcu.edu** and hit **<enter>** on the keyboard



- Click on **My Cat** link



- Login to My Cat

Username = 92#

Password = whatever student has set the password to be
(default password = 6 digit date of birth – mm/dd/yy)
Example: Birthday is 2 September 1993 – type in 090293
(reset will set the password back to student’s 6 digit date of birth)

My Cat Western Carolina UNIVERSITY

Secure Access Login

User Name:

Password:

[Having problems logging in? Click here.](#)

Welcome to My Cat.

This site provides applicants, students, faculty, a personal business with the university.

Applicants: review and update personal informat view the catalog, course information, schedule c

Students: register for courses; view your transc status and make payments; check Catamount

When student clicks on the **Personal Services** tab, they will be prompted to change their password.

My Cat Western Carolina UNIVERSITY

My Account Content Layout

Welcome Lettie Fay Cooper
You are currently logged in.

My Home **Personal Services** Campus Life My World Site Map & Search Catamount Mail

Personal Announcements

[Timely Warning-Assault on a Female University of North Carolina Exchange](#)

Campus Announcements

There are no announcements

Live

To manually change the password:

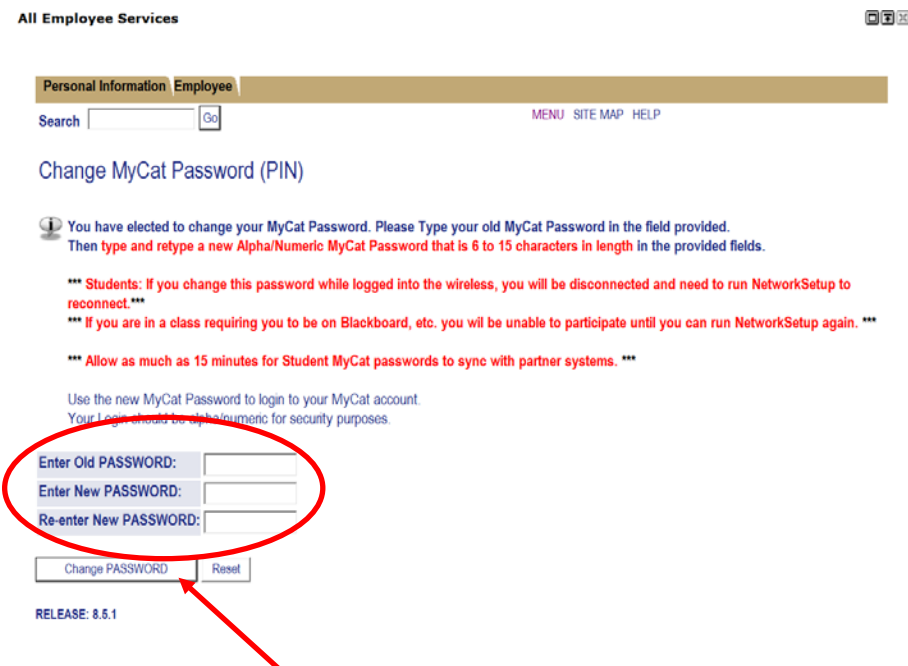
Login to **My Cat** following the steps above.

- Click on the **Personal Services** tab (the student will not be prompted to change their password)
- Click Change your **PASSWORD**



The screenshot shows the My Cat website interface. At the top, there is a purple banner with the "My Cat" logo and the Western Carolina University logo. Below the banner, a navigation bar contains several tabs: "My Home", "Personal Services", "Campus Life", "My World", "Site Map & Search", and "Catamount Mail". The "Personal Services" tab is highlighted with a red circle. Below the navigation bar, there is a section titled "All Student Services" with sub-tabs for "Personal Information", "Student", "Financial Aid", and "Employee". The "Personal Information" sub-tab is selected. Underneath, there is a search bar and a "Go" button. The main content area is titled "Personal Information" and lists several links: "View Address(es) and Phone(s)", "Update Address(es) and Phone(s)", "View E-mail Address(es)", "Update E-mail Address(es)", "View Emergency Contacts", "Update Emergency Contacts", "Update Marital Status", "Social Security Number Change Information (Students Only)", and "Change your PASSWORD". A red arrow points to the "Change your PASSWORD" link.

- Enter **Old Password** in the field
- Enter **New Password** in both fields
- Click the **Change PASSWORD** button



The screenshot shows the "Change MyCat Password (PIN)" form. At the top, there is a section titled "All Employee Services" with a search bar and a "Go" button. Below the search bar, there is a navigation bar with "Personal Information" and "Employee" tabs. The "Employee" tab is selected. The main content area is titled "Change MyCat Password (PIN)" and contains the following text: "You have elected to change your MyCat Password. Please Type your old MyCat Password in the field provided. Then type and retype a new Alpha/Numeric MyCat Password that is 6 to 15 characters in length in the provided fields." Below this text, there are three red lines of text: "*** Students: If you change this password while logged into the wireless, you will be disconnected and need to run NetworkSetup to reconnect.***", "*** If you are in a class requiring you to be on Blackboard, etc. you will be unable to participate until you can run NetworkSetup again.***", and "*** Allow as much as 15 minutes for Student MyCat passwords to sync with partner systems.***". Below the text, there is a section titled "Use the new MyCat Password to login to your MyCat account. Your Login should be step 1 of 2 for security purposes." and three input fields: "Enter Old PASSWORD:", "Enter New PASSWORD:", and "Re-enter New PASSWORD:". The input fields are highlighted with a red circle. Below the input fields, there is a "Change PASSWORD" button and a "Reset" button. A red arrow points to the "Change PASSWORD" button. At the bottom left, there is a "RELEASE: 8.5.1" text.

Note:

You must wait 20 minutes for the My Cat password change to sync with Catamount Mail and Blackboard.

Note:

The My Cat password is the same password for Catamount Mail and also for Blackboard. When logging into Catamount Mail or Blackboard:

Username = everything before the @ in the Catamount Mail address

Password = My Cat password

WCU IT Help Desk**1-866-928-7487****Hours****8:00 a.m. – 5:00 p.m.
Monday through Friday**