

Frequently Asked Questions – Western Carolina University Jamaica Program –
UNDERGRADUATE Cohorts beginning 2018

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How do I apply?

- **Online Application**—Listed here is the link to the online application form. You can submit your transcript/diploma directly on here.
Undergraduate Application:
https://wcu.az1.qualtrics.com/jfe/form/SV_4Ts0B4kg9Glw6dD
- **Paper Application**—Listed here is the link to the printable application.
https://www.wcu.edu/WebFiles/PDFs/JAM_APP_UG.pdf
 - o Submit your application and transcript in person or by mail —You can deliver this to Quality Academics School— 77 Halfway Tree Rd. Kingston 10 Monday-Friday 8am-6:30pm | Saturday 8:30am-3:30pm
 - o You can also contact your local recruiter to submit your application and transcript to.
 - **Owen Speid – On Site Coordinator, Jamaica**
Contact if you are not located near one of our regional recruiters
WhatsApp: 876-419-0417
Email: speidowen@yahoo.com
 - **Fay Sterling - Discovery Bay Recruiter**
WhatsApp: 876-890-9943
Email: whynster@yahoo.com
 - **LaSonja Harrison – Kingston Recruiter**
WhatsApp: 876-827-9323
Email: lasonjath@yahoo.com
 - **Susan Davis - Montego Bay Recruiter**
WhatsApp: 876-866-5945
Email: sueghamon@gmail.com
 - o Submit via Email – if you prefer, you can fill out and scan this to me along with your transcript & diploma. Please complete the application form and scan/email to learn@wcu.edu.

What are the Admission Requirements for this program?

Qualified Jamaican teachers are accepted into the program if they meet the following requirements:

- o Each applicant must provide an official copy of a Jamaican Teaching Certificate or Diploma; and
- o Each must provide an official Jamaican College transcript indicating a minimum GPA of 2.5.
- o Successful acceptance by the Western Carolina University Admission office.

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What is the cost for each course and how do I pay this?

- As of Fall 2018, tuition for each individual course is \$650.00* USD for undergraduate classes. Tuition is due on the first day of each class and can be paid either by Cashier's check or credit card.
- **PAY BY CHECK:** Cashier's checks must be made out to "Western Carolina University" for \$650.00* USD and must be drawn from a US Subsidiary Bank. The Cashier's check can be issued from any Jamaican bank [i.e. JMMB Merchant Bank Limited] but it should have a United States subsidiary bank associated with it [i.e. Citibank]. The subsidiary bank should have a US address listed.
- **PAY BY CREDIT CARD:** Students can also pay by credit card by clicking on the following link. Students will be taken to a secure website where payment can be submitted. A confirmation email will be sent upon submission of payment.
https://wcupg.wcu.edu/C20252_ustores/web/classic/product_detail.jsp?PRODUCTID=362&SINGLESTORE=true

*Tuition is subject to change for cohorts starting in 2020.

Are there payment plans for this program?

- While there are no official payment plans for this program, tuition and fees are pay-as-you-go. Unlike other University programs, cost for each semester is not due up front. Instead, tuition is due on the first day of class.

What are the requirements of each course?

- For each course, students must attend the 10-day face-to-face portion in Jamaica. Each course, except when noted, will have an online component before and after the period of the 10 face-to-face class sessions. The online portion of each course constitutes one-third of the course.

How many classes are taught for the Bachelor's in Inclusive Education program?

- The Bachelor's in Inclusive Education (Special Education) requires 40 credit hours of instruction as defined by SACS-COC. The curriculum may change from cohort to cohort as we have recently made the announcement that we will no longer be requiring the on-campus residency for this program. Instead, all courses are taken in Jamaica. The schedule currently posted on our webpage refers to our program with the on-campus residency. We are in the process of making changes to the curriculum which will take place fully in Jamaica. Please be sure to check the Jamaica Program webpage regularly for updates on the program schedule. Jamaica.wcu.edu

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Where can I access the schedule?

- Students can access the course schedule on the Jamaica Program website at any time. Jamaica.wcu.edu. This will be updated regularly with any updates on class meeting dates. Updated schedules will be emailed out regularly to your Student email address.

When do classes meet?

- Class dates are listed on the course schedule. Students will also be notified via their student email about any updates to this schedule. As this is a tentative schedule, class dates may be changed due to extenuating circumstances. Students are responsible for monitoring their student emails for updates to the schedule. Classes meet on weekdays from 5pm – 8pm.

How do I register for my classes?

- Registration is completed by Educational Outreach. Instructors will take roll at the start of each class. If for some reason, you are not on the roll, Educational Outreach should be notified. Send an email to learn@wcu.edu to rectify this. If you attended and completed the previous course, you will be registered for the next class on the schedule.

Where do I find my textbook?

- Textbooks needed for class are listed on the course schedule found on the Jamaica Program website: Jamaica.wcu.edu. Students must have their textbooks prior to the first day of class as there will be pre-class assignments for each course. Students are required to obtain their own textbooks – either by purchasing online, renting through an online source, or borrowing from colleagues that have taken the course previously.

How do I access my Course Syllabus?

- Your syllabus will be emailed to you approximately one month prior to the start of class. You are responsible for reviewing your syllabus and completing any pre-class assignments. Instructors will also upload your syllabus and may post assignments to Blackboard.

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How do I access my Student Email?

- Your Student (Catamount) Email is accessed by visiting email.wcu.edu OR studentmail.wcu.edu. You will have received your username and password with the initial email from Catharina Nickel in Educational Outreach. You are responsible for checking your Student(Catamount) Email Address. This is your official communication from the University. Your professors and the WCU Jamaica Program staff will contact you through this method. If you have any problems accessing your account, you can contact Catharina Nickel at ccnickel@wcu.edu.

What is Blackboard?

- Blackboard is the platform used for completing your online coursework. Your instructors will post assignments on this platform. You will also upload your completed coursework there. Blackboard can be used by visiting wcu.blackboard.com OR through the MyWCU portal. Your username and password for accessing your student email will also allow you to access Blackboard and MyWCU.

What is MyWCU?

- MyWCU is your one-stop access for everything you need as a WCU student. You will be able to access Blackboard, your student email, Academic Transcripts etc. Your username and password for accessing your student email will also allow you to access Blackboard and MyWCU. The link to MyWCU is: mywcu.wcu.edu

What is the penalty for missing class?

- Attendance and participation for all face-to-face sessions is required. Classes meet for 10 day sessions and students are expected to be on time and at each class. In case of an emergency, you are responsible for contacting your instructor regarding your missed class.

Why is it important to complete Course Evaluations?

- Western Carolina University's Jamaica program is accredited by the University Council of Jamaica. This accreditation allows you to seek tuition reimbursement upon graduating from the University. In order to provide relevant and exceptional instruction for our students, we require feedback from our students to make necessary improvements.
Students will receive a link (designated for each specific class) to the course evaluation to complete at the end of each course.

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Is there an on-campus residency requirement for this program?

- We are no longer requiring an on-campus residency for this program. Instead, all courses are taken in Jamaica. The schedule currently posted on our webpage refers to our program with the on-campus residency. We are in the process of making changes to the curriculum which will take place fully in Jamaica. Please be sure to check the Jamaica Program webpage regularly for updates on the program schedule. Jamaica.wcu.edu

Are there scholarships available for this program?

- While there are no scholarships specifically affiliated with the WCU Jamaica program, we do honor scholarships that are awarded to students. A number of scholarships are listed on scholarships.wcu.edu.

Who do I contact when I need help?

- Dr. Susan Fouts and Catharina Nickel in Educational Outreach are your WCU Jamaica Program support for whatever you need. They are your on-campus resource for whatever you might need. Please contact them with any questions or issues.
 - o Educational Outreach: learn@wcu.edu | 828.227.7397 | 866.928.4723 toll free
 - o Catharina Nickel, Jamaica Program Student Services Specialist: ccnickel@wcu.edu
 - o Dr. Susan Fouts, Executive Director, WCU Program Co-Director: sfouts@wcu.edu