

Non-Standard Computer Exception Request Form

Date:



Contact Name:

Contact Email:

Contact Phone:

Department:

Vendor Name:

Western Carolina University
Office of the CIO
Cullowhee, NC 28723
Phone: 828-227-7487
Fax: 828-227-7084
<http://www.wcu.edu/10582.asp>

Required for: Critical Work Function Specific Vendor Requirements Usage Process Requirements

Please provide a brief justification for this request:

Item#	Description	Quantity	Unit Price	Amount
			Sub-total	
			Total:	

Please submit the completed form to the University Computer Exception Committee Chair. Forms must be submitted one week prior to the next scheduled UCEC meeting.

Required Signatures for Approval:

Department Head:

Date:

College Dean or Executive Council Member:

Date: