How to Create a Student Release of Information Code.

1. Log in to myWCU. Then click "Personal Services."

2. Click the "Student" tab.

3. Under the "Registration" section, you will find the "Student Records" option. Click on it.

4. In the "Student Records" section, you will see the "Release of Information" option. Click on it.

5. Follow the instructions provided to set or update security codes that you share with others to allow them access to your student information.
Click here, if this is your first time logging in.
Note: The 92# username and password is different than your myWCU username and password.

Create a unique password for this system.
It must meet the listed criteria.
Once you have created your Release of Information Code, you will be able to use it to get information about your student record over the phone. Please do not give this number out to anyone unless you are sure you want them to have access to this information.

If you have any questions, or need further assistance, please contact Distance Learning: 828-227-7397 or distance@wcu.edu.