

**Graduate Council  
Minutes  
February 1, 2019**

The Graduate Council met on Friday, February 1, 2019 at 1:00 pm in the UC Dogwood Room.

Members present: T. Ashcraft, J. Crolley-Simic, C. Huffman, J. Hyman, B. Kloeppe, B. Ogletree, A. Perry, S. Rajagopal, F. Razzaghi, T. Rogers, R. Scales, and L. Unruh, and P. Yanik,

Members absent: D. Dorondo, B. Gehrig, L. Hammer, M. Hollis, H. Mitchell, T. Orr, C. Parrish, S. Rader, and Y. Yan

Others present: E. Frazier, D. Hudson

**Approval of the Minutes** Motion and second to approve the minutes for the January 11, 2019 meeting. Motion passed.

**Program Updates**

A request will be made to increase the amount of Graduate Student Association travel grant funds by \$5,000.

The application for Summer Graduate Assistantships will be available next week. A concern was raised by a member of the Financial Assistance Committee regarding the Summer Graduate Assistantship scoring rubric. The Summer Graduate Assistantship application and scoring rubric will be sent to the Financial Assistance Committee for review.

The application for the Graduate Research Symposium is now open. This year's event takes place April 3-4, 2019. The announcement went out to students and program directors on November 30. Follow-up announcements will be made throughout January and up to the deadline of February 15, 2019. Students can participate in three different formats- research posters, oral presentations or academic paper competition. Please encourage students to participate.

The School Psychology Ed.S. program received national recognition via [CAEP](#). CAEP is the Council for the Accreditation of Educator Preparation. The Specialist in School Psychology, or [SSP](#), program is reviewed under the National Association of School Psychologists. Lori Unruh is the Program Director of this program, which is part of the Department of Psychology within the College of Education and Allied Professions. The Psy.D. program is still waiting for SACS-COC approval.

The Elementary and Middle Grades program reported that an MAED Elementary and Middle Grades literacy graduate student is working with the faculty member who received a School University Teacher Education Partnership (SUTEP) Grant through the College of Education.

Arts and Sciences is working on recruitment and admissions. On Tuesday, February 5<sup>th</sup> the Interim Chancellor, Dr. Alison Morrison-Shetlar will be speaking on the topic of "Women in Science and Leadership." The event will be from 6:00-7:00 p.m. in Killian 102. The event was organized by a new student organization named FEMS in STEM.

The College of Health and Human Sciences is conducting a Dean search. Another candidate will make a campus visit next week. Jon Campbell in Psychology and Special Education faculty are collaborating on a Personnel Prep grant from the Department of Education. Western Carolina University is seeking a replacement for the Robert Lee Madison Endowed Professorship since Dr. David Shapiro retired.

The College of Business reported that their new Dean is starting February 1st.

Technology reported that AvL Technologies in Asheville has hired graduate Technology interns. Adjunct faculty member Ian Timmons is an employee of AvL Technologies.

The MFA program announces a faculty show throughout the 2019 spring term in the Fine Arts museum. Tom Ashcraft will e-mail the “Visiting Artists and Scholars Series” schedule to the Graduate Council. On March 28, the MFA students will be going to Washington D.C. to visit Art galleries and museums.

Hunter Library invited the Graduate Council to the Faculty Scholarship Celebration event scheduled on February 21<sup>st</sup> from 4:30-6:00 p.m. in the Blue Ridge conference room. Updates to the Faculty Activity database are ongoing. The number of updates increased dramatically over last year.

## **Standing Committee Reports**

### **Academic Policy and Graduate Faculty Review**

The following persons were approved by the Graduate Faculty Review Committee as members of the graduate faculty and came as a seconded motion for approval and were approved.

Ms. Laura Elliot            Human Services    Affiliate

Approved.

### **Curriculum Review**

The following curriculum items were reviewed by the Curriculum Committee and came as a seconded motion for approval and were approved.

#### **Program Deletion:**

#### **Biochemistry - Cooperative Ph.D. Program with Bowman Gray School of Medicine (M.S./Ph.D.)**

A cooperative graduate program between the Department of Biochemistry at Bowman Gray School of Medicine and WCU offers students a five-year plan leading to the Master of Science and Ph.D. degrees. Two years are spent at WCU and three years are spent at Bowman Gray.

They wish to delete the program.

Approved.

#### **New Course Proposal:**

#### **BIOL 518 – Advanced Techniques in Microscopy**

Advanced microscopy techniques, including fluorescence and brightfield, are routinely used in modern molecular biology research settings. Cell and molecular Biologists are expected to have some level of experience in these techniques. Exposure and proficiency in these techniques are crucial for job competitiveness in biomedical research such as in biotechnology companies, government agencies, and academic laboratories. Currently Western doesn't offer an upper level microscopy lecture and lab in the Biology Department.

Approved.

#### **Program Change:**

#### **Physical Therapy (D.P.T.)**

The curriculum for the DPT program is reorganizing so that the didactic course-work will take place in the first two years and all fulltime clinical education experiences in the final year of the program. This is a push from our accrediting body and will help to better meet the needs of our students and community partners that take our students for clinical education. During the first two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. This resulted in the creation of a new 6-course series PT 871-876 Integrated Clinical Education. We are also taking this opportunity to refine the flow of our curriculum to better meet the

needs of students learning. This involved some swapping/reorganization of material among courses and updating content to be contemporary with the evolution of the PT profession. As a result, we have updated some course names, course numbers, course descriptions, credit hours, and contact hours.

Approved.

#### **New DPT Course Proposals:**

##### **PT 817 – Movement System Examination I:**

The curriculum for the DPT program is changing to have the didactic course-work in the first two years with all fulltime clinical education experiences in the final year of the program. During the two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. We are also taking this opportunity to refine the flow of our curriculum to better meet the needs of students learning. Our changes are based on years of student feedback as well as thoughtful reflection. As a part of the proposed curriculum re-design, this course will synthesize parts of the clinical examination previous taught in multiple courses into a sequence of two courses titled Movement System Examination I and II. The intention is to more seamlessly teach and integrate this content in the same logical format as physical therapists perform clinical examination with patients/clients.

Approved.

##### **PT 818 – Movement System Examination II: New Course Proposal**

The curriculum for the DPT program is changing to have the didactic course-work in the first two years with all fulltime clinical education experiences in the final year of the program. During the two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. We are also taking this opportunity to refine the flow of our curriculum to better meet the needs of students learning. Our changes are based on years of student feedback as well as thoughtful reflection. As a part of the proposed curriculum re-design, this course will synthesize parts of the clinical examination previous taught in multiple courses into a sequence of two courses titled PT 817 and PT 818 - Movement System Examination I and II. The intention is to more seamlessly teach and integrate this content in the same logical format as physical therapists perform clinical examination with patients/clients.

Approved.

##### **PT 871 – Integrated Clinical Education I: New Course Proposal**

The curriculum for the DPT program is changing to have the didactic course-work in the first two years with all fulltime clinical education experiences in the final year of the program. During the two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. We are also taking this opportunity to refine the flow of our curriculum to better meet the needs of students learning. Our changes are based on years of student feedback as well as thoughtful reflection. As a part of the proposed curriculum re-design this course will provide students with necessary part-time clinical experiences during the primary didactic portion of the curriculum. These experiences are intended to help students develop professionally and provide context for in-class learning.

Approved.

##### **PT 872 – Integrated Clinical Education II: New Course Proposal**

The curriculum for the DPT program is changing to have the didactic course-work in the first two years with all fulltime clinical education experiences in the final year of the program. During the two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. We are also taking this opportunity to refine the flow of our curriculum to better meet the needs of students learning. Our changes are based on years of student feedback as well as thoughtful reflection. As a part of the proposed curriculum re-design this course will provide students with necessary short-term clinical experiences during the primary didactic portion of the

curriculum. These experiences are intended to help students develop professionally and provide context for in-class learning.

Approved.

**PT 873 – Integrated Clinical Education III: New Course Proposal**

The curriculum for the DPT program is changing to have the didactic course-work in the first two years with all fulltime clinical education experiences in the final year of the program. During the two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. We are also taking this opportunity to refine the flow of our curriculum to better meet the needs of students learning. Our changes are based on years of student feedback as well as thoughtful reflection. As a part of the proposed curriculum re-design this course will provide students with necessary short-term clinical experiences during the primary didactic portion of the curriculum. These experiences are intended to help students develop professionally and provide context for in-class learning.

Approved.

**PT 874 – Integrated Clinical Education IV: New Course Proposal**

As a part of the proposed curriculum re-design this course will provide students with necessary short-term clinical experiences during the primary didactic portion of the curriculum. These experiences are intended to help students develop professionally and provide context for in-class learning.

Approved.

**PT 875 – Integrated Clinical Education V: New Course Proposal**

As a part of the proposed curriculum re-design this course will provide students with necessary short-term clinical experiences during the primary didactic portion of the curriculum. These experiences are intended to help students develop professionally and provide context for in-class learning.

Approved.

**PT 876 – Integrated Clinical Education VI: New Course Proposal**

The curriculum for the DPT program is changing to have the didactic course-work in the first two years with all fulltime clinical education experiences in the final year of the program. During the two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. We are also taking this opportunity to refine the flow of our curriculum to better meet the needs of students learning. Our changes are based on years of student feedback as well as thoughtful reflection. As a part of the proposed curriculum re-design this course will provide students with necessary short-term clinical experiences during the primary didactic portion of the curriculum. These experiences are intended to help students develop professionally and provide context for in-class learning.

Approved.

**PT 932 – Applied Pharmacology: New Course Proposal**

The curriculum for the DPT program is changing to have the didactic course-work in the first two years with all fulltime clinical education experiences in the final year of the program. During the two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. We are also taking this opportunity to refine the flow of our curriculum to better meet the needs of students learning. Our changes are based on years of student feedback as well as thoughtful reflection. As a part of the proposed curriculum re-design, the pharmacology content, which was previously included as part of PT 815 and 816, will be synthesized in this one course.

Approved.

**PT 955 – Clinical Reasoning II: New Course Proposal**

The curriculum for the DPT program is changing to have the didactic course-work in the first two years with all fulltime clinical education experiences in the final year of the program. During the two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. We are also taking this opportunity to refine the flow of our curriculum to better meet the needs of students learning. Our changes are based on years of student feedback as well as thoughtful reflection. As a part of the proposed curriculum re-design PT 954 Clinical Reasoning II will be an online course that students take during their clinical practicums in the spring of their third year. This design will allow students to reflect on current case management, make real time modifications, and apply clinical reasoning in the clinical setting in collaboration with their clinical instructors.

Approved.

**PT 999 - Leadership & Management in Physical Therapy: New Course Proposal -**

The curriculum for the DPT program is changing to have the didactic course-work in the first two years with all fulltime clinical education experiences in the final year of the program. During the two years of didactic work the students will engage in structured ½ to full days of integrated clinical experiences. We are also taking this opportunity to refine the flow of our curriculum to better meet the needs of students learning. Our changes are based on years of student feedback as well as thoughtful reflection. A similar course to this was previously taught under a different title and number and at a different stage of the curriculum; therefore, a new course seemed like the best next step. This course will start in the summer of 2021.

Approved.

The curriculum approval schedule was discussed. The curriculum committee requested additional time to review curriculum; however, the curriculum approval schedule is established by the Provost's Office.

**Financial Assistance**

The Financial Assistance Committee will meet on February 11, 2019 to complete business for the 2018-19 academic year, and to make recommendations regarding the Graduate Assistantship Survey.

The results from the last 3 GA surveys were e-mailed to all program directors that were assigned assistantships. Programs were asked for feedback as to how useful this information would be to the program, and what the program is already doing to gather feedback from students on assistantships.

This week at the January Program Director's meetings, there was a brief discussion regarding the GA survey. Consensus opinion based upon program feedback tends to support no longer administering the GA survey, but the Financial Assistance Committee will make a final recommendation to the Graduate School after the February 11 meeting.

A suggestion was made that the Graduate School provide graduate assistantship program directors with training on evaluating and supervising graduate assistants at the Spring term program director's meeting.

An e-mail was sent by Dean Kloepfel on January 31<sup>st</sup> to all program directors (excluding certificate program directors) announcing the funding of ten \$1,000 tuition awards for the 2019-10 academic year. Program directors were encouraged to submit a request for a tuition award by February 11, 2019. The Dean of the Graduate School will make the final decision on how to allocate the tuition awards by February 20th.

## **Spring 2019 Census Day Enrollment**

The Graduate School Census Enrollment Report was distributed. Total enrollment for the 2019 spring term is up 799 students over census in Spring 2018. Graduate enrollment was up 58 students and SCHs are up 526 over Spring 2018 census

Four of six colleges are up in enrollment over last year with 21 graduate programs up or even compared to Spring 2018.

### **Associate Dean Search**

Two groups of two candidates each were interviewed in the 2018 fall term, but none of the candidates were hired. An on-campus interview is scheduled on February 6-7 with one of the candidates interviewed last week.

### **Graduate Tuition Scholarships**

A handout was distributed summarizing the progress to date for the eight programs that received Graduate Tuition Scholarships beginning in the 2018-19 academic year.

## **Agenda**

### **Awarding Graduate Credit using Test Out**

The question of awarding graduate credit using test out was recently brought to the attention of the Graduate School. Other state universities offer limited test out options for graduate students so the question was presented to the Graduate Council. Currently only the Social Work program has an option to test out for credit.

### **Graduate Program Development Status**

Meetings with the Development Office are continuing. Graduate School and Research newsletters are published and sent by the Graduate School and Research in April and October.

Dr. Carol Burton who endowed a graduate scholarship, the Worley family who made an estate planning gift for graduate students, and Dr. Curtis Wood who funds the Graduate Faculty mentoring award will be recognized at the Graduate Research Symposium reception in appreciation for their donations to graduate education.

A request was made for a volunteer to coordinate the application process for the Curtis Wood mentoring award. Dr. April Perry volunteered to coordinate.

### **Graduate Council Agenda Topics**

Please send Dean Kloeppel Graduate Council agenda topics for the 2019 academic year.

The meeting was adjourned at 2:15 pm.

Submitted by – Elizabeth Frazier

Please note: All attachments are on file in the Graduate School with the Graduate Council meeting minutes.