

**Graduate Council
Minutes
August 17, 2018**

The Graduate Council met Friday, August 17, 2018 at 1:00 pm in the UC Dogwood Room.

Members present: J. Crolley-Simic, C. Huffman, J. Hyman, B. Kloeppe, T. Orr, A. Perry, S. Rader, F. Razzaghi, T. Rogers, R. Scales, L. Unruh, Y. Yan and P. Yanik

Members absent: T. Ashcraft, N. Ball, D. Dorondo, B. Gehrig, L. Hammer, M. Hollis, B. Ogletree, C. Parrish, and S. Rajagopal

Others present: P. Morse, A. Bobilya, P. Robertson, and E. Frazier

Approval of the Minutes Motion and second to approve the minutes for the April 6, 2018 meeting. Motion passed.

Program Updates

Dean Kloeppe asked the Graduate Council for ideas on how to recognize Interim Provost Dr. Carol Burton for her generous graduate student scholarship gift.

Financial Aid reported that the implementation of an electronic signatures software is going very well.

The Technology program reported that they are growing enrollment at the Biltmore Park location

Dr. Roya Scales announced that Dr. Carrie Rogers will be the new program director for the Elementary and Middle Grades program.

The College of Arts and Sciences reported that the Public History program is planning an accelerated Bachelor's to Master's (ABM) program with the help of the ABM Chemistry program.

The Project Management (MPM) program reported that enrollment numbers are increasing. The first on-line MST class will be offered in the 2018 fall term. It was also reported the Innovation Leadership and Entrepreneurship program will become a College of Business priority after a new dean is hired.

The College of Education and Allied Professions (CEAP) announced the hiring of Dr. Patricia Bricker as Associate Dean. CEAP held a leadership retreat in August.

The Psychology program updated the Graduate Council on the new Doctorate in Psychology (Psy.D.) program and curriculum. Dr. Jonathan Campbell has been hired as the program director. The curriculum is under revision and should be presented to the Graduate council in October for a vote. School Psychology has a national accreditation report coming due.

Standing Committee Reports

Academic Policy and Graduate Faculty Review

The following person was approved by the Graduate Faculty Review Committee as a member of the graduate faculty and came as a seconded motion for approval.

Dr. Farzaneh Razzaghi Human Services Affiliate

The 2018-19 committee membership was finalized. Dr. April Perry will be Chair.

Curriculum Review

No curriculum items to review. The 2018-19 committee membership was finalized. Dr. Roya Scales will be Chair.

Financial Assistance

No report. The 2018-19 committee membership was finalized. Dr. Marianne Hollis and Dr. Lori Unruh will be Chair and Co-Chair.

Interim Associate Dean Report

The Three Minute Thesis (3MT) competition is scheduled for November 8. The 3MT was announced at orientation this week, and an announcement communication to program directors will be sent in the next few weeks.

The Graduate Education Summit scheduled during the fall term last year is under discussion.

A thesis formatting workshop is scheduled for October 18th from 2:00-3:00 p.m. and an IRB workshop is scheduled for October 25th from 3:00-4:00 p.m.

Graduate Enrollment Report

The 8/17/2018 point in time enrollment report for the 2018 fall term was distributed.

- 1620 enrolled point in time
- 13144 SCH point in time
- 21 programs are up or even and 7 programs are down five or more students
- Graduate School is still admitting for the 2018 fall term.

Graduate School Development and Advancement Update and Discussion

The Office of Development and Alumni Affairs sponsored an intensive advancement training workshop on August 7 for Academic Affairs personnel.

Graduate School has been receiving great support from Sara Lewis-Wallace in the WCU Development Office. She has been assisting Dean Kloeppe with ongoing development efforts such as generating a Graduate School alumni list and supporting the Graduate School and Research newsletter effort. The first newsletter was sent in April 2018 and another newsletter will be sent in October 2018.

Dean Kloeppe will be inviting Sara Lewis-Wallace to a future Graduate Council meeting to discuss development ideas. The Graduate School wants to be careful not to take away from program, department and college development efforts so Graduate School development and advancement will continue to be a future topic for Graduate Council discussion and input.

Search timeline for the Permanent Associate Dean

The Graduate School Associate Dean national search will take place during the 2018 fall term with an employment start date of January 1, 2019. Dean Kloeppe asked for Graduate Council members from each college to volunteer for the search committee. The following Graduate Council members were selected to serve on the search committee.

Arts and Sciences- Dr. Jeremy Hyman	Business- Dr. Tom Rogers
Health Sciences- Dr. Marianne Hollis	Education and Allied Professions- Dr. April Perry
Engineering and Technology- Yanjun Yan	Fine and Performing Arts- Tom Ashcraft

Permission to Plan Presentation and Discussion for new Master's in Experiential and Outdoor Education

Dr. Andrew Bobilya, a faculty member in the Parks and Recreation Management program and Dr. Phyllis Robertson, Department Head for Human Services, presented the "Permission to Plan" for new Master's in Experiential and Outdoor Education for discussion and questions. A one page "Proposed Program Summary" was distributed.

The Parks and Recreation Management program at WCU proposes a Master of Science degree in Experiential and Outdoor Education (EOE) for non-traditional educators. This degree will utilize the philosophy of experiential education combined with the modality of outdoor education to provide students with necessary training to serve in a variety of educational contexts. This degree would appeal to a wide range of professionals who work in outdoor and educational programs including: Expeditionary Learning schools, charter schools, independent schools with an experiential education program, community colleges, residential and day camps, environmental education programs, therapeutic experiential agencies and camps, university outdoor programs, and wilderness leadership programs.

The Graduate Council voted to support the "Permission to Plan" for a new Master's in Experiential and Outdoor Education.

Doctorate of Social Work Letter of Intent Presentation and Discussion

Dr. Pat Morse, Department Head and Program Director for Social Work, and Dr. Josie Crolley-Simic, a faculty member in the Social Work program, presented the “Permission to Plan” for new Doctorate in Social Work for discussion and questions. A one page” Proposed Program Summary” was distributed.

A Doctorate of Social Work program is in line with the existing clinical focus of doctoral programs at WCU and will serve the region by increasing clinical social work expertise and leadership in the region. A DSW program will prepare clinicians for leadership in the fields of behavioral health and substance abuse (among the fastest growing fields).

The Graduate Council voted to support the “Permission to Plan” for new Doctorate in Social Work.

Graduate Assistant Survey

The Financial Assistance Committee will review and discuss the 2017-18 Graduate Assistant survey results and provide recommend actions to the Graduate Council by the end of the 2018 fall term.

Graduate Council Agenda Topics

Please send Dean Kloeppe Graduate Council agenda topics for the 2018-19 academic year.

The meeting was adjourned at 2:45 pm.

Submitted by – Elizabeth Frazier

Please note: All attachments are on file in the Graduate School with the Graduate Council meeting minutes.