

**Graduate Council
Minutes
April 10, 2015**

The Graduate Council met Friday, April 10, 2015 at 1:00 pm in the Dogwood Room of the University Center.

Members present: L. Bishop, H. Buchanan, L. Comer, K. Cooper-Duffy, C. Cosner, T. Creasy, M. Fenton, B. Kloeppe, D. Martinez, K. Mathews, E. McNelis, E. Myers, E. Nissly, T. Orr, C. Parrish, S. Rajagopal, K. Starr, E. Tapley M. Tanaka, and L. Unruh

Members absent: M. Hollis, B. Lahm, and H. Thompson Rainey

Others present: E. Frazier, L. Hammer, D. Carpenter, D. Brotherton, K. Topolka-Jorissen, B. Hinnant-Crawford, K. Lomoti and R. Crow

Announcement Dean Fenton thanked Erin McNelis, Todd Creasy, Martin Tanaka and Elizabeth Nissly for their service to the Graduate Council.

Program updates: Due to the large amount of Graduate Council business on the agenda, program updates will be added to the June 15 Graduate Council retreat agenda.

Approval of the Minutes The March 6 Graduate Council meeting was cancelled so there are no meeting minutes to approve.

Standing Committee Reports

Academic Policy and Graduate Faculty Review

The following persons were approved by the Graduate Faculty Review Committee as members of the graduate faculty and came as a seconded motion for approval.

Ms. Lori Williams	Biology	Associate
Dr. Jessica Moore	Biology	Associate
Dr. Charles Kwit	Biology	Associate

Associate Dean Brian Kloeppe gave a status update on the revised APR1: Graduate Program Director Job Description policy submitted by the Graduate Council for review and approval. The proposal was reviewed by the Council of Deans and the suggestion was made that the proposal be reviewed by Department Heads as well. Associate Dean Kloeppe will present the revised APR 1 proposal at the next Department Heads workshop. A suggestion was made by Dr. Tim Metz, Assistant Vice Chancellor for Institutional Planning and Effectiveness, that the Program Director job description also include responsibility for program learning outcomes and assessment.

Curriculum Review

The following curriculum items were reviewed by the Curriculum Committee and came as a motion for approval.

Courses

All of the new course proposals were approved.

COUN 500 – Comprehensive Examination (NEW course proposal)

Counseling program comprehensive examination.

COUN 612 – Sexuality Counseling (NEW course proposal)

Exploration of human sexuality and assisting individuals and couples with sexual concerns. Emphasis on sexual development, sexual orientation, sexual dysfunction, and sexual trauma/abuse.

COUN 621 – Play Therapy (NEW course proposal)

Introduction to the basic concepts of child-centered play therapy. Development of a therapist-child relationship and utilization of play media in the counseling process is emphasized as a means to facilitate expression, self-understanding, and growth and development.

EDSU 684 – School Improvement Presentation (NEW course proposal)

Students do an improvement project that starts in the School Improvement class and is completed at the end of the program, when they present project results.

HR 670 – HR Consulting (NEW course proposal)

In this course, you will acquire and practice the skills needed to build partnerships with management and operate as an HR consultant within an organization. You will first plan and prepare for the consultative relationship with a pre-selected nonprofit organization. Then, you will work with teammates on a pre-determined consulting project (such as the development of an employee handbook, a mentoring program, a compensation analysis, etc.) In this process, you will learn about what causes client resistance and how to deal effectively with it and will be required to integrate your technical and theoretical HR knowledge into the consultative process. An overview of the major differences between consulting in nonprofit and for-profit organization will be presented.

NSG 880 – Independent Study (NEW course proposal)

Independent study allows the student an opportunity to explore a program related topic independent of the standard curriculum and expand their knowledge on a special topic. The topic and content must be mutually agreed upon by the course instructor and student.

NSG 893 – Special Topics (NEW course proposal)

Special Topics Course to be use when the program plans to offer a special topics course.

PSY 653 – Research as a Professional School Practice (NEW course proposal)

Using, conducting, and communicating research and evidence-based practices in school settings. Includes guidelines for completing graduate level research requirements.

EDRS 610 – Quantitative Research Methods in Education (Course DELETION)

Reasoning: Streamlining curriculum by deleting courses that we will no longer offer

Program Changes/Creation

Counseling, Clinical Mental Health (MS): Approved with the following catalog edit- 6 credit hours of COUN 687 is required. This edit will ensure the total credit hours toward the degree will remain the same.

- 1) Add course: Add 0-credit comprehensive examination to streamline (currently non-course degree requirement) paperwork process at the suggestion of the Graduate School
- 2) Delete course requirement: Delete COUN 624: Clinical Mental Health Counseling Grant Writing and Program Management as a required course because course objectives are being met in: (a) COUN 667: DSM and Effective Treatment Planning; and (b) 6-hour COUN 687: Internship in Counseling

Counseling, School (MAEd) Approved with the following catalog edit- 6 credit hours of COUN 687 is required. This edit will ensure the total credit hours toward the degree will remain the same.

- 1) Add course: Add 0-credit comprehensive examination to streamline (currently non-course degree requirement) paperwork process at the suggestion of the Graduate School
- 2) Delete course requirement: Delete COUN 665: Implementing School Counseling Programs as a required course because course objectives are being met in: (a) COUN 645: Consultation and Collaboration course; and (b) 6-hour COUN 687: Internship in Counseling

Human Resources (MS): Approved

New Created Course is being added to the mix

Physical Therapy (DPT): Approved

PT813 will be reduced from 3-Credits to 2-Credits and PT815 will be increased from 1-Credit to 2-Credits. The shift in credits is in keeping with the trends of our field with a decreased emphasis on modalities skills (PT813) and an increased emphasis on managing medically complex patients and need for greater focus on developing clinical reasoning skills (PT815).

Primary Care Certificate (NEW Program Proposal): **Approved**

With the current changes occurring in health care, including the implementation of the affordable care act and an aging population to name a few of the issues, knowledge about primary care and issues related to population health and informatics are crucial to the nurse of the future. Nursing curriculums are packed with the information required to educate a nurse as a generalist. Nursing curriculums cover these topics, but only at a cursory level that informs the nurse, without making him or her an informed consumer of the knowledge.

The leadership at MAHEC approached me and asked that we create this certificate to help support what they see as a trend in health care that will include placing nurses in Primary Care offices and educating them to function at the highest level of their license. This will be a big change, since currently most offices hire Medical Assistants for about half the salary of an RN. The great debate is the value of the RN in Primary Care and will the cost of the RN equate to the financial benefits? Based upon advisory board input and a Qualtrics survey there is enough interest and commitment from Mission Health and the Veteran's Administration to fill the first cohort of 12 students. The certificate will be heavily advertise both regionally and beyond with a website and strong search engine presence. The only institute in the state offer something remotely close to this certificate is Duke School of Nursing. Their program is not for credit and is a two day intensive course with 11 weeks of online course work. Their course costs \$3500, you can see their course at this link: <http://pccp.nursing.duke.edu/pcc-program/institutional-partnerships/>

MAHEC grant will cover course syllabi development and initial implementation of certificate along with the research to evaluate the program and administrative support. Adjunct faculty salaries will be covered by student certificate tuition. MAHEC grant - \$25,000

Psychology (SSP – Specialist in School Psychology): Approved

Add Courses to Program Mix, Delete Courses from Program Mix.

Last year changes were made to the two research courses taken by all psychology graduate students in order to meet the needs of the Experimental and Clinical Psychology programs. These changes removed thesis support that had previously been provided in PSY 652 leaving School Psychology Graduate students with less support for completion of research requirements. The ability to complete these requirements has been an area of significant challenge for these students for many years and it was decided that a course was needed that could provide that support as well as provide additional knowledge and skills in the use and communication of research within school settings which is a professional standard of the National Association of School Psychologists. This new course will replace the Advanced Professional Issues course and many of the topics covered in that course will be incorporated into the new course.

Education – Comprehensive Education (M.A.Ed.): The Graduate Council requested that the essay requirement be more specifically defined before voting for approval. Once the requested edits are made to the proposal, an e-mail vote for approval will be taken.

Candidates in the M.A.ED in Art, Elementary and Middle grades, English and Special Education will no longer be required to submit GRE scores. A written essay will replace the GRE. Written essays requirements will be specific to the concentration.

Allowing prospective students to submit a written essay instead of GRE scores is a recruitment strategy in line with goals of the department, college and university to recruit graduate students.

Education – Comprehensive Education (M.A.T.) The Graduate Council requested that the essay requirement be more specifically defined before voting for approval. Once the requested edits are made to the proposal, an e-mail vote for approval will be taken.

Candidates in the MAT in Art, English and Special Education will no longer be required to submit GRE scores. A written essay will replace the GRE. Written essays requirements will be specific to the concentration.

Recent revisions in the MAT Core removed SPED 682, Research in Special Education as an option for students in the MAT in Special Education: General Curriculum. This course requires students to apply research methods most appropriate to special education in authentic settings. We are putting SPED 682 back in as a required course into the General Curriculum concentration. It will replace SPED 687 Practicum in Special Education as our capstone course. Students will still have an internship as SPED 587, Initial Licensure Practicum, is still required. In addition, SPED 682 has a field experience requirement.

The GRE is cost prohibitive to prospective teachers wanting to earn a Masters of Arts in Teaching a not a good predictor of success in our graduate program. A writing sample will help us better evaluate student potential.

Financial Support for Student Excellence

The Financial Assistance Committee met to develop a rubric for the graduate tuition awards for residential and distance students. The application deadline for the tuition awards April 21st and a 7 member faculty selection committee has been determined. As of today, there are 167 applications received for the residential graduate tuition awards and 214 applications received for the distance graduate tuition awards.

Thirty-four 2015 summer graduate research assistantships were awarded. Fifty-eight applications were received and were reviewed by a five member faculty selection committee.

Graduate assistantship contracts for the 2015-16 academic year are due to the Graduate School by May 1. The committee will be reviewing and assessing the job descriptions submitted with the contracts and incorporating the assessment results into the allocation model.

Planning

No report.

Agenda

The Graduate Council retreat will be held at Lake Logan on Monday, June 15th. The retreat agenda will be e-mailed to Graduate Council members in advance of the retreat date.

Lauren Bishop reported on the recent activities of the Sponsored Research Council. The Sponsored Research Council is finalizing standard operating procedures. The Sponsored Research Council is revising and updating University Policy 88: Facilities and Administration Receipts Policy which was last updated in 2005 and has an outdate Memorandum of Understanding. The Sponsored Research Council is working to provide guidance regarding cost sharing. A new review and selection process for the Provost External Grants is being proposed to ensure quality. The Sponsored Research Council determined proposed dates for next year and will review proposals twice per year.

Elizabeth Nissly presented a power point presentation summarizing the outcomes and accomplishments of the Graduate Student Association (GSA) throughout the 2014-15 academic year.

Representatives from the Ed.D Educational Leadership program presented a power point presentation to outline and explain the new disquisition Ed.D. program requirement and the need for practitioners on the disquisition committees. Additional information regarding practitioner participation on the disquisition committees was requested by the Graduate Council in order to better understand the graduate faculty status requests received for practitioner members on the disquisition committees.

The following three Graduate School catalog policies were submitted to the Graduate Council for review and discussion.

Revised "Course Level Credit" Policy- Approved with additional revisions
Revised "Transfer Credit" Policy- Approved with additional revisions
New "Leave of Absence" Policy- Approved with additional revisions

As a result of the Graduate Council review and discussion, the following Graduate School catalog policy revision was also presented for approval in order to bring consistency to the Graduate School catalog language regarding "Course Level Credit" policy.

CURRENT GRADUATE CATALOG: Graduate Degree Requirements and Information

The appropriate graduate degree will be conferred upon a student after completion of one of the programs outlined below to the satisfaction of the major department(s) and the Dean of Graduate School and Research. Each program requires successful completion of the minimum number of semester hours of graduate study, as required by each program, with at least half of the credits having been earned in courses open to graduate students only and numbered 600 or above for a master's degree and numbered 700 or above for the education specialist degree. All courses for the doctor of education degree must be from courses numbered 700 and above.

APPROVED PROPOSED CHANGE TO CATALOG: Graduate Degree Requirements and Information

The appropriate graduate degree will be conferred upon a student after completion of one of the programs outlined below to the satisfaction of the major department(s) and the Dean of Graduate School and Research. Each program requires successful completion of the minimum number of semester hours of graduate study, as required by each program, with at least half of the credits having been earned in courses open to graduate students only and numbered 600 or above for a master's degree and numbered 700 or above for the education specialist degree. **All credit hours applied toward any doctoral degree must be from courses numbered 700 and above, and designated as doctoral level courses by a regionally accredited university.**

The meeting was adjourned at 3:15 pm.

Submitted by – Elizabeth Frazier

Please note: All attachments are on file in the Graduate School with the Graduate Council meeting minutes.