

**Graduate Council  
Minutes  
February 28, 2020**

The Graduate Council met on Friday, February 28, 2020 at 1:00 pm in the UC Dogwood Room.

Members present: J. Bowers-Campbell, M. Claxton, J. Crolley-Simic (D. Hudson proxy), B. Gehrig, Y. Hillon, D. Hudson, J. Hyman, B. Kloeppe, R. Laboray, T. Orr, A. Perry, S. Rader, T. Rogers, A. Rutishauser, R. Scales, M. Snyder, and P. Yanik

Members absent: J. Campbell, L. Hammer, J. Hyman, C. Parrish, F. Razzaghi, H. Rimes, and Y. Yan

Others present: E. Frazier, P. Worley, and A. Thrasher

**Approval of the Minutes** Motion and second to approve the minutes for the January 31, 2020 meeting.

Motion passed.

**Program Updates**

The following five Graduate Council members whose service terms are ending were recognized and thanked by the Dean of the Graduate School: Josie Crolley-Simic, P. Yanik, Jeremy Hyman, Tom Rogers and Roya Scales.

The Graduate Student Association awarded 2020 spring term travel grants, and the travel grant award winners have been notified. GSA awarded a total of \$14,500 for spring term travel awards. Applications with a score of 5-5.5 were awarded \$500.

The Graduate School conducted a Zoom on-line information session in February for the Construction Management program. The session had a 40% participation rate. On February 27<sup>th</sup>, the Graduate School conducted a Zoom on-line information session for the College of Business programs, and had a 40% participation rate. Prospective students can register for an on-line information session using a registration banner provided on the website of the on-line graduate programs.

The Financial Aid Office announced that a new fall 2020 regulation will require all financial aid recipients to acknowledge their debt amount each year. This is an extra step from previous years.

The Higher Education Student Affairs program had a very good on-site program review visit in February. Dr. April Perry's tenure application will be voted on by the Board of Trustees at their March 2020 meeting. The Higher Education Student Affairs program application deadline is March 1.

The search committee for the Chief Marketing and Communications Strategist will be scheduling campus visits in March. A campus wide announcement will be sent after the schedule is finalized.

Technology hired a graduate assistant using the Talent Management software.

Dr. Andrew Carnes, a College of Business management faculty member, has been elected to the Graduate Council.

The Athletic Training program has accepted two new students, and has four more applications pending.

Physical Therapy mentioned that PTCAS will no longer allow early application or early admission.

The *Action in Teacher Education* editors created an Editor's Choice Award for a 2019 Outstanding Article. Kelly Tracy and Roya Scales are co-authors on the research article that won this award. Other co-authors are from James Madison University, California State University East Bay, Goshen College, St. John Fisher College, and Oklahoma State University. The award will be presented at the Taylor & Francis Publishing Reception on Feb. 17 at the annual meeting of the Association of Teacher Educators.

The full citation for the article follows:

Myers, J., Sanders, J., Ikpeze, C., Yoder, K.K., Scales, R.Q., Tracy, K.N., Smetana, L., & Grisham, D.L. (2019). Exploring connections between writing methods teacher education courses and K-12 field experience. *Action in Teacher Education*, 41(4), 344-360. doi: 10.1080/01626620.2019.1600600

Here's a link to the journal cover:

<https://images.app.goo.gl/iou3pKirZTywK5Xy9>

Roya Scales reported her first book is now available for pre-ordering. It's being published through Teachers College Press. It will be officially released in May 2020. The description and reviews can be found at

<https://www.tcpres.com/becoming-a-metacognitive-teacher-9780807764060>

## **Academic Policy and Graduate Faculty Review**

No Graduate Faculty nominations were submitted to the Graduate Faculty Review Committee.

No report.

## **Curriculum Review**

The following curriculum items were reviewed by the Curriculum Committee and came as a seconded motion for approval and were approved.

### **Athletic Training New Course Proposals:**

#### **ATTR - 522 - Emergency Procedures in Athletic Training II (1 hour):**

This course will teach athletic training students' skills and techniques required to examine, recognize/diagnose, and manage emergent conditions.

#### **ATTR - 552 - Pathophysiology and Pharmacology II (2 hours):**

This course teaches concepts of clinical pathophysiology and pharmacology related to assessment, recognition and treatment of non-orthopedic conditions found in the physically active population.

### **Master of Science in Athletic Training Program Change Proposal:**

The Master of Science in Athletic Training (MSAT) will begin in Summer 2020. Since the program was approved, the CAATE released a new set of educational standards effective July 1, 2020.

These changes to the curriculum will not impact overall credit hours; the credit hours will remain at 67 for the two-year program. These changes are just shifting credit hours to accommodate accreditation standards. Making the proposed changes will also allow for greater flexibility and fluidity in the program, which will allow us to respond to accreditation changes without requiring curricular changes.

**Communication Sciences and Disorders New Course Proposal:**

**CSD - 664 - Multicultural/Multilingual Populations in Communication Sciences and Disorders & Focus in Fluency Disorders (3 hours):**

CSD 664 focuses on multicultural issues in speech language pathology with a focus on fluency disorders to meet cultural and fluency competencies for licensure requirements.

**Communication Sciences and Disorders (M.S.) Graduate Program Change Proposal:**

CSD 664 is being submitted as a new course replacing the current requirement of CSD 670.

Many CSD students need to take more than 15 hours in a semester - the graduate school recommended we could add a change to the course load description so we would not have to complete as many overload forms to be processed.

The added material is as follows:

Full-time course load for graduate level students per term is nine hours. The maximum course load is fifteen hours per term. The maximum course load during summer term is twelve hours. Communication Sciences and Disorders students are exempt from the standard course load limit and may enroll into a maximum of nineteen hours per term. Course load regulations for the mini or summer session are published on the Registrar's website at registrar.wcu.edu.

**English (M.A.) New Course Proposal:**

**ENGL - 593 - Special Topics: Creative Writing (3 hours, R6):** Graduate A special topics in Creative Writing course is needed to provide flexibility in the course rotation, for faculty to be able to try out new course ideas in the area, and to recognize faculty expertise in areas not yet in the curriculum, such as drama.

**English (M.A.) Graduate Program Change Proposal:**

The department proposes to make changes to its Graduate program in order to streamline course offerings, better align with regional priorities, and provide more flexibility in the curriculum to facilitate student success.

The proposal's 4 components are as follows:

1. Participate in the Graduate-level interdisciplinary Cherokee Studies concentration
2. Offer Creative Writing as a stand-alone concentration to better align with many students' professional goals
3. Combine the Rhetoric and Composition and Professional Writing concentrations into a single new concentration, "Professional Writing and

Rhetoric”

4. Change the number of credit hours required in the Literature concentration to align with the above changes, granting students enrolled in the program more flexibility in their coursework and more of a chance to specialize in their elected concentration.

#### **Engineering & Technology New Course Proposals:**

##### **ET - 512 - Computational Methods for Technology (3 hours):**

This course has previously been offered as a special topics course: "ET593-Tps: Numerical Solutions with Matlab." Due to the importance of the topic and its relevance for students in the program, this proposal is put forward to give it a unique course number and title.

##### **ET - 514 - Instrumentation and Data Acquisition (3 hours):**

This course has previously been offered as a special topics course: "ET593-Tps: Data Acquisition & LabVIEW Programming." Due to the importance of the topic and its ongoing relevance for students in the program, this proposal is put forward to give it a unique course number and title.

##### **ET - 690 - Thesis Development (3 hours):**

This course has been offered in the past as ET688 - Directed Project. ET688 will henceforth be offered exclusively to non-thesis-option students. ET690 will be differentiated from ET688 as a course devoted to teaching concepts necessary for the development of a thesis. Students pursuing the thesis options plan to attend a doctoral studies program.

##### **Technology (M.S.) Graduate Program Change Proposal:**

The program adds the course ET690, which will be differentiated from ET688 - Directed Project. This represents a new distinction in course requirements between thesis-option and non-thesis-option students.

In addition, two courses are added that have been offered one or more times as special topics courses.

#### **Innovation Leadership and Entrepreneurship (ILE) and Sport Management (M.S.) Program Change Proposals:**

Course titles are being updated to reflect the changes in the Project Management Certificate (PMC) program.

Twenty-four Nursing curriculum proposals were received this week. The Curriculum Committee agreed to review the proposals prior to the March 6 curriculum deadline. If the proposals are approved by the Curriculum Committee by March 4<sup>th</sup>, an e-mail vote of the Graduate Council may be conducted to meet the March 6<sup>th</sup> deadline.

#### **Financial Assistance**

No report.

#### **Dean Report**

Dean Kloeppe reported on the Graduate School Director of Marketing and Recruiting search. The search committee met on February 27 to review and discuss the 11 applications received. Four video interviews will be conducted in March.

## **Associate Dean Report**

No report.

## **Agenda**

### **April 15 Resolution and the recent changes to the NACAC ethics code**

Dean Kloeppe provided the Graduate Council with a handout regarding the Council of Graduate Schools April 15 Resolution and the recent changes to the National Association for College Admission Counseling (NACAC) ethics code. The recommended changes were discussed by the Graduate Council.

### **Scholarships for Graduate Students**

Dean Kloeppe gave an overview of the eight graduate scholarship programs to the Graduate Council. Seven of the programs (History, Counseling, Physical Therapy, Special Education, Construction Management, Project Management and Health Sciences) were selected to increase enrollment growth by the 2020 fall term census date. One program (English) was selected to improve quality by the 2020 fall term census date based upon metrics submitted by the program. These programs will be assessed after the by the 2020 fall term census date.

Any programs that do not meet the established metrics will be reviewed by the Graduate Council. Decisions will then be made about the continuation of scholarship awards to these programs.

In the 2019-20 academic year ten programs (School Administration, Chemistry, Accountancy, Public Affairs, School Psychology, MAED Middle Grades, Educational Leadership, MFA, Nursing and Communication Sciences and Disorders) each received a one-time \$1000 tuition award (\$10,000 total). An additional \$7000 in tuition award funds have become available.

Dean Kloeppe asked the Graduate Council for suggestions on how to allocate the \$17,000 of available tuition award funds for the 2020-21 academic year. Graduate Council members suggested:

- The awards should remain as one-time \$1000 tuition awards for 17 programs.
- Programs can submit proposals like last year requesting a tuition award.
- The awards should not go to the eight programs receiving scholarships.
- Consider giving weight to new graduate programs.

## **Graduate Council Agenda Topics**

Please send Dean Kloeppe Graduate Council agenda topics.

The meeting was adjourned at 2:30 pm.

Submitted by – Elizabeth Frazier

Please note: All attachments are on file in the Graduate School.











