Faculty Senate Routing Form
(action/proposal attached)

I. Item Title: CLARIFICATION OF PTR TIMETABLE AND DENIAL OF PROMOTION

a) Brief Description: Resolution attached – clarification of wording

b) Initiated by: *CRC*

II. Faculty Senate Action: x approved ☐ not approved ☐ other date: 01/24/2013

Vote: X Voice Vote, Unanimous Voice Vote, Majority In Favor
☐ Electronic Clicker: Ayes Nays Abstentions

FS Secretary signature: Rebecca Gasher date 1-29-2013

III. Provost: ☐ for information ☐ Recognition of Receipt
☐ for action..... ☑ approved ☐ not approved

Comments: _____

Person responsible for Implementation: Provost's Office

Provost signature: Angela Brenton date 2/12/13

IV. Chancellor: ☐ for information ☐ Recognition of Receipt
☐ for action..... ☑ approved ☐ not approved

Comments: _____

Chancellor signature David D. Belden date 12 Feb 13

Once finalized copies will be returned to the Provost Office's representative who will scan and distribute electronically to:

Chancellor
Provost
Chair of Faculty Senate
Secretary of the Faculty Senate
Associate Vice Chancellor for Academic Affairs (for catalog and handbook)
Associate Dean of Graduate School (for catalog)
Others (i.e. person responsible for implementation)

CRC RESOLUTION 2: CLARIFICATION OF PTR TIMETABLE AND DENIAL OF PROMOTION

Whereas, the language in FH 4.08 does not clearly explain the timeline and procedure for post-tenure review in cases when a candidate applies for and is denied promotion, and;

Be it resolved that, the Collegial Review Council recommends that the following clarification be made to the Faculty Handbook, 4.08 C. The new language is **in bold, underlined type**.

4.08 Post-Tenure Review

C. Timetable

> A tenured faculty member may elect to undergo PTR during any academic year. Faculty for whom PTR is required must undergo a review no later than the fifth academic year following the most recent of any of the following review events: award of tenure or promotion at Western Carolina University, prior post-tenure review, or return to faculty status following administrative service. **Candidates who are denied promotion in the required PTR year must submit PTR materials no later than the following academic year.** Exceptions shall be made in the following cases: 1) when on leave from duties, that period shall not be included as part of the five years between mandatory review events and/or 2) when temporarily assigned to duties away from Cullowhee/Asheville during the period of a required review, PTR occurs upon return. In the event of serious illness, childbirth or other compelling reasons, the PTR timetable may be extended by the Provost through a university process established, in consultation with and endorsed by the Faculty Senate, and approved by the Chancellor.