Faculty Senate Routing Form
(action/proposal attached)

I. Item Title: Faculty Handbook Section 4.07

a) Brief Description: See Attached

b) Initiated by: CRC

II. Faculty Senate Action: X approved □ not approved □ other date: 2-22-12

Vote: Voice Vote, Unanimous X Voice Vote, Majority In Favor
Electronic Clicker: 23 Ayes 1 Nays 0 Abstentions

FS Secretary signature: [Signature] date: 3-12-2012

III. Provost: □ for information □ Recognition of Receipt
□ for action................□ approved □ not approved

Comments: __________________________________________

__________ (Assoc Provost) (Deans)

Person responsible for Implementation: Mary Land of Colleges

Provost signature: [Signature] date: 3-4-12

IV. Chancellor: □ for information □ Recognition of Receipt
□ for action................□ approved □ not approved

Comments: __________________________________________

_____________________________________________________

Chancellor signature: [Signature] date: 6-14-2012

Once finalized copies will be returned to the Provost Office's representative who will scan and distribute electronically to:
Chancellor
Provost
Chair of Faculty Senate
Secretary of the Faculty Senate
Associate Vice Chancellor for Academic Affairs (for catalog and handbook)
Associate Dean of Graduate School (for catalog)
Others (i.e. person responsible for implementation)
CRC RESOLUTION: FACULTY HANDBOOK SECTION 4.07

The Collegial Review Council recommends the following alterations to the Faculty Handbook, section 4.07 (Academic Tenure and Promotion), to clarify current practices and expectations in the collegial review process. **Bold underlined items are additions or changes.**

D. Procedures Guiding Review Committees

2. College collegial review committees*
   
a. Each college shall have a tenure and promotion advisory **collegial review** committee chaired by the dean (non-voting) and composed of not less than six nor more than 12 tenured faculty members to serve staggered three year terms. Each college shall determine the total number of faculty members to be included on the committee.

b. Half of the committee is elected by the college faculty and half is appointed by the dean.

c. In colleges with six or more departments, no more than one faculty member may be elected from a single department and no more than one member may be appointed from a single department. In colleges with fewer than six departments each department must be represented by at least one elected member.

d. In departments with no tenured faculty members or an insufficient number of tenured faculty members, the department head, in consultation with the dean, will nominate tenured faculty from other departments within the College or University, to be elected or appointed (see D.2.b above) to serve as a representative(s) for that department.

e. When making appointments to this committee, the dean shall try to balance seniority, professorial rank, departmental representation, and continuity of membership. Deans may reappoint faculty members to consecutive terms in order to secure a degree of continuity in the committee membership.

f. Deans of other colleges and senior administrative officers are not eligible for appointment to a college committee.

* Schools headed by a dean who reports to the Provost function as colleges as described in these procedures.