

# Faculty Senate

## Minutes

01/24/2018 Regular Business Meeting 3:00-5:00 pm

### ADMINISTRATIVE PROCEDURES

#### ROLL CALL

**Present:** Amy Murphy-Nugen, Bill (William) Richmond, Brian Railsback, Damon Sink, Elizabeth Tait, Kae Livsey, Katerina Spasovska, Liz Skene, Mae Claxton, Niall ("Nile") Michelsen, Ophir Sefiha, Patricia Bricker, Robert Crow, Robert Steffen, Saheed Aderinto, Weiguo (Bill) Yang, Zsolt Szabo

**Members with Proxies:** Arledge Armenaki, Catherine Carter, Charmion Rush, Cheryl Waters-Tormey, Frank Lockwood, Laura Wright, Malcolm Powell, Rus Binkley, Sean Mulholland, Wes Stone

#### Members Absent:

### REPORTS

#### Chair's Report: Brian Railsback

**51<sup>st</sup> senate, 1<sup>st</sup> off campus meeting-** Thanks to Jim Dean and Bailey for hosting us.

Welcome Acting Chancellor Alison Morrison-Shetlar and Acting Provost Carol Burton. Acting Provost Carol Burton increased our budget for us.

**Student support fund-** We have over \$7,500 in the fund currently and are working on implementing this new support fund. We will campaign to faculty and advisors so that if a student comes to you, you will be able to direct them to the appropriate resources.

Thanks to Acting Chancellor Alison Morrison-Shetlar for her roles in the creation of the fund. The Graduate tuition scholarship of \$100,000 has been funded as well.

**Summer tuition break-** Dr. Lowell Davis will look into this for us.

**Election announcement-** The announcement went out to faculty and we are hopeful that we will have a more robust election for Faculty Senate Chair.

#### Acting Chancellor's Report: Alison Morrison-Shetlar

Our spring semester is off and running. I trust you had some time for rest and renewal over the holidays.

Last fall marked a pivotal transition for Western Carolina University. Our own Chancellor David Belcher announced his decision to begin medical leave effective December 31<sup>st</sup>. We were able to reflect on Chancellor Belcher's transformative impact on Western Carolina during the December commencement ceremonies and during a campus celebration on December 18<sup>th</sup>. For those of you able to attend one or both of those events, thank you.

It was with a great sense of responsibility and privilege that I assumed the role of Acting Chancellor on January 1<sup>st</sup>. I spent a good deal of my time over the holidays reflecting on my priorities in the coming months and I'd like to share with you a few of my thoughts.

First and foremost, I intend to honor Chancellor Belcher's legacy by sustaining WCU's forward and upward momentum. And, in this effort, I need your help. Chancellor Belcher's leadership has left us in the best possible position to continue moving ahead in implementing NC Promise, telling the amazing story of WCU's high quality programs, and elevating WCU's visibility across the state and region. But, he knows, as do I, that it took the whole campus community to get us to this point and it will take the whole community to keep us moving forward. I pledge to you that I am fully committed to doing whatever it takes to continue his good work. I am committed to providing our new permanent chancellor with a solid foundation when she or he arrives later this fall. And I am counting on your support in the months ahead to help me in that endeavor.

In the spirit of 'setting the table' for our next chancellor, I plan to concentrate my efforts in a few key areas: legislative advocacy and fundraising in support of our Lead the Way comprehensive fundraising campaign. This work will take me off campus for extended periods of time, but I feel that these efforts will have the best ROI for Western Carolina University. I have full confidence in WCU's senior executive team including Dr. Carol Burton, who has graciously stepped forward to serve as Acting Provost, to keep our university moving forward.

Below are a few updates from around campus that illustrate the many great things already happening. As you can see, we have a busy few months ahead of us. We will have challenges, but we will take them on and we will be successful. Chancellor Belcher is counting on us. I take comfort in knowing that Western Carolina University's faculty and staff are the best in the System. Here's to a productive and successful spring.

Thank you.

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- **Budget allocations:** As we finalize budget allocations for the year, we will be making funding available to each campus division to be used for pay increases and increases to unit or department operating budgets. These dollars come from the enrollment growth funding allocation that was recently finalized by the UNC Board of Governors in December. The

members of executive council and I feel strongly that these enrollment growth dollars be distributed to meet some of our most critical needs, including recognizing the tremendous work being done by our faculty and staff through salary increases and increases to operating budgets that can support professional development, travel or other associated costs. In addition, we have also proactively distributed funding for some critical priorities such as new faculty and staff positions in key areas, technology upgrades, and unfunded mandates. The funding will also include support for the two faculty senate resolutions put forward last semester to support scholarships for graduate students and for students with need. Details of budget allocations will be forthcoming from each division head as soon as the final appropriations are received on campus.

*We are proactively distributing funds for new faculty and staff positions. In the last 18 months, we have spent just under 2 million on new faculty lines. We have supported technology upgrades as well.*

*We have been able to support the 2 faculty senate resolutions as well with scholarships for \$100,000 each.*

- **WCU legislative priorities:** Our state legislative agenda for the short session in April/May includes requests for: faculty and staff compensation increases, funding to replace the steam plant, summer funding for NC Promise, and increased funding for repair and renovation projects. Melissa Wargo, Meredith Whitfield and I are meeting with a number of legislators on campus and off over the next several weeks. This past week we had very positive meetings with Speaker of the House Tim Moore and Representative Chuck McGrady, chairman of the NC House Appropriations Committee. It is critical that we keep Western Carolina University front and center in important conversations happening statewide. I fully intend to continue Chancellor Belcher's success in making sure Western is 'at the table'. We continue to be leaders in conversations around NC Promise, revisions to the enrollment growth funding formula, and diversity and inclusion.

*These endeavors will take Acting Chancellor Alison Morrison-Shetlar off campus. Acting Provost Carol Burton is doing and will do a fabulous job to help ensure we will continue our momentum.*

- **Construction activity:** This spring, we will break ground on the **Apodaca Building**, our new STEM facility. A groundbreaking ceremony will be held on the afternoon of March 2<sup>nd</sup>. We will also break ground on the new **upper campus residence hall** that will house over 600 students and marks the beginning of our renewal plan for on-campus housing facilities. WCU will also construct a **radio tower** on Cullowhee Mountain to be the new home for WWCU and its new frequency: 95.3. This tower will also serve the community by providing a home for Jackson County emergency services radio transmitters and it is hoped that areas of no coverage for mobile telephones, broadcast TV, and potentially high-speed internet can be served from the tower.

- **Comprehensive Campaign update:** WCU's comprehensive campaign, Lead the Way, has been going extremely well in the leadership or 'quiet' phase. To date, we have raised 90% of our original \$50M working goal with its emphasis on increasing the number of endowed student scholarships. Now, it is time to take it public. Late last week, the Campaign Steering Committee approved a new goal of \$60M and an abbreviated public phase that will extend through February of 2019. Campaign activities will commence with 'I Love WCU' month in February and a public launch event on March 1<sup>st</sup>. The campaign will continue its focus on student scholarships while also expanding its scope to include program support and support for student experiential learning opportunities (paid internships, undergraduate research, study abroad, etc.).
- **CASE awards:** The team in Communications/PR and University Marketing are pleased to announce that the **Diversity Dialogue** series (which included video, web, and print stories) has won a Grand Award from CASE (Council for Advancement and Support of Education). The **2017 Catamount Club Membership Mailer** earned a Special Merit Award and the **Catamount Club annual membership campaign**, which involved videos, a media plan, social graphics, a membership book, a web page, and some social media support, earned an Award of Excellence. Western Carolina University is setting the bar for excellence in university marketing and communications.
- **Department Heads professional development:** The Office of the Provost (Brandon Schwab), in conjunction with the Coulter Faculty Commons, hosted a professional development event for department heads interested in enhancing their leadership and communication skills on January 4 and 5. The event, held at our Biltmore Park Instructional Site and Hilton Hotel, hosted representatives from seven UNC institutions, seven of the ten SoCon (Southern Conference) universities, and WCU. 60 participants registered for the session and we had to develop a wait list. Feedback from the participants was exceptionally positive. We will be hosting another session later this year. This event was sponsored by the UNC System and SOCON.
- **Catamounts see wins in the classroom and on the field:** In Athletics, Softball had the highest team GPA in the entirety of Division I. Our teams continue to maintain a Cumulative GPA average of over 3.0. We also continue to see over 50% of our student athletes maintain GPA's over 3.0. Athletics is tracking the incoming freshman class of 2012, and we know today that when reported officially, that class will have a graduation rate in excess of 70%. This is the first class after the arrival of Athletic Director Randy Eaton & Coach Mark Speir, and Stacy Miller took over Academic support. Six women soccer players were named to the NCCSIA All-State after an incredible season where the women's soccer team went to the SoCon Tournament Finals to play against UNCG. This was their first appearance in the finals since 2008. Congrats to Chad Miller on a great season!
- **IT updates:** In the IT Division, the initial automation for honors contract submission and approval will be in place for the spring semester. The back-end grading component will be in place for grade submissions toward the end of the semester. Also, two-term registration for the selected subset of Graduate Programs was implemented during the fall registration period. We

will have three-term registration for these pilot programs for the spring registration period. Also, the IT effort for Chrome River Travel and Expense is complete. Finance will begin training and rolling this out to some pilot groups and then by university division during the spring semester.

- **Flu season on campus:** With the start of the spring term, Health Services is anticipating a significant number of flu cases on campus due to the widespread reports of flu in NC. Health Services and Student Affairs staff are sharing the “3-C’s of flu prevention” (Clean, Cover, Contain) on posters, electronic signage, social media, etc. Also, beginning next week, Health Services will ask patients entering Bird Hall to wear masks to help prevent the spread of flu.
- **Jane Elliott is 2018 MLK speaker:** The Division of Student Affairs and the Department of Intercultural Affairs are sponsoring Jane Elliott, renowned teacher, lecturer and diversity trainer, as the 2018 MLK speaker at 6:30 p.m. on Monday, Jan. 29, at the John W. Bardo Fine and Performing Arts Center. Elliott is the creator of “Blue Eyes, Brown Eyes.

*Question: How will the merit pay work?*

*Response: The allocation will be up to each division on how much they will put into operating and how much they will put into salaries.*

*Question: Summer school funding- where does that stand?*

*Response: It has become a focus for folks to talk about. Dr. Lowell Davis has provided data to the Board of Governors and General Administration as to why it is important to have summer funding. Metrics for high quality and accessible education can be impacted.*

## **Acting Provost Report: Carol Burton**

*The Provost report was posted on SharePoint for review prior to the meeting.*

### Institution-Wide

#### **Strategic Plan**

The enhancements to the 2020 Plan are in editing stages and the revised plan will be circulated to campus for feedback by the end of January. Many thanks to the faculty and staff who participated on the committee and as part of the forums/feedback forms during the fall semester.

*The Strategic Plan has been in process since last May. We are diligently working on it we have a great foundation to build on.*

#### **Mandatory Employment Survey**

UNC General Administration has commissioned ModernThink to administer an employee engagement survey to the UNC institutions as part of the System’s strategic plan goal on human capital. The survey will be deployed to all permanent, full time (75% or more) faculty and staff on January 29<sup>th</sup> – February 12<sup>th</sup>, with a 50% desired response rate by campuses. There is some overlap with recent surveys WCU has administered but the current focus is on recruitment, retention, and development of a talented and diverse workforce in the university community. Specific survey areas include work environment (job

satisfaction, institutional pride, communication, fairness, etc.,) and satisfaction with benefits. WCU's Human Resources Office will provide additional detail as needed.

### Academic Affairs

#### **Faculty Support**

The UNC System has provided \$40k to support faculty development at WCU. The funds have been added to the Chancellor's Travel funds for the current semester.

#### **Student Success Scholarships**

Executive Council has approved allocation of funding to both the Faculty Senate resolutions supporting student success. The funding will provide \$100,000 per year beginning in Fall 2018 for a needs-based Undergraduate scholarship/grant program and \$100,000 per year beginning in Fall 2018 for a Graduate scholarship/waiver program.

#### **Funding for Student Summer Employment**

Student Success has allocated \$25,000 to assist students with summer employment while they are enrolled at WCU. There will be an application process, facilitated by the CCPD (Center for Career and Professional Development) for departments and their offices to apply to use this funding source. A division-wide email detailing the application process that opens February 1 has been disseminated.

#### **College of Business Dean Search**

A search is underway for the next dean of the College of Business to fill the vacancy provided by Darrell Parker's departure to assume the presidency of Limestone College, SC, in December. Invitations have been sent to prospective members of the search committee, which will be chaired by Jeff Ray, dean of the College of Engineering and Technology, and a college-wide meeting is scheduled for January 19<sup>th</sup> to formally kick off the search process. Faculty input (as well as staff and students) is critical to the search process so if we have not interviewed candidates and received feedback from the college prior to the end of the academic year in May, the search will re-commence with the start of the fall semester.

#### **Sophomore and Senior Survey**

The UNC System is no longer requiring institutions to administer the Sophomore and Senior surveys. However, WCU will continue to administer the surveys and will take this opportunity to revise them to focus on student data of greatest importance to WCU. The Office of Institutional Planning and Effectiveness will be working with various institutional stakeholders to revise and administer the survey questions during the Spring semester.

#### **Online and Distance Task Force Update**

The Task Force met and determined major areas of focus with members taking responsibility for an area of focus. Members are gathering information for their areas and will share results at the next meeting on January 22. The Task Force members will be calling on others for data, information, input and ideas to add to already available information. For example, with the undergraduate recruitment and admission area, a survey was sent to distance Program Directors, a meeting with Undergraduate Admissions, which included requests for information about communication flows and processes. Additional information was also requested from Advising and University Marketing. The group is also reviewing an onboarding best practice from the Educational Advisory Board.

In the area of quality instruction and delivery, members are attended a webinar in December to hear best practices in evaluation of online teaching.

Members:

- Dr. Susan Fouts, Director of Educational Outreach, Co-Chair
- Dr. Brian Kloeppe, Dean- Graduate School
- Dr. Annette Littrell, Director of Academic Engagement & IT
- Dr. Hollye Moss, Interim Dean- College of Business, Co-Chair- replacing Darrell Parker
- Dr. Richard Starnes, Dean- College of Arts & Sciences
- Dr. Brandon Schwab, Associate Provost, Office of the Provost
- Drew Thomas, Director of Business Operations, Office of the Provost
- Dr. Elizabeth Tait, Associate Professor, School of Health Sciences
- Dr. Jamie Vaske, Associate Professor, Criminology & Criminal Justice

Major Areas of Consideration:

- I. Recruitment & Admissions
  - a. Undergraduate (Susan)- update from this group
  - b. Modified an EAB onboarding assessment for Distance
  - c. Undergraduate admissions flowcharting/documented their process and communication flow to distance students.
  - d. Obtained information on the use of financial aid by distance students
  - e. We have survey results from faculty and program directors about recruitment and admission.
  - f. Met with Community College Presidents in Piedmont to discuss NC Promise and their predictions for student admission and strategies for those admission
  - g. Reviewed website with Robin Oliver and made some changes
  - h. Looked at the role of the Advising Center in recruitment.
  - i. Gathered information about best practices.
  - j. Begin to investigate the financial impact by program of additional students
- II. Graduate (Brian)

Major Areas of Consideration for Brian Kloeppe

1) Admissions and Recruitment- Graduate

Recruitment for graduate online programs continues to develop and evolve in the Graduate School. Rachel Walker, our Director of Marketing and Recruiting, started on 01 July 2017. The monthly Graduate School Open House events continue to grow in both the number of registered prospective students as well as in the number of attendees. Though these events, alternating between Biltmore Park and Cullowhee, are geared toward prospects in residential programs, we continue to see an increasing number of prospects for online programs who wish to meet, better understand, and ask questions regarding their prospective online programs.

Rachel Walker is also currently developing the materials and access system for online Open Houses since there are obviously many prospects for online programs for whom it is difficult or unreasonable to attend a Graduate School Open House event in person. These will also likely be a monthly event with a range of times to account for the availability of prospects.

Market and WCU brand presence have been increased by billboards in the Asheville area and additional marketing in the Asheville Airport is currently under discussion. Brand presence for WCU online programs is crucial across the state of North Carolina since multiple universities are obviously recruiting the same pool of prospective graduate students.

Online graduate programs were heavily targeted for enrollment growth by the Deans when the following list of Tier 1 (highest priority and greatest resources) and Tier 2 programs were compiled and distributed on 11 August 2017 for marketing effort. Graduate programs with an asterisk (\*) are online programs. Six of eight Tier 1 programs are online and one of eight Tier 2 programs are online. The marketing plans developed by WCU marketing were reviewed with both Rachel Walker and with two representatives from each graduate program to insure relevance of marketing materials and messages and that the relevant and appropriate audience was being targeted.

Tier 1 Programs: distributed 11 August 2017

College	Program	Residential or Online	Program Reviewer #1	Program Reviewer #2	Notes
Business	MBA	Residential BP	Todd Creasy	Kelly McIntyre	
Business	*Entrepreneurship	Online	Bob Lahm	Kelly McIntyre	
Business	*Project Management	Online	Vittal Anantatmula	Kelly McIntyre	
Business	*Sport Management	Online	David Tyler	Kelly McIntyre	
Education & AP	School Counseling	Residential BP	Lisen Roberts	Phyllis Robertson	**needs faculty hiring to increase capacity**
Education & AP	*Human Resources	Online	John Sherlock	Siham Lekchiri	
Education & AP	(*some) MAEd and MAT – STEM Conc.	Online	Dan Grube	Patricia Bricker	
Health & Human Sciences	*Health Sciences	Online	Brian Raming	Ericka Zimmermann	

- III. Programs and Capacity Hollye/Drew
  - a. Current Programs
    - i. Program Enrollment Trends- increase/decline/stable
    - ii. Environmental Factors affecting trends
  - b. Proposed Programs
    - i. List of Programs
    - ii. Timeline for delivery
  - c. Policy
  - d. Barriers for current programs
  - e. Barriers for new programs
  - f. Feasibility and Resources- examined models for determining return on investment of student recruitment
  - g. Other
- IV. Quality Instruction and Delivery- Brandon/Annette/Jamie
  - a. Infrastructure
  - b. Faculty
    - i. Qualifications (SACS& UNCGA)
    - ii. Training and Development
      - 1. Face-to-Face to online
      - 2. Online only
    - iii. Assessment
      - 1. Course
      - 2. Program
      - 3. Faculty
        - a. Same or different from face to face
        - b. Standardized
      - 4. Student
        - a. Satisfaction Survey-Time/amount/incentive
        - b. Process Improve Plans
  - c. Quality Matters Implementation
  - d. Policy
  - e. Barriers
  - f. Other- Attended Educause event about evaluating online teaching.
- V. Retention- Richard/Liz
  - a. Factors affecting retention
    - i. Policy factors
    - ii. Scheduling factors
    - iii. Support Factors
    - iv. Integration into life of the University
    - v. Environmental factors (unemployment rate, personal issues etc.)
  - b. Services Provided
    - i. Utilization
    - ii. Gaps?
  - c. Advising
  - d. Transfer

- e. Policy
- f. Barriers
- g. Other
- VI. Graduation-Richard
  - a. Rates and Benchmarks
  - b. Factors in time to graduation
  - c. Other
- VII. Post-Graduation- Hollye
  - a. Services
  - b. Alumni participation
  - c. Career Services
  - d. Undergrad to Grad recruitment
  - e. Other

*Question: Will we receive one time monies for this semester for Chancellors Travel Fund?*

*Response: Yes, it is not re-occurring. It is one time funding.*

*Question: Do you grant funding in September for the Chancellors Travel Fund?*

*Response: Yes, it does depend on the funding available at the time.*

**Chancellors Search Committee Update:** Acting Provost Carol Burton shared her experiences in the past process. There has been some concern around having a closed search; however, It is not as closed off as thought.

The previous process was initiated in November of 2010 and the Chancellor was named in Chapel Hill on April 11<sup>th</sup>. The committee had four representatives from academic affairs in their total of twenty committee members. The committee started the process by having a series of open forums with campus. Faculty, Staff, Students, and Alumni voices were heard.

The search produced many candidates and we chose six to review. We held the meetings off-site and then three were selected by the committee to visit campus. Prior to the candidates coming to campus, the academic affairs committee members were asked to provide 15 names of diverse campus members that could meet with the candidates. Each candidate met with Staff Senate and SGA as well. There are opportunities for each candidate to meet with select groups of people. The folks invited to meet with the candidates were subject to a confidentiality clause. The closed process is a BOG mandate. We felt that we did everything in our power so that the campus community was able to meet with the candidates. We then provided input to the system on the candidates.

**Current process:** Bill Yang is part of the current Chancellor search and shared that the committee just held their first meeting. They will have a website and minutes will be shared unless of course, it is a closed session. As far as the timeline goes, we have 3 months in the summer to get candidates here. We talked about having forums to create a leadership statement to the search firm, and we will get off campus reviews in late April. The committee will decide on 4 or 5 candidates to bring on campus. Then, we will rank out top 3 names to send to the Board.

Brian Railsback commented that people are looking for the search to be more open. In talking to committee members, there is considerable direction from the search firm and system-level HR, and BOG, that these are done a particular way and we do not open them.

*Discussion followed.*

*Question: Can we get more information from the search firm on what percentage of candidates we will lose if they open this from a closed search?*

*Response: Bill Yang will ask the committee.*

*Brian Railsback asked if the Faculty Senate would support writing a letter to the search committee to suggest an open process in the search committee.*

*By Hand, 2 members did not support, and there was 1 abstention. Remaining present members approved.*

*Bill Yang suggested that an open search request is followed by reasoning as to why it would be beneficial.*

*If the open request is denied, what is the second best or next step? We need to be sure that the forum feedback is considered. The meetings need to be strategic. They should make some assurances.*

*Question: Can we videotape the campus forums?*

*Response: Shea Browning stated that the forums are put together by specific stakeholders and we are not too sure about what all goes into it. There can be further discussion within the committee.*

***The full Provost Report is available on SharePoint.***

## **Staff Senate Chair: Mandy Dockendorf**

Staff Senate survey results are on the website. Mandy has met with Cory Causby and they are talking about initiatives regarding salaries and compressions. We are trying to reach 80% of market value. Some new folks are coming in at that and someone that may have been here for years may not be making that rate.

Flex time is an issue and varies among individuals. (73% males, 56% females)

Education on your position...what does this mean for folks? The current policy is discretionary to your supervisor. We need to create more of a do's and don'ts for supervisors, and give some guidance and create this as part of supervisor training.

We are working on awarding Staff Senate scholarships. They close on Feb 1<sup>st</sup>. The allocation for next year is \$3200. We can give out more scholarships based off NC Promise, but we have decided we are going to keep our allocation at the same amount.

Brian Railsback and Mandy Dockendorf are co-chairing fundraising next month.

## **Discussion: Brandon Schwab Plans for Undergraduate Research**

We were tasked with creating an Office of Undergraduate Research. Over the last few years, Brandon met with faculty, etc. and has built a consensus that this is the right direction for us to go. Over the last few years we have located operating funds to invest in strategic initiatives. Undergraduate Research is an area of distinction for WCU. Research is an area we are lacking in on assessment. There are many

things taking place on campus and this will help bring us all together, and gather the information in one spot. Please send ideas, thoughts, and concerns to Brandon.

## **Faculty Assembly Report: Rebecca Lasher**

The last Faculty Assembly in Chapel Hill was cancelled. We urge you to read the November report. There is some information that a degree awarding should be capped at 120 hours. Their priority in this decision was money. Faculty Assembly expressed their concern, but legislative seems to be moving forward regardless.

*Acting Provost Carol Burton noted that we will be able to request exceptions to this.*

There is an ongoing issue on this campus about us having better representations of faculty and staff chairs with the BOT. The resolution we will bring forward will be a joint resolution between Faculty and Staff Assembly at the state level. This would be great for us if it works out.

## **COUNCIL and COMMITTEE REPORTS**

### **CRC Report: Mae Claxton**

#### **Non-Tenure Track Faculty Update**

The non-tenured track faculty resolution is moving along rapidly. There is a second draft circulating to the committee and other stakeholders. We will get it to the Faculty Senate next month for a vote in regards to the path to promotion resolution and will have some changes in the Faculty Handbook and DCRD's.

## **NEW BUSINESS**

### **Discussion: How to raise funds for the Faculty Senate Support Fund**

Jamie Raynor was present and held a discussion on giving; really asking for people to participate. Last fiscal year, 23% of our faculty and staff gave back to the institution. This campaign will be a lot of fun and Volunteer Champions will be designated in each division. There will be a celebration on March 1<sup>st</sup> and we will launch the public phase of the Lead the Way campaign as well. Faculty, staff, students, donors, and friends are invited for the celebration from 5-6pm.

**We held a tour of HOMEBASE facility: James Dean, Director**

*All Faculty Senate meeting recordings are available on the share drive.*

## **MEETING ADJOURNED**