

Faculty Senate Routing Form
(action/proposal attached)

I. Item Title: Faculty Handbook Changes Related to Non-Tenure Track Faculty (NTTF) Promotion and Review

a) Brief Description: Recommendation the Provost's Office consider new terminology to replace "NTTF" in the Faculty Handbook with a more appropriate descriptor reflecting what they are (rather than are not) and establish a consistent promotion time-frame for both instructor and Clinical, Teaching, Research, and of Practice (CTRP) professor lines to be reflected in the Faculty Handbook.

b) Initiated by: Collegial Review Council

II. Faculty Senate Action: approved not approved other date: 03/22/2023

Comments: _____

Vote: Voice Vote, Unanimous Voice Vote, Majority In Favor
 Hand Vote: Ayes Nays Abstentions
 Paper Ballot Vote: Ayes Nays Abstentions

FS Secretary signature: Erin McAdams date 3/28/2023

III. Provost: for information Recognition of Receipt
 for action..... approved not approved

Comments: _____

Person responsible for Implementation: Dr. Schwab

Provost signature: [Signature] date 3/28/23

IV. Chancellor: for information Recognition of Receipt
 for action..... approved not approved

Comments: _____

Chancellor signature Kelli R. [Signature] date 4-16-2023

Once finalized copies will be returned to the Provost Office's representative who will scan and distribute electronically to:
Chancellor
Provost
Chair of Faculty Senate
Secretary of the Faculty Senate
Associate Vice Chancellor for Academic Affairs (for catalog and handbook)
Associate Dean of Graduate School (for catalog)
Others (i.e. person responsible for implementation)

Resolution regarding Faculty Handbook changes related to non-tenure track faculty (NTTF) promotion and review

WHEREAS the *Faculty Handbook* refers to full-time faculty not on a tenure track as “Non-Tenure Track Faculty” (NTTF); and

WHEREAS referring to faculty by what they are not (i.e., tenure-track) implies the default (and perhaps by implication, “better”) type of faculty is tenure-track; and

WHEREAS the *Faculty Handbook* outlines two types of full-time NTTF:

- Instructor to Associate Instructor to Senior Instructor (Master’s level) (p. 105)
- CTRP* Assistant Professor to CTRP Associate Professor to CTRP Professor (terminal degree) (p. 105)
 - *Clinical, Teaching, Research, OR of Practice (as in “Clinical Assistant Professor” or “Associate Professor of Practice”); and

WHEREAS the *Faculty Handbook* states that instructor-line NTTF qualify for promotion consideration every 3 years (p. 105) and CTRP-line NTTF qualify for promotion every 5 years (pp. 105-106); and

WHEREAS feedback from the Collegial Review Council (CRC), CRC NTFP task force, and informal polling of NTTF all indicate a desire for a consistent promotion consideration time frame; therefore

BE IT RESOLVED that the CRC recommends that the Office of the Provost:

- In consultation with WCU Human Resources, consider new terminology to replace “NTTF” with Fixed Term, Continuing Track, Professional Track, Renewable Contract Faculty or similar term indicating what they are; any changes should be reflected in the *Faculty Handbook*.
- Establish a consistent promotion time frame for both instructor and CTRP NTTF lines; any changes should be reflected in the Faculty Handbook.