

FACULTY STUDENT SUPPORT FUND- RESOLUTION TO REVISE DONOR AGREEMENT AND DISSOLVE THE
FACULTY STUDENT SUPPORT FUND COMMITTEE

March 22, 2023

WHEREAS, the Faculty Student Support Fund (FSSF) was established in 2017 to provide support for students experiencing financial crises, and

WHEREAS, the fund has had limited use of funds, given the existence of the WCU Student Emergency Fund, and

WHEREAS, needs for students being served by organizations within and associated with the university, such as HOMEBASE and the Biltmore Park Food Pantry, and

WHEREAS, the existing donor agreement does not provide for direct allocation to these groups, only to individual student accounts;

BE IT RESOLVED, that the Faculty Student Support Fund Committee recommends adoption of the attached revised donor agreement to support enhanced flexibility in getting these funds to students in need.

BE IT FURTHER RESOLVED that, pending adoption of the revised donor agreement, which includes a provision to ensure that reports on use of funds are reported back annually to the Faculty Senate, and allows for Faculty Senate to make recommendation on use of funds, the Faculty Student Support Fund Committee has no other purpose under the existing committee charge and should be dissolved.

Western Carolina University Foundation

AMENDMENT: Faculty Senate Student Support Fund

The Faculty Senate (the “Representative Donor”) in agreement with the Western Carolina University Foundation (the “Foundation”), hereby amends the Faculty Senate Student Support Fund (FSSF), a fund originally established on December 5, 2017, to provide financial support for students at Western Carolina University (the “University”).

I. Amend Section II to read:

The FSSF fund's purpose shall be to support students enrolled in a degree-seeking program at WCU and experiencing financial challenges.

Allocations may include:

- a) direct allocations to students through individual student requests through the WCU student emergency fund request process or:
- b) based on the recommendations of the Associate Vice Chancellor for Student Success, made to programs at WCU or other community organizations working with the university serving WCU students experiencing financial challenges.

II. Amend Section III to read:

Gifts made to the FSSF fund shall be expended each fiscal year to support students in need as described in Section V.

III. Amend Section V to read:

The following criteria are to be used to allocate funds from the FSSF fund:

- a. FSSF funds are to be used to help enrolled students experiencing financial challenges, including housing, food insecurity or medical needs. However, this is not an exhaustive list of support needs for which funds may be used.
- b. For direct allocations to students, all other funding sources (financial aid, WCU student emergency funds) must be exhausted prior to allocations from the FSSF Fund. Allocations to individual students shall be limited to \$500/student unless it is determined by the Director of Financial Aid that a greater amount can be awarded up to a maximum of \$1,000.
- c. Per a request to the Associate Vice Chancellor for Student Success, funds may be used to support organizations working with WCU to serve students experiencing financial distress, up to a maximum annual allocation of \$2,000 per program or organization. The Associate Vice Chancellor for Student Success should work with the Center for Community Engagement and Service Learning to identify the best use of funds for organizational support.

- d. Special consideration shall be given to students being served by the HOMEBASE program or the Biltmore Park food pantry, however, funds are not restricted to students participating in any program within WCU. WCU students being served by other external organizations working with WCU may also receive support as deemed appropriate by the Associate Vice Chancellor for Student Success.
- e. The Dean of Students and Associate Vice Chancellor for Student Success should provide a report on use of funds from the FSSF Fund to the Faculty Senate by May 15 each year. The Faculty Senate may provide recommendations to the Dean of Students and Associate Vice Chancellor for Student Success during the August Senate meeting each year.
- f. Recipients (individuals and/or organizations) are encouraged to send letters of appreciation to:

Donor Name(s)	Street Address	City, State, Zip	Email Address	Portal* Access ? Yes/No
Faculty Senate Chair	560 HF Robinson Bldg.	Cullowhee, NC 28723		

* **Donor Portal** = Online access to student recipient thank you notes, bios, endowed fund financials

AMENDMENT: Faculty Senate Student Support Fund Scholarship

AGREED:

Donor Representative

Kae Livsey, Chair
Faculty Senate

Date

WESTERN CAROLINA UNIVERSITY FOUNDATION

Dr. Kelli R. Brown
President

Date

Jamie T. Raynor
Executive Secretary

Date