

Faculty Senate Routing Form
(action/proposal attached)

I. Item Title: Resolution to Create a Standing Committee to Oversee the Faculty Senate Student Support Fund

a) Brief Description: Establishment of a standing committee to oversee the Student Support Fund created by the Faculty Senate in 2017 that supports HOMEBASE students and students with financial needs not covered by existing funding sources.

b) Initiated by: Laura Wright

II. Faculty Senate Action: approved not approved other date: 11/10/2021

Comments: _____

Vote: Voice Vote, Unanimous Voice Vote, Majority In Favor
 Electronic Clicker: 28Ayes 0Nays 0Abstentions

FS Secretary signature: Erin K. McJulio date 11/11/2021

III. Provost: for information Recognition of Receipt
 for action..... approved not approved

Comments: _____

Person responsible for Implementation: _____

Provost signature: [Signature] date 29 Nov 21

IV. Chancellor: for information Recognition of Receipt
 for action..... approved not approved

Comments: _____

Chancellor signature [Signature] date 11/29/2021

Once finalized copies will be returned to the Provost Office's representative who will scan and distribute electronically to:
Chancellor
Provost
Chair of Faculty Senate
Secretary of the Faculty Senate
Associate Vice Chancellor for Academic Affairs (for catalog and handbook)
Associate Dean of Graduate School (for catalog)
Others (i.e. person responsible for implementation)

Resolution to Create a Standing Committee to Oversee the Faculty Senate Student Support Fund

Whereas, in 2017 the Faculty Senate resolved to create a student support fund¹ to support HOMEBASE students and students with financial needs that cannot be covered by existing student funding sources or through financial aid;

Whereas, the Faculty Senate operationalized the fund and fundraising efforts with the help of the Associate Vice Chancellor for Student Success, the Office of Advancement, and the Student Government Association;

Whereas, the Associate Vice Chancellor for Student Success oversees distribution of the funds;

Therefore, let it be resolved that the Faculty Senate establishes a standing committee to maintain continuity, explore best practices with regard to the raising and distribution of funds, and meet regularly with the Associate Vice Chancellor for Student Success, representatives from the Office of Advancement, a representative from HOMEBASE, and a representative from SGA to receive updates, discuss fundraising, and promote the fund to students in need.

Charge:

Examine protocols for similar funds at other universities to establish best practices and report to Faculty Senate on those findings in terms of what the fund can and should support, how to best publicize the fund, and how to raise money for it.

Meet twice/semester with the Associate Vice Chancellor for Student Success, representatives from the Office of Advancement, and SGA to formulate and implement fundraising strategies and to receive a bi-semester report from the Associate Vice Chancellor for Student Success about how the funds are being distributed.

Publicize the existence of the fund to both faculty and students.

Membership:

Co-Chairs: The Associate Vice Chancellor for Student Success and the Faculty Senate Chair

Four faculty appointed by Faculty Senate, but not required to serve on Faculty Senate.

One member from the Office of Advancement.

One member from the SGA.

One representative from HOMEBASE, if possible.

With the exception of the SGA representative, who will serve for one year, members will serve a three-year term. Initial appointments for faculty will be staggered so that, in order to maintain continuity, two faculty members are appointed for two years and two are appointed for three years.

¹ https://www.wcu.edu/WebFiles/PDFs/FS092817.Resolution_FSStudentSupportFund.pdf