

**Graduate Council
Minutes
February 11, 2013**

The Graduate Council met Friday, February 11, 2013 at 1:30 pm in the Catamount Room of the University Center.

Members present: S. Alspaw, L. Comer, K. Cooper-Duffy, M. Fenton, K. Topolka-Jorissen, B. Kloeppel, K. Lunnen, A. Malesky, E. McNelis, D. Russell, D. Sally, S. Swanger, and L. Wright

Members absent: T. Creasy, G. Graham, S. Ha, C. Reitz, P. Robertson, M. Tanaka and A. Voelker

Others present: E. Frazier

Announcements

Graduate School and Research held an open budget hearing on February 11 from 1:30-2:15 pm.

A professional development Recruiting and Marketing Workshop for Graduate Program Directors was held on February 1, 2013. A total of 36 people attended, 20 program directors and 16 other interested people from various departments across the university. Scott Rader from the College of Business discussed Marketing, Rubae Schoen from Creative Services discussed print media, Laura Huff from Public Relations discussed Social Media and Melissa Young from Web Services discussed web design. The Graduate School followed up with programs that expressed an interest in improving their graduate program marketing.

A Graduate Education Summit is scheduled on March 5-6: "Pathways Through Graduate School into Professions and Careers." The summit will be a collaborative two day event sponsored with the Graduate Student Association, Career Services, and Coulter Faculty Commons. The keynote speaker is Dr. Maureen Grasso, Dean of Graduate Studies at the University of Georgia. Dr. Maureen Grasso served on the Council of Graduate School Commission who is responsible for "Pathways" report. The presentation will be followed by an interactive workshop for graduate faculty regarding incorporating professional skills into an academically rigorous curriculum. The following day an interactive student workshop is scheduled with an employer panel to discuss how to become marketable and prepared for the job search. WCU campus organizations will be on hand to provide attendees with information about their services. A campus announcement is forthcoming so Graduate Council members were encouraged to advocate for and advertise the summit.

Interim Dean Fenton provided an enrollment update by college as of February 4, 2013. A Graduate Council member requested clarification on the headcount enrollment report regarding the timeframe of the reporting. It was explained that the point-in-time headcount data was a report of enrollment from last year compared to this year. It was suggested by a Graduate Council member that the report include this explanation. Interim Dean Fenton also shared that "capped enrollment" programs were being identified, and information explaining the need to cap enrollment in specific graduate programs was being collected.

The Graduate Research Symposium is scheduled for Thursday, March 21. Presentations will be from 9:00 am to 8:30 pm. The deadline for presentation abstract submissions is Thursday, February 21, and the deadline for the paper competition is Thursday, February 28.

The Doctorate of Nursing Practice program (including the tuition differential) was passed by UNC General Administration.

The dedication of the Health and Human Sciences Building is scheduled for Thursday, February 28.

Travel stipends funded by the Graduate Student Association are still available to graduate students. Information about how to apply for a travel stipend can be found at <http://www.wcu.edu/6445.asp>.

Approval of the Minutes Motion and second to approve the minutes for the January 11, 2013 meeting. Motion passed.

Standing Committee Reports

Academic Policy and Graduate Faculty Review

The following persons were approved by the Graduate Faculty Review Committee as members of the graduate faculty and came as a seconded motion for approval.

Dr. Laura Leatherwood Human Services Associate

Two Graduate School policies were reviewed and discussed by the committee. After review and discussion of these two policies, the committee recommends the following courses of action:

1. Categories of Admission

The current policy should be emended in a manner that reduces the number of admission categories from 4 to 3, eliminating the confusing category of provisional, while slightly altering the conditional category, providing clearer, yet flexible and controlled, admission practices.

The proposed changes to the Graduate School catalog policy for “Categories of Admission” were passed by the Graduate Council with some additional revisions. A change to the Graduate School dismissal policy necessitated by the proposed changes to the “Categories of Admission” was also passed by the Graduate Council

2. Requirement That Student Be Enrolled in Semester Graduate Degree is Conferred

At this time, the committee recommends that this policy remain and that the requirement that a graduate student be enrolled in the semester that his/her degree is conferred stand as is and that it not be changed. Because this policy is complex, involving important interrelated issues such as faculty resources and workload, program structures, scheduling of degree requirements in concert with administrative processes, legal liability, etc., the committee recommends further discussion and exploration of these issues in trying to identify and proceed with an administrative (versus policy) resolution to problems that might (and have) arise regarding it.

Curriculum Review

The following curriculum items were reviewed by the Curriculum Committee and came as a seconded motion for approval.

AA-6

EdD Program- Delete Concentrations

The *Community College/Higher Education, Curriculum and Instruction* and *Educational Administration* concentrations in the Doctor of Education Degree Program need to be placed on inactive status. These three concentrations have been replaced with two new concentrations (paperwork in process) and will no longer be options in the Doctor of Education degree curriculum. The EdD program has undergone revision and we are putting the new program in place beginning summer of 2013 if all goes as planned.

EdD Program- Program Revision

The Ed. D. in Educational Leadership has been updated and redesigned to better meet the needs of the communities served by the program. In consultation with constituent school district leaders, community college leaders, current and former students and faculty, we have refocused the program on preparing leaders skilled in solving complex problems of practice. The refocused program is based on the Carnegie model, as developed by the Carnegie Project on the Education Doctorate. (See <http://cpedinitiative.org/>).

AA-5

EDL 803 Human Resource Leadership (3)
EDL 807 Decision Making (3)
EDRS 802 Research Design (3)
EDRS 803 Data Collection(3)
EDRS 804 Data Analysis(3)
EDRS 805 The Interpretation and Use of Research(3)
HIST 510 The Creation of Modern Science (cross listed with HIST 410) (3)

Student Financial Assistance

The Study Grant application instructions are now available on the Graduate School website at [http://www.wcu.edu/WebFiles/Graduate_Study_Grant_Application_2013-14\(1\).pdf](http://www.wcu.edu/WebFiles/Graduate_Study_Grant_Application_2013-14(1).pdf).

The call for the Fellowship nominees was sent to the Deans on February 7, 2013.

Information about the application process to request funding for summer graduate research assistants will be e-mailed next week.

The committee will begin reviewing the process for allocating graduate assistantships with the goal of making the process more data driven. Proposed changes to the graduate assistantship and remission allocation process made by the committee will be presented to the Graduate Council for review, discussion and approval.

Graduate Education Advancement Committee

The committee will report at the March 8, 2013 Graduate Council meeting.

Future Agenda Items

Graduate Council members were encouraged to submit announcements and to provide feedback on how to make Graduate Council meetings more efficient.

The meeting was adjourned at 3:00 pm.

Submitted by – Elizabeth Frazier

Please note: All attachments are on file in the Graduate School with the Graduate Council meeting minutes.