

## College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, May 21, 2014, at 9:30 a.m. in Killian 202.

**Members present:** P. Bricker, D. Brotherton, D. Carpenter, R. Corbin, K. Corzine, M. Decatur, A. Malesky, L. Nickles, M. Rompf, R. Wike, K. Winter

**Others present:**

**Members absent:** D. Grube, D. Strahan

**Minutes:** Motion and second to approve the minutes dated 5/7/2014 passed unanimously.

### Dean's Report

The Council of Deans met yesterday and discussed the following:

- The Provost is complimentary of program action plans. Program prioritization has been well received.
- Enrollment in the fall looks good for undergraduate. Although graduate enrollment is down, it seems to be improving. All programs are encouraged to continue recruitment efforts for fall.
- WCU will experience a phone system upgrade. Dale asked the Council to begin thinking creatively about who needs phone service and who may prefer voice over IP. More information will be forthcoming.

Dale talked with council members about units that may be pursuing use of the Biltmore Park facility and encouraged its use.

Lee, Kim and Dale applied for internal grant funding from the Office of Sponsored Research. The proposal seeks to bring together a regional group of partners who will look at developing external grant proposals in support of professional development related to 1:1 classrooms.

Dale encourages attendance at the upcoming grant workshops offered by the Office of Sponsored Research.

Commencement went well. Reagan Hartley's parents were presented with Reagan's diploma.

The College just received a \$10,000 gift from the Warlick family for the Teach for Tomorrow scholarship.

### Search Committees

Dale B. announced that a candidate has accepted an unofficial offer for the BK instructor position. The research faculty search is on-going.

An unofficial offer to an HPE faculty candidate has been accepted.

Psychology will continue to recruit for the tenure-track faculty position open in the department.

Several applications have been received and are under review by the search committee for the Director of Field Experiences position.

### **Business Items**

#### *2014 Climate Survey Results*

*Renee*

Renee provided the Leadership Council with a summary report of responses and comments received from the recent climate survey. Individual comments have been provided to department heads. There were 56 respondents, approximately two-thirds female, and 76% faculty. Dale encouraged council members to further review the data and bring forth agenda items related to the survey for council discussion.

#### *WCU Leadership Academy*

*Renee*

As a participant of the inaugural WCU Leadership Academy, Renee reported that the culmination of this year long endeavor was a regional tour. This experience provided academy members and university leadership with the opportunity to interact with regional community members and build relationships. Renee highly recommends council members encourage others from the College to apply to the 14-15 Academy.

#### *All Task List Areas*

*All*

- *Recognition for Guest Speakers*

The Council discussed low to no cost items/actions for guest speakers: pre-event publicity, public and website recognition, video recordings and personal thank you notes from faculty and administration. Mugs, water bottles, pens, stickers have been provided in the past.

*How could we communicate these opportunities to the College?*

- Include this information within periodic news media requests sent out by Lee
- Create a regular infrastructure mechanism for faculty and staff such as “did you know” communications or implementation of a college-level *Reporter* model.

- *Strategic Plan*

At the CEAP Fall Strategic Planning meeting units and programs will be asked to evaluate current alignment with the CEAP strategic plan. Specifically, questions for discussion prior to the planning meeting: 1) Are faculty members aware of program mission statements? And, 2) Are program mission statements in need of updating? Renee will extract program mission statements from annual reports and share those with departments and program coordinators.

- *Advisory Groups*

The Council entered into a discussion on advisory groups. Membership should include both internal and external partners. Informal contacts are useful for both idea generation and student recruitment. Some progress has been made during the past academic year. It was noted that use of an agenda and structured questions may maximize usage of time and enhance shared conversations. Currently, Psychology hosts a “Meet and Greet/Thank-you” event for community partners. The Office of Field Experience hosts advisory meetings at partner locations periodically. The Counseling Advisory group, which includes community professionals and several Western graduates, structures its discussion on the implementation of ideas since last meeting, reviews current survey data review, and responds to structured questions. Increased student involvement and discussions of current issues/ programs trends were mentioned.

- *Program and Department Meeting Minutes*  
The Council discussed not formalizing processes, rather, considering what makes sense for efficiency sake. Council members will consider this topic and discuss at the next Leadership Council meeting.

*Provost Annual Report*

*Dale*

The Board of Trustees no longer requests quarterly reports. This request has been replaced by an annual report. Each college should provide an annual report by June 15. Dale asked units to provide a bulleted list with short descriptions about prior academic year activities (i.e. Whee Teach, edTPA, McKee Clinic, Clear Vision). The College will send forward a two to three page report to the Provost. On a weekly basis the Provost provides an update to Executive Council about the happenings in Academic Affairs. Items of note for weekly updates may be submitted to Dale.

*\* electronic handout*

**Task List**

- **Add:** Holiday Luncheon
- Recognition for Guest Speakers - remove
- Strategic Plan - remove
- Advisory Groups - remove
- Program and Department Meeting Minutes -

Leadership Council Meetings

Wednesday, May 21, 2014, 9:30 AM

Wednesday, June 4, 2014, 9:30 AM

Other Important Dates

CEAP Opening Fall Meeting, 1:00 PM, KL102

Wednesday, August 13, 2014

CEAP Strategic Planning Day, 1:00 PM, NCCAT

Friday, September 12, 2014

CEAP Honors and Awards, 4:30 PM, Grand Room

Wednesday, April 22, 2015

Dean Carpenter adjourned the meeting at 11:15 a.m.