

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Thursday, November 20, 2013, at 9:30 a.m. in Killian 202.

Members present: D. Brotherton, D. Carpenter, R. Corbin, K. Corzine, M. Decatur, D. Grube, A. Malesky, L. Nickles, M. Rompf, K. Ruebel, R. Wike

Others present:

Members absent: D. Strahan

Minutes: Motion and second to approve the minutes dated 11/07/2013 passed unanimously.

Announcements

Lee announced that there are about five computers from the computer refresh program which have not been issued. This information has been provided to IT by Dale C.

Mary Beth and Dianne Chadwick attended a meeting at WRESA on Monday. Mary Beth noted that Dan Moore from Macon County Schools publicly thanked WCU for the work that is being done in collaboration with public school teachers.

Dan and Dale B. attended an NCCAP meeting in Asheville yesterday. They were well received by public school partners and acknowledged for their participation. Dale B. noted that this meeting provided him with an opportunity to explore ideas related to service activities for the Human Services Department. Dan noted that there may be certificate programs that STL should explore in the future which would be beneficial to the region.

Dale C. and Tom Oren visited the Carolina Day School in Asheville on Monday. This was a good visit allowing CEAP to further its connection with private educational institutions.

Alvin announced that there was a gathering last evening at Biltmore Park for graduate students and community partners. This event allows WCU students an opportunity to meet with community partners in order to explore possible internship sites.

Alvin announced that Chris Cooper will be the speaker today at the Psychology Colloquium. All are invited to attend. Dr. Cooper is expected to be an engaging speaker.

Dean's Report

Paw Printer – 1ST floor Killian

There are Paw Printers located in the faculty suite (Killian 103) and in the Student Commons (Killian 105). A printer was added to both areas in support of faculty and students.

Holiday Luncheon – Tuesday, December 10

The Council discussed the upcoming CEAP holiday luncheon. Rachel will send a reminder to college units about food group assignments. This agenda item brought up a discussion about clarity within CEAP email contact lists. Lee offered his assistance in navigating the clean-up of unit contact lists.

The Killian roof project is not complete. There is a bubbling issue in the caulk that was used. The contractor is currently determining the appropriate fix. This is the reason that the contractor has not removed equipment from the building exterior.

Dave Strahan is recovering nicely from his recent surgery.

An email was sent to the College by Interim Provost Lofquist announcing that there will be a national search for CEAP's Dean. The search committee will be chaired by Bill Ogletree, chair of the Communication Sciences and Disorders Department and former faculty member of CEAP. Dale announced that he will be a candidate for the position.

Next year will be a transitional year for CEAP. Five applications for phased retirement have been received and two faculty members will fully retire.

The need for improvement in STEM facilities and materials at WCU is a major campus priority. The Council of Deans identified this area as having been under resourced in the past. This will be addressed as a campus priority going forward.

Search Committees

Dale B. reported that a verbal offer has been extended and accepted for the PRM position in the Human Services department. Currently, Human Services has two positions posted for the CSP program. The Educational Research faculty position has been submitted to Human Resources and should be advertised soon.

Alvin reported that there are about 55 applicants for the Psychology tenure-track faculty search. The Administrative Support Associate position has about 30 applicants which will be reviewed once the pool has been released to the department by Human Resources. A job description for the faculty position being vacated by Leo Bobadilla has been submitted for advertisement.

Curriculum Update

Kim

Kim provided the Council with an overview and status update of CEAP curriculum actions processed so far this academic year. On an on-going basis, Kim will report actions to the Council prior to submission to Academic Affairs.

Business Items

*Major Events for Spring Request **

Dale

Dale reviewed a proposed "request for attendance" list which will be submitted to the Provost Office. Additional events for inclusion on the college-wide request should be sent to Dale and Mary.

CEAP Honors and Awards Celebration-4/17/13 Recap

Dale

The Council reviewed minutes from the recap discussion which followed last year's honors and awards celebration. One suggestion from last year was to move the event later in the day and possibly to a different venue. Dale requested that further investigation on other location availability take place.

Good News Award Recognition

Dale

The Council discussed recognition for this year's Good News award recipients. All agreed that providing a mug this year would be a nice alternative. Alternating the type of award from year to year was also discussed as a possibility.

*Peak Performer & Botner Nominees Due **

Dale

Dale asked council members for feedback on the Peak Performer and Botner Superior Teaching nominee processes. Both programs will continue this year as currently stated within program guidelines. Due dates for department nominations are as follows:

- *Peak Performers-Friday, January 31, 2014, Botner – Friday, February 14, 2014*

Classrooms to Update to Tables and Chairs

Dale

The Council engaged in a discussion on classrooms which should be considered for updating to tables and chairs. The guiding principle is to create an efficient, effective, functional classroom space without reducing capacity. The following priorities were identified by the Council:

- Killian 303 (tables on wheels and chairs to allow for increased flexibility of room usage)
- Killian 104 (tables and chairs)
- Creating a lab space in Killian 116 and/or Killian 118 should involve a written proposal by faculty for further review by the CEAP Leadership Council.

UNC System Education Deans November Meeting

Kim

Kim provided the Council with a recap of the recent UNC Education Deans meeting and reported the following:

- UNC-GA has provided a \$5000 stipend to WCU for edTPA implementation.
- A combined meeting of UNC Education and Art and Sciences Deans is on the horizon.
- A decision related to Masters pay bumps for teachers is still pending. Based on current legislation, teachers must be on the May payroll in order to qualify. It is believed that parts of the legislation surrounding this issue will be addressed.
- Rachel McBroom provided an updated on Praxis exams required for licensure. WCU is expected to become a testing site with Pearson.
- Enrollment trends and recruitment plans will be updated this year. There are four items of note: 1) supply and demand projections in four high need areas (math, science, middle grades and special education with the highest turnover in middle grades and special education), 2) market research to identify who we should recruit, 3) enrollment projections based on a rolling five year growth plan with annual projection evaluation to determine funding based outcomes, and 4) campus recruitment plan. A recruitment plan template is expected to be sent to campuses before holiday. This plan will be due to General Administration in January. Conversations will be on-going in the spring regarding the finalization of campus plans.
- Eric Guckian spoke to Education Deans about focusing needs and emphasizing human capital toward students and actions. He is developing a plan for the Governor and requested feedback.

PRAXIS Exam Scores Submitted by ETS to WCU

Renee

All students will be taking PRAXIS II in the spring. Test scores for PRAXIS are no longer being sent electronically from ETS as of September 1, 2013. Renee, Barb Schade, and Rachel Wike have manually entered all test scores since September and Banner is up to date. The Office of Admissions is looking at a new delivery method which would allow for a direct download of scores from the ETS server to WCU's server; however, there are issues related to receiving social security numbers and any delivery method from ETS will have to be vetted through the IT division for approval. This will take time and in the meantime, Renee will make sure that the scores are entered manually. At a future meeting Renee will demonstrate how to access PRAXIS test score data on ETS' client services website.

Principal Survey Results

Renee

A survey was sent to public school principals for feedback regarding the performance of interns in their schools. Data has been collected for the last three years about WCU's ability to prepare teacher candidates. Renee reviewed the data and noted the positive responses received about WCU teacher candidates' work with families. The lowest scores received were in response to questions on variety of methods used and professional development. Last year 92 principals responded. Seventy-four percent of respondents rated WCU teacher education candidates as above average and twenty-six percent rated candidates as average. There were no below average responses received.

CEAP Climate Survey Data from last year – Update

Renee

Renee reviewed last year's climate survey results with the Council noting some of the lower rated items. Since the survey was taken, many efforts have been made in response to areas noted as needing improvement. Items noted during the discussion were:

- GA Allocations were distributed the same last year as in prior years; however, a more comprehensive system is being developed for distribution of graduate assistantships this year.
- In response to space and structure concerns, the Suite 201 student center was initiated, two classrooms in Reid were updated with new furnishings, a student commons was established in Reid, new lighting was installed in three Reid classrooms, and the School Psychology Clinic completed its relocation to the McKee building.
- Regarding professional development and research support, the School of Teaching and Learning initiated an opportunity for faculty to request support using indirect funds.

The purpose of the review was to look at comments received and to assess progress. Another climate survey will be administered this year. Prior to the survey, the Council discussed the sending of a college-wide communication about the prior survey and improvements made.

** electronic handout*

Task List

- Recognition for Guest Speakers
- Strategic Plan
- Assessment Day Template
- Advisory Groups
- Curriculum Process
- CEAP Research Website
- Program and Department Meeting Minutes

Important Dates

Leadership Council Meetings

Wednesday, November 20, 2013, 9:30 AM
Wednesday, January 8, 2014, 9:30 AM
Wednesday, February 5, 2014, 9:30 AM
Wednesday, March 5, 2014, 9:30 AM
Wednesday, April 2, 2014, 9:30 AM
Wednesday, May 7, 2014, 9:30 AM
Wednesday, June 4, 2014, 9:30 AM

Wednesday, December 4, 2013, 9:30AM
Wednesday, January 22, 2014, 9:30 AM
Wednesday, February 19, 2014, 9:30 AM
Wednesday, March 19, 2014, 9:30 AM
Wednesday, April 23, 2014, 9:30 AM
Wednesday, May 21, 2014, 9:30 AM
Wednesday, June 18, 2014, 9:30 AM

Interim Dean Carpenter adjourned the meeting at 11:50 AM.