

**Minutes of the 12 April 2010
Meeting of the College of Arts and Sciences
(Spring General Faculty Meeting)**

Start and agenda: The meeting started at 3:00 p.m. The agenda called for announcements, one action item and two discussion items.

Announcements:

- University personnel decisions
 - Tenure and promotion decisions
 - Tenure:
 - Chandrika Balasubramanian, English
 - Catherine Carter, English
 - Andrew Denson, History
 - Beth Huber, English
 - Brent Kinser, English
 - Alex Macaulay, History
 - Laura Wright, English
 - Cheryl Waters-Tormey, Geosciences and Natural Resources
 - Promotion to Associate Professor
 - Chandrika Balasubramanian, English
 - Catherine Carter, English
 - Andrew Denson, History
 - Brent Kinser, English
 - Alex Macaulay, History
 - Laura Wright, English
 - Cheryl Waters-Tormey, Geosciences and Natural Resources
 - Promotion to Professor
 - Jeffrey Lawson, Mathematics and Computer Science
 - Retirements
 - Tyler Blethen, History
 - James Lewis, History
- Recognition of awards and accomplishments
 - Scholarly Development Assignment
 - Elizabeth McRae, History Fall 2010
 - Paul Heckert, Chemistry and Physics, Spring 2011
 - Research Award
 - Christopher Coburn, Biology
 - David Kinner, Geosciences and Natural Resources
 - Hunter Scholar Award
 - Annette Debo, English
 - Arts and Sciences Teaching Award
 - Finalists

- Leah Hampton, English
 - Alex Macaulay, History
 - Blair Tormey, Geosciences and Natural Resources
 - Laura Wright, English
- The dean announced that the recipient for this year is Laura Wright.
- Nominations from the College for University awards – recipients to be announced at Chancellor's spring meeting:
 - Sloan Despeaux, Mathematics and Computer Science, nominated for Excellence in Teaching Liberal Studies Award
 - Gibbs Knotts, Political Science and Public Affairs, nominated for the Board of Governors Excellence in Teaching Award
- The dean announced a new Arts and Sciences Student Engagement Award. There will be four awards given to students. Application forms will be distributed by email.

Actions:

- Two proposed revisions to the college by-laws were brought forward. The changes are the insertion of two items in *Section 2: College Tenure, Promotion, and Re-appointment Committee*:

VII 2.4 The Committee defines a candidate eligible to apply for early tenure and promotion as one who demonstrates extraordinary performance that clearly exceeds expectations in all three categories of teaching, scholarship, and service

VII 2.5 The Committee requires all prior AA-12 forms to be included in a candidate's dossier for tenure and promotion alongside Annual Faculty Evaluations.

- After initial discussion it was agreed upon by consensus that the items should be addressed separately.
- Discussion on VII 2.4 included the question of whether its intent is to specify promotions to associate professor. Do we intend this to be for professor as well? The question of whether the handbook addresses early promotion to full professor was raised.
- A friendly amendment was introduced to specify promotion “to associate professor”. The motion was seconded and passed unanimously by a show of hands.
- The amendment passed by a show of hands. Amended item in Section 2 now reads:

VII 2.4 The Committee defines a candidate eligible to apply for early tenure and promotion to associate professor as one who demonstrates extraordinary performance that clearly exceeds expectations in all three categories of teaching, scholarship, and service.

- Discussion on VII 2.5 included the question of whether it is appropriate to include the AA-12s as part of the body of evidence for tenure and promotion. A point was made that if the AA-12s are completed in a manner consistent with the DCRDs, then they would only serve as documentation of the process. A motivation to include them is to have a record of prior decisions by the departmental TPR committees. The question

was raised of whether this would provide additional data (as official correspondence) to help in marginal cases and/or to give more context to guide the college TPR committee. Presently committee can request AA-12s from the College office if they feel this necessary. Further questions included whether requiring insertion of AA-12s for all candidates would be necessary, efficient, and legal. More discussion included whether the college office should do the insertion or the candidate. It was argued that the candidate should do it so that control is kept more at departmental level.

- A friendly amendment was introduced to specify the inclusion of all prior AA-12 forms “beginning in academic year 2008-2009.” This motion was seconded and passed by a show of hands.
- The amendment passed by a show of hands. Amended item in Section 2 now reads:

VII 2.5 The Committee requires all prior AA-12 forms beginning in academic year 2008-2009 to be included in a candidate’s dossier for tenure and promotion alongside Annual Faculty Evaluations.

- The H. F. (Cotton) & Katherine L. Robinson Professorship for 2010-2013 was presented by Josie Bewsey to Katherine Mathews, Biology.

Discussion items:

- Provost selection: Linda Stanford has been named interim provost. A national search using a search firm to be started next year. The search committee will include representation from staff and from the faculty of the college. The question of whether the college would be adequately represented was raised.
- College visioning committee. There was a brief discussion of a draft charge, a draft committee composition, and the key principles to be captured in a vision document.

Adjournment: There was a consensus decision not to hold overflow meeting tomorrow to continue the discussion items. A motion to adjourn was seconded and passed unanimously by a show of hands. The meeting was adjourned shortly after 4:00 pm.

Respectfully submitted,
Jeffrey Lawson
Secretary of the Faculty
College of Arts and Sciences