

Liberal Studies Oversight Committee
Minutes
September 10, 2007

- I. **Attendees:** Peter Nieckarz, Brent Kinser, Windy Gordon, Tracy Zontek, Terry Michelsen, Will Poynter, Kari Hensley, Beth Tyson-Lofquist on behalf of Carol Burton, Jim Deconinck, Alex Macauley and Melissa Wargo
Guests: Don Connelly, Will Dulaney, Sloan Despeaux
- II. Approval of 8-27-07 Minutes
- Minutes were approved pending the deletion of Melissa Wargo from the attendees. She was not at the meeting on 8-27-07
 - Review of C2 assessment report development plan
 - C2 proposed language change (Sloan Despeaux)
 - To “broaden the language” of the Liberal Studies Document for the C2 (Math) category, Sloan Despeaux brought suggestions before the committee. Based on the assessment teams recommendations Sloan proposed two changes that ideally would agree with the degree audit to make advising easier and clearer to the students.
 - Motions were voted and approved for two changes:
 - 1) LS Document-Assignments in which students display an application of mathematics and/or analytical problem solving.
 - 2) LS check sheet-A student may satisfy the C2 requirement by passing MATH 321 or any 100 level MATH course except for MATH 190-199
 - A meeting will be scheduled for Melissa Wargo, Peter Nieckarz, Carol Burton, Larry Hammer, and Ray Barclay to discuss:
 - 1) Rubric
 - 2) Benchmark
 - 3) Query of Majors
 - 4) Historical Data
 - Review of C3 assessment report development plan
 - C3 proposed language change (Don Connelly and Will Dulaney)
 - Will Dulaney (Program Director) and Don Connelly (New Department Head) for the Communication Dept proposed a recommendation for review of the committee. Based on the C3 assessment team that Will was a part of over the 2007 summer, the recommendation was:
 - 1) Revise LS Document in the C3 objectives area (motion was approved to change)

- First Year Seminar
- Students should be assessed in all FYS. It was proposed that adding a brief 1-2 paragraph narrative to explain/clarify mapping to the liberal studies objectives would be helpful. Tracy offered to add a text field for the narrative to the mandatory survey which Melissa will share with faculty.
- Advising Day – In a theatre style setting, Steve Baxley, Carol Burton, Beth Lofquist are planning interactive exercises. They will offer advising training to help students utilize the catalog and understand more about the advising process.
- Volunteers to assist were: Jim Deconinck, Peter Nieckarz, Windy Gordon, and Brent Kinser, Tracy Zontek