

Recommendations and Responses

1. The Liberal Studies Program should continue its efforts to enhance communication with departments regarding Liberal Studies-related language in syllabi, with a specific focus on the inclusion of relevant learning outcomes for the course.
 - **The LSC supports this recommendation, and in response, the LS Assessment Director will continue to work with new faculty orientation, department heads, and the Coulter Faculty Commons to raise awareness of syllabus expectations among LS faculty.**
 - **Additionally, the director will create a brief informational guide for all LS faculty, so that everyone is provided with a concise instructional framework for teaching Liberal Studies. This briefing sheet can be sent individually to faculty and/or included as an executive summary within the existing Liberal Studies Faculty Resource Guide.**

2. The instructions for the artifact submission process need to emphasize the desire for student anonymity, as well as the need for more detailed context and instruction regarding assignment design.
 - **The Liberal Studies Assessment Director will revise the artifact submission instructions to further emphasize the information outlined within this recommendation.**
 - **The LSC realizes that potential difficulty of providing digitized and anonymous assignment copies for the assessment process and advocates for increased staff support to help mitigate these concerns.**

3. The Liberal Studies Program must continue faculty outreach and communication to strengthen the relationship between artifact design and a particular outcome/rubric.
 - **To aid faculty with their assignment/artifact design, the LSC recommends that the Liberal Studies Assessment Director, perhaps in conjunction with the Coulter Faculty Commons, maintain a repository of outstanding artifact instructions and exemplars.**

4. The Liberal Studies Committee should consider establishing scoring expectations for its program outcomes.
 - **The LSC agreed to discuss the potential establishment of scoring expectations at an upcoming meeting during the Fall 2018 semester.**
 - **The LSC also supports including an evaluation of the alignment between artifact design and its relevant student learning outcome as a central metric within the annual Continuous Improvement Report (CIR).**

5. Assessment-related technology concerns need to remain a priority.
6. The Liberal Studies Program should continue to search for a viable means of measuring student performance against the outcomes over time.
 - **The two recommendations above are related, as they both speak to technological limitations within the assessment process. As such, the committee will respond to them as a whole.**
 - **The LSC acknowledges that new compliance software would alleviate the need for the CFC to create temporary technological assessment solutions, as well as allow the Liberal Studies program to better track student progress over time.**
 - **There is presently a university committee tasked with identifying new compliance/assessment software for institutional use, and the LS program administrator has agreed to make that committee aware of LS assessment needs.**