Faculty Senate

Minutes

11/19/2015 3:00pm

ADMINISTRATIVE PROCEDURES

ROLL CALL

**Present:** Mary Kay Bauer, Bob Beaudet, David Belcher, David Dorondo, Jeanne R. Dulworth, David Henderson, Ian Hewer, Beth Huber, Leroy Kauffman, Will Lehman, Kae Livsey, L. Alvin Malesky Jr., David McCord, Niall Michelsen, Alison Morrison-Shetlar, Mack Powell, Bill Richmond, Liz Skene, Katerina Spasovska, Robert Steffen, Zsolt Szabo, Peter Tay, Tonya M. Westbrook, John Whitmire, Bill Yang

**Members with Proxies:** Patricia Bricker, Robert Crow, AJ Grube, Cheryl Johnston, Erin McNelis, Jamie Vaske

**Members Absent:** Linda Comer

APPROVAL OF THE MINUTES 10/21/2015 Minutes: Approved

10/28/2015 Overflow Minutes: Approved

EXTERNAL REPORTS **Chancellor’s Report/David Belcher:**

In the last month, I have been:

* Spending a lot of time on the road
* Beginning ramp up for the Natural Science Building
* Meeting with Region A Leadership

Region Leadership: 7 Western most counties have monthly meetings that include mayors, county, and city commissioners and directors. This gives opportunity to talk about the bond issue and why it is important. General assembly took a piece of the bond out, and stopped the transfer of funds (where money was taken out of the highway fund and put into the general fund).

The overall effect is $2.6 Billion going to highways, even though they don’t show up in the final version of the bond.

Part of the message is to be sure people understand the lay of the land.

No new taxes are associated with this.

NC has been paying off earlier series of bonds. Even if we take on 2 billion more in debt, it won’t be as high as last year.

A concern is the timing of the presidential primary, all of the air time is bought up. We will revert to social media. So far, there is no organized opposition.

Question- Is there guidance for us as faculty as to what we can do as far as support and advocacy?

Response- Meredith Whitfield will get the information out. The Chancellor will educate people in meetings and let them know they can vote.

There are resources posted on the website at advocate.wcu.edu.

Question- Any clarity on the factions of legislature and how does that relate to BOG?

Response- The chair has stepped down. There is not a leader currently. There is a runner with a background in mediation. I have not been told what will happen for Jan/March timeframe. I know it will take leadership at both levels.

Question- Any update on Budget?

Response- Allocations on budgets and cuts have been made. We received our enrollment growth funding and our cuts. It wasn’t as much money as we initially thought.

We can spend it on one time priorities this year; however, we will have to put some back since we did not reach targets this year.

Salaries will be a priority topic item for the BOG in two weeks, at the December meeting.

**Provost Report/Alison Morrison-Shetlar:**

Leadership Summit:

After a highly successful Leadership Summit there has been significant commitment of our board members to WCU’s vision and mission.

The main ways in which our board members are contributing to WCU:

* Endowed scholarships
* Internship and job site recommendations
* Advocating for our students, and
* Coming to campus to talk with faculty, staff and students

Program reviews:

The self-study documents, schedules, and external and internal reviewer information can be found at <http://www.wcu.edu/about-wcu/leadership/office-of-the-provost/oipe/unitreview/> or [unitreview.wcu.edu](file:///C%3A/Users/aaldrich/AppData/Local/Microsoft/Windows/Temporary%20Internet%20Files/Content.Outlook/PUEC7G3X/unitreview.wcu.edu). Thank you to over 30 volunteers that are part of the review process as internal reviewers.

Open Hearings Budget Process:

Most of Academic Affairs has been involved in unit, college and school discussions regarding budget since August. All unit, college and school budget hearings are open to campus. The dates and additional information about budget hearings for Academic Affairs can be found at <http://www.wcu.edu/about-wcu/campus-services-and-operations/budget-office/budget-process.asp>. All faculty and staff are encouraged to attend these budget meetings, Provost Council budget hearings (December 2) and the final University Budget hearing (January 28).

Priority Registration:

With the new process in place for priority registration, we have moved from 64% to 15% of our students eligible for priority registration before all other students and banding based on hours to graduation with priority registration tiers within those bands. We have a few concerns from students and parents but all have been addressed and most of the issues were about misunderstanding the banding processes. We will assess the next two registration cycles and bring the data to Senate in 2016.

Center Development Process update:

The Provost Council (PC) discussed the formation of a Center in the November 11,2015 meeting with all the information, faculty comments from the survey and open forums, senate discussions, letters, comments and the senate resolution. The Provost will submit a letter of recommendation to the Chancellor by November 20, 2015.

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**SGA Representative/Katlyn Smith:**

* We had a tuition and fees discussion and decided to take the information to students to receive their input.
* We will use Social media to help enrollment, with the focus being on freshman.

**QEP Update/Tonya Westbrook:**

* The QEP Topic Development Committee has been formed.
* We have members from each college and nonacademic units.
* We have held a few meetings and we have received the Provost’s charge.
* We are going forward with the winning proposal *Courses to Careers*, and moving it to a plan to change student learning across campus. This QEP should change the culture at Western.
* As of now, the committee is reviewing institutional data, and existing literatures.
* By spring we hope to have some concrete ideas.
* Anticipate a pilot ready to roll out in Fall.
* Site reviewers will be on campus Spring 2017.

**Faculty Athletics Representative/AJ Grube:**

FAR Report for 2014-15 Academic Year has been posted on SharePoint. We will add this item to our Agenda for review at our January Faculty Senate Meeting.

**Makerspace Initiative/Jack Summers:**

Jack Summers gave a PowerPoint Presentation for the Promotion of Space Containing Equipment to be used for Design, Fabrication, and Community

Recommending: a number of pieces of hardware be purchased. 3D printers and some other hardware to advance allied professions teaching**.**

* 3D printer $1350
* Google Sketch up is a free design software.
* 3D Milling Machine
* Microcontroller lab
* Raspberry Pi

Use Cases:

* Faculty to build demonstrations
* Students to build objects for classes
* Scholarship
* Design
* Trinket making

Cost breakdown?

* 3DU Makerspace in the library has 3
* Kimmel School may have 3 or 4

Students are charged by weight currently to use what we have available.

ENG190 will be taking a 3rd of the class to be converted to this makerspace.

* Students will learn how to make something in 3D in 12 minutes.
* It is up to department heads to decide where this might be useful; work with the Taskforce to determine.
* We need a centralized location, single manufacturer, single software set.

*Senate has asked Jack Summers and the taskforce to formulate an articulate policy request to the Senate to see if we can help advance this proposition.*

*Come back to Senate in the spring. We want to see resources request, space, and operational specifics.*

SENATE COUNCIL REPORTS

**Academic Policy and Review Council/Robert Crow:**

**Resolution regarding Liberal Studies changes (possible vote)**

Proposed changes, focuses on student learning. In the context of many recommendations made in the Assessment, we have drafted some updates to the Liberal Studies Program 2.0

Intention of document is to allow us to match this document to what is happening in the classroom. We will be making further changes to programs and the document.

Resolution: 2nd motion from APRC- now bringing forward to the Senate.

Question- What is the most significant changes that focus on the C1 assessment team?

Response- Describing what CS1 does.

Assessment process has been updated as well. Assessment team charge and calendar has all been clarified in the document. Expectations are addressed.

Would like to review the assessment procedures- process of assessment- conducted by 4 person team, goal is to:

a) Understand what it is we say we are doing in the classroom and,

b) How well are students doing it?

New Process:

* Each instructor is assigned a random number of students
* Work is captured late in the semester
* Distributed to assessment team
* Scored based off faculty chosen rubric
* Assessment team reviews the work and scores it
* The team then has a conversation and writes a report to see how well they are achieving the results
* The Report goes to the Liberal Studies committee
* They have a conversation about recommendations
* Any changes to the document goes to the Senate

This assessment is focused on demonstrating our students are achieving the outcomes.

The Course Proposals section of the document is copied from Curriculog. Language came from AA5 and 6 previously.

No change to upper level perspective.

Question- Do we anticipate re-writing anymore as we go through the Assessment?

Response- Rewriting may be necessary depending on what should be updated. Assessment is ongoing. Since Senate has to concur on changes from the Liberal Studies Committee, it may be beneficial to make note that there could be more changes to the document as we move forward.

*The Senate’s preference is to table a vote to January. We will include this item on January’s Faculty Senate Meeting Agenda.*

**Syllabus Template**

Addition regarding Hunter Library Resources. Approved.

The Syllabus Template status is that it is a guideline. We can revisit mandatory/optional aspects to ensure they are addressed in the document. APRC will review the broader issue and bring it back to the Senate.

**Collegiate Review Council/Peter Tay:**

**Update regarding inquiry into college and university CRC committee**

**Structure**

Should our college and University level committee be elected? Currently, they are half and half.

The survey completed was very interesting. We think there should be change and will come to Senate when we have a consensus on the desired change.

We will have a University wide forum with Deans invited in the Spring Semester.

The goal is to try to bring a resolution in January, hold the forum Jan/Feb, and then bring a vote to the February meeting with the Senate.

**Faculty Affairs Council/Jeannie Dulworth:**

Non-tenured Task Force

* No resolutions.
* Council met a few weeks ago.
* We finalized non tenured track task force.
* We have no one from COB and Kimmel, and are asking for recommendations.
* Beth Graham will be chair.

Mobile Device policy

We gave information, along with some questions to Craig Fowler.

IRB Issue:

Why are they appointed to serve as opposed to being elected?

Courtesy Appointments:

We are working on the issues around courtesy appointments.

**Senate Chair Report/David McCord:**

**Update on Status of Past Resolutions**

* Routing Forms and Procedures are updated on SharePoint.
* The goal is to tie up loose ends and follow up (Gender Equity Study)

Nice comment from Pembroke on Koch Foundation.

McCord shared an email that was sent to Julie Bald, the reporter from Asheville Times.

McCord shared a document that will be emailed regarding the new President.

*Email thoughts to David McCord and he will compile and send this from the Senate.*

MEETING AJOURNED