**Western Carolina University Forensic Anthropology Facilities**

**Research Request Application**

**Researcher Information**

Name:

Dept./Institution:

Address:

City/State:

Zip code:

Email:

Telephone:

Student: YES / NO \*If currently a student, please provide the name of your advisor and your status (e.g. Ph.D. candidate, undergraduate). A signed letter from the advisor must accompany this application.

**Research Project Information**

Title of proposed research project:

Research question and Scientific merit:

Methods:

Manner in which research will be utilized (thesis, dissertation, publication, conference presentation, etc.):

**If you have a written proposal, please attach it to the correspondence along with this form.**

**Data Collection Information**

Sample: Please indicate if you are using the John A. Williams Human Skeletal collection or if you will be working at the FOREST decomposition facility. Please indicate estimated sample size and demographicsneeded for your project (please be as detailed as possible).

Describe the examination procedures and any equipment you will be using:

Does your research require destructive testing of our collection materials?

\*If yes, describe in detail: the nature of this testing, amount of tissue needed per individual; location on the body of collection; lab that will process the samples; funding for sample analysis; and, timeline to receive results.

Proposed dates of research visit:

Do you have any financial/commercial disclosures?

**By signing, I agree to the following:**

1. To provide the WCU Forensic Anthropology Program with a copy of the data collected.

2. To provide the WCU Forensic Anthropology Program with a copy of all results, including theses, dissertations, manuscripts and publications.

3. To provide the WCU Forensic Anthropology Program with a copy of any photographs taken.

4. I have read and agree to the attached Conditions for use of WCU Skeletal Materials.

Name & Signature Date

**Conditions for use of WCU Skeletal Materials**

1. All images (photographs, laser scans, x-rays, CT scan, MRIs) of any material from the WCU skeletal collections are the property of the WCU Forensic Anthropology Program.

2. Images generated from any WCU skeletal material can be used in the public domain, (scientific papers, theses, monographs, books, lectures) without permission from the WCU Forensic Anthropology Program, as long as the source of the image is acknowledged. If images are presented in any other way, written permission from the WCU Forensic Anthropology Program will be required and such permission will not be unreasonably withheld.

3. Images from any WCU skeletal material generated by students, scientists, commercial entities and their agents, cannot be sold without written permission from WCU. Permission will not be unreasonably withheld and a fee or royalty will be due the WCU Forensic Anthropology Program.

4. If images from any WCU skeletal material are used to create or modify a commercial product, a fee or royalty will be due the WCU Forensic Anthropology Program.

5. Bench space in the WCU Forensic Anthropology Program facilities will be allotted to students, scientists, and commercial entities and their agents. In general, students and scientists will not be charged a bench fee. In general, commercial entities and their agents *will* be charged a bench fee. Any special equipment requiring the usage of WCU resources including utilities will be charged a bench fee. Bench fees and hook-up fees will be defined before research starts and will be due before the initiation of research.

6. All data and images generated during research on any WCU skeletal material, must be downloaded onto the WCU Forensic Anthropology database at the conclusion of a visit. At your request, your data can be withheld from public access to others for up to two years. This time may be extended for another year upon your written request.

\*Note this research request form has been adapted from similar forms from: The Cleveland Natural History Museum, The University of Tennessee Knoxville – Forensic Anthropology Center, and Texas State University – Forensic Anthropology Center.