

# Student Preparedness Checklist

- Download WCU's Livesafe app from Google Play or the App Store and sign up.
- Ensure all contact information for yourself and your emergency contact(s) is correct in My WCU (mywcu.wcu.edu).
- Program the Emergency and Non-Emergency numbers for WCU Police/WCU EMS into your cell phone.

**828-227-7301** (Non-Emergency) **828-227-8911** (Emergency)

- Inform your roommate, suitemates, and/or close friends know how to contact your family or other emergency contact if needed.
- Ensure that your emergency contacts are clearly labeled in your cell phone and that the information is accurate.
- Ensure that you know more than one way to get out of where you have classes, activities or live.
- Ensure that you know the location of the Bird Building if you need mental or medical help
- Create an emergency kit that includes a flashlight, a weather radio, fresh batteries, non-perishable food, a first aid kit, and other items. A listing of essential kit items is available at: <http://www.ready.gov>.
- Know where to shelter in place in case of severe weather such as a tornado.

**For a severe weather shelter in an area to avoid windows, exterior walls and rooms with high ceilings. Ideal locations are interior rooms with no windows on the lower floors of a building.**

- When you go out at night, ensure that your friends/roommates know where you are going and who you will be with.
- Always have a plan for how you will safely get home from a party, off campus shopping, or other non-university appointments.
- Get to know the staff for your residence hall, including your Resident Assistant, Graduate Community Coordinator, Residential Case Manager Area Coordinator and other staff in case there is an emergency or other problem.



**DEPARTMENT OF EMERGENCY SERVICES**

Director, Emergency Services: Shane Stovall

(828)-227-7301 [sstovall@email.wcu.edu](mailto:ssstovall@email.wcu.edu)