January 2020

Happy New Year!

To all of my colleagues in Student Affairs, I want to wish you a heartfelt Happy New Year! I'm hopeful that your holiday break was restful, enjoyable, and full of fellowship with your friends and families!

Here are a few beginning of the Spring semester updates:

MLK Jr. Events: Next week features the annual WCU celebration of Dr. Martin Luther King, Jr. and his legacy. Monday is the annual Unity March which starts at the Catabount at 11 am. Wednesday evening Dr. Oralene Simmons will be speaking at the Bardo Center at 7 pm. For
more information, ICA’s website includes the “MLK Jr. Celebration” events listing: [https://mlkjrwcu.edu/](https://mlkjrwcu.edu/)

**UNC System Employee Engagement Survey:** In a few weeks the UNC System Employee Engagement Survey will be showing up in our email. We will all hear more about it as the launch date nears. The survey is facilitated by the UNC System in collaboration with ModernThink. The last administration of this survey was two years ago and provided some great data. Please look out for those emails and I hope everyone will complete this survey. We want your feedback.

**Student Affairs Office Relocation:** Closer to the end of the semester, the Student Affairs Office is scheduled to move to HFR. Student Affairs will be located on the second floor (with the art gallery lobby) in the northeast corner of the building (where HR used to be located). As the plans firm up, we’ll share more details about the move.

Thank you for all that you do, and will do, to make a difference for our students in 2020!

Sam Miller  
Vice Chancellor for Student Affairs

We want to hear from you! Click here to share your ideas for professional development, introduce new staff, conference presentations, awards, good news or general feedback for the newsletter.

**CELEBRATE THE GOOD NEWS!**

Catherine MacCallum completed - *The 5 Choices of Extraordinary Productivity & The Hire Advantage Supervisor Program.*
NEWS & UPDATES

ENROLLMENT

• Open House
• Recruitment Cycle
• Office Relocations & Spring Openings

Read more

HEALTH & WELLNESS
• Health Insurance
• Basketball Courts
• Counseling Sessions
• Free Screening

Read more

CAMPUS ACTIVITIES

![Campus Activities Image]

• Miracle Coordinator
• Whee Lead Speaker
• SGA
• Fall Whee Takeover

Read more

CAMPUS SERVICES

![Campus Services Image]
• BOT Alcohol Cmt.
• Tabletop Exercise
• Electronic Door Access Draft Policy

Read more

DEAN
of STUDENTS

• Greek Life Search
• DSCE
• Diversity Presentation

Read more

MARKETING & ASSESSMENT

• Assessment Module
• Newsletter Dates
Greetings from WCU Health Services

Welcome back to a new semester and a healthy and happy New Year.

As the spring semester is getting underway, so is the 2020 flu season. I wanted to update you on flu activity in our area and ask for your help in preventing the spread of flu in our community.

Influenza, the flu, is a contagious respiratory virus that can cause mild to severe illness and can pose high risks for people with certain health conditions or compromised immune systems.

The Center for Disease Control’s (CDC) surveillance map shows widespread flu, or flu-like illness, activity throughout the southeast United States. More specifically, the NC Department of Health and Human Services’ Surveillance Summary demonstrates increased flu activity at this point compared to the past two years in North Carolina. With those statistics in mind, you can take to help avoid the flu and prevent the spread of flu and keep our campus healthy:

- The first and most important step in protecting yourself from the flu is to GET a flu vaccine. It is not too late to get a flu shot. While the flu shot may not prevent you from getting the flu, it is proven to be effective in helping reduce the severity of symptoms and shorten recovery time if you do get sick. Health Services still has shots available.
- Know the symptoms of the flu, and seek medical care here at Health Services if you experience these symptoms:
  - Fever of 100.4F/38C degrees or higher or feeling feverish (not everyone with the flu has a fever)
  - Headaches and/or body aches
  - Cough and/or sore throat
  - Runny or stuffy nose
  - Chills
  - Fatigue
  - Nausea, vomiting and/or diarrhea (most common in
children)
- Practice good prevention habits by WASHING your hands routinely. Particularly after you have touched surfaces in common areas—avoid touching your face. Wash your hands with either soap and warm water for at least 20 seconds or use an alcohol-based hand sanitizer rubbing your hands together until they are dry.
- Routinely wipe your pens, phones, keyboards and other common items that may be touched or used by individuals other than yourself, in both your work environment and at home.
- Cover your mouth if you need to cough or sneeze, using a tissue or your elbow if necessary.
- Prevent the spread of germs! If you become ill, self-isolate until at least 24 hours after your fever subsides. If you visit a medical provider, ask for a mask, even if you are not experiencing symptoms, you may be exposed while at that medical office.

If you know a student diagnosed with the flu, the Office of Student Affairs is assisting with documented medical absence notifications. This may allow the student the necessary time to recuperate without spreading illness to the rest of the campus. Contact Pam Buchanan, pmbuchanan@wcu.edu, for questions or additional information.

**DSA IT COMMITTEE**

During winter break, IT made changes to the H: drive, which allowed them to enable new features. You should see a new P: drive listed on your computer. IT has moved all personal folders (which are usually designated by your username i.e. jdoe) to the new P: drive. All departmental share folders remain on the H: drive, and both the P: and H: drives will have regular data backups from IT and will function as the H: drive has always functioned.
## Dr. Martin Luther King, Jr. Events

**DR. MARTIN LUTHER KING, JR’S LEGACY OF CONNECTION: THE STORY OF U.S.**

**JAN. 20-25**

> “WE KNOW THAT TO BRING JUSTICE, LOVE, AND FRIENDSHIP, WE MUST BUILD STRONG COMMUNITIES THAT FOSTER THESE THINGS.”
> 
> ~ Dr. Martin Luther King Jr.

<table>
<thead>
<tr>
<th>MON 20</th>
<th>TUES 21</th>
<th>WED 22</th>
<th>THURS 23</th>
<th>FRI 24</th>
<th>SAT 25</th>
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<tr>
<td>Let’s Get Information</td>
<td>Speak and Paint</td>
<td>Keynote Speaker</td>
<td>Indivisible Not Invisible: Focus on Mental Health for Poor, Marginalized and People of Color</td>
<td>NCBI Training</td>
<td>Service Activity</td>
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<td>MLK Unity March 11 AM-1 PM Meet at the Fountain</td>
<td>MLK Day of Service Throughout the Day</td>
<td>Dr. Oralene Simmons 7:00 PM Barbo Arts Center</td>
<td>6-8 PM UC Grandroom</td>
<td>8 AM-5 PM Blue Ridge Conference Room</td>
<td>Throughout the Day</td>
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**mlkjrc.wcu.edu**

[Western Carolina University](http://www.wcu.edu)
PROFESSIONAL DEVELOPMENT
ON THE GO

NEW ACPA PUBLICATION

MAYBE I SHOULD ...Case Studies on Ethics for Student Affairs Professionals
SECOND EDITION

Edited by
Mimi Benjamin and Judy Jessup-Anger
Maybe I Should... Case Studies on Ethics for Student Affairs Professionals, Second Edition (2019)

Edited by Mimi Benjamin & Jody Jessup-Anger

Maybe I Should: Case Studies on Ethics for Student Affairs Professionals offers graduate students and new student affairs professionals the opportunity to hone their knowledge of and sensitivities to everyday professional ethics. The second edition includes all new cases addressing contemporary topics across multiple functional areas, including admissions and orientation, advocacy and inclusion, career and academic support, residence life and housing, student involvement, and student conduct. Readers are encouraged to puzzle through each situation to identify, articulate, and provide rationales for plausible and preferred strategies for addressing ethical conundrums in their professional work.

Benjamin and Jessup-Anger (2019) provide a framework for analyzing cases along with resources for incorporating professional ethics and case study analysis into formal education or staff development activities in student affairs.

Hearing Board Member Opportunity

The Department of Student Community Ethics (DSCE) is looking for campus partners who are interested in being Hearing Board Members.

What are Hearing Board Members? As defined by the WCU Code of Student Conduct, a “Hearing Body” is “any person(s) designated and/or appointed by designated University Officials to determine whether a Student, Student Group, or Recognized Student Organization has violated the Code and make decisions about sanctions. A Hearing Body may include Students, faculty members, and/or staff. This term may be interchanged with Hearing Officer and/or Hearing Board.” A Hearing Board consists of multiple hearing bodies
that attend hearing board training and agree to adhere to the standards required of a hearing body.

**How often is a Hearing Board Member called upon?** It is the goal of the Department of Student Community Ethics to have as many cases as possible resolved during initial meetings with students. However, as part of a student’s right to due process, some students choose to have their case go before a Hearing Board. DSCE will ask Hearing Board Members of their potential availability when a case arises. Therefore, it is up to the Hearing Board Member (and their supervisor) to determine if they feel they can participate.

**How do I know what to do as a Hearing Board Member?** All Hearing Board Members are required to attend Hearing Board Training. Training will include details about the student conduct process, the Code of Student Conduct, sanctions, and hearing procedures. No prior conduct experience is necessary.

**What type of cases will I see as a Hearing Board Member?** The type of cases can vary from case to case. When appropriate, DSCE will share the type of case with you as a Hearing Board Member, and let you decide if you are comfortable with that topic.

**What do I do if I am interested in becoming a Hearing Board Member?** Please send an email to sage@wcu.edu by Friday, January 17th if you are interested in becoming a Hearing Board Member for Spring 2020. Student Community Ethics will then schedule a time for training.

If you have further questions, please do not hesitate to reach out to Shauna Sage at sage@wcu.edu.

**REMINDERS**
Professional Development

Please take advantage of the training opportunities available on campus:

HR Trainings
Talent & Professional Development
Diversity Related Trainings

KEEP THE FLU AWAY!

Clean your hands often. Cover your mouth.

HEALTHSERVICES.WCU.EDU

Congratulations December 2019 Graduates!
UPCOMING DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Jan 13 - 17</td>
<td>Drop/Add</td>
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<tr>
<td>Jan 20</td>
<td>MLK, Jr. Holiday</td>
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<tr>
<td>Jan 20</td>
<td>MLK, Jr. Unity March</td>
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<tr>
<td>Jan 22</td>
<td>MLK, Jr. Speaker, 7:00pm</td>
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<tr>
<td>Feb 1</td>
<td>Scholarship Application Deadline</td>
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Campus Events
Division of Student Affairs
Western Carolina University
Cullowhee, NC 28723

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