**Office of Student Transitions:** Aims to foster a holistic approach that will empower students to succeed as they transition to college life and discover a passion for learning.

224 Killian Annex  
828.227.3017  
transition.wcu.edu.wcu.edu

**Advising Center:** Provides academic advising and support for undergraduate students at WCU, including assistance with scheduling, planning, transfers, and referrals.

214 Killian Annex  
828.227.7753  
advising.wcu.edu

**Center for Career and Professional Development:** Assists WCU students with finding non-work study student employment, choosing a major and career path, identifying internships, creating job search documents, and securing employment after graduation.

150 Reid  
828.227.7133  
careers.wcu.edu

**Mentoring and Persistence to Success (M.A.P.S.):** Services, resources, and academic support for first-generation and independent students. Freshman summer transitional programs: Academic Success Program (ASP) and Catamount Gap.

205 Killian Annex  
828.227.7127  
maps.wcu.edu

**Office of Accessibility Resources:** Collaborates with students, faculty, staff, and community members to determine and employ appropriate methods to create equal access for people with medical diagnoses.

135 Killian Annex  
828.227.3886  
accessibility.wcu.edu

**OneStop:** A centrally-located service center that makes it quick and convenient for students and parents to conduct university-related business involving financial aid, Card activity, Registrar, cashiering, and general student services.

132 Killian Annex  
828.227.7170  
onestop.wcu.edu

**Writing and Learning Commons:** Provides tutoring, academic skills consultations, and online learning resources.

207 Belk Building  
828.227.2274  
wlac.wcu.edu

**Mathematics Tutoring Center:** Provides tutoring support in mathematics and related courses.

455 Stillwell Building  
828.227.3830  
mathlab.wcu.edu

**Center for Service Learning:** Connects students, faculty, and staff with service opportunities in the region and supports the University's commitment to civic engagement. Explore your community, while making a difference in it!

273 Belk Building  
828.227.7184  
servicelearning.wcu.edu

**International Programs and Services (IPS):** Provides study abroad advising and program resources.

109 Camp Building  
828.227.7494  
international.wcu.edu
COLLEGE TIMELINE CHECKLIST

Every Semester:
- Meet with your advisor regularly
- Maintain at least 15 hours of course work
- Visit the Writing and Learning Commons and Mathematics Tutoring Center
- Volunteer with the Center for Service Learning and achieve the Lily Community Engagement Award
- Meet with a career counselor to revise your career plan
- Get involved and participate in campus activities
- Finish each semester in good academic standing

Summer Options:
- Consider summer classes as an intentional part of your 4-year plan
- Find a summer job related to your major
- Find and establish a for-credit internship
- Complete a local or international service or study abroad experience

First Year: 0-30 hours
- Talk with parents, friends, professors, and career counselors about your career plans
- Participate in the First-Year Day of Service
- Attend the Student Employment Fair and get a job on campus
- Declare your major (if not already declared)
- Visit the Office of International Programs and Services to discuss study abroad opportunities

Sophomore Year: 31-60 hours
- Declare your major (if not already declared)
- Conduct interviews with people in your chosen career field
- Identify a study abroad program and apply
- Join the club sponsored by your major

Junior Year: 61-90 hours
- Seek a position of leadership in a student club or organization
- Schedule an appointment with a career counselor to have your résumé and cover letter critiqued
- Attend a Career Fair or etiquette event
- Study abroad
- Apply for an internship: test your career choice through hands-on experience
- Research graduate schools and prepare for entrance exams

Senior Year: 91-120 hours
- Register for graduation in your academic department
- Schedule an appointment with a career counselor to have your résumé and cover letter critiqued
- Attend a Career Fair or etiquette event
- Develop a list of targeted employers and send out résumés and cover letters
- Begin interviewing with employers or go for a second interview
- Take graduate school entrance exams and send out graduate school applications
- Secure a job or admission to graduate school
- GRADUATE!